



COUNTY OF CHISAGO

BOARD OF COMMISSIONERS

Chisago County Government Center
313 North Main Street, Suite 160A
Center City, MN 55012-9663

Commissioners:
District 1
Chris DuBose
District 2
Rick Greene
District 3
Marlys Dunne
District 4
Ben Montzka
District 5
VACANT

REGULAR MEETING – Wednesday, November 2, 2022
County Board Room, Suite 160A

6:30 p.m. Convene; Pledge of Allegiance; Approve Agenda

Health & Human Services Committee of the Whole/Community Health Board:
Topics for Discussion:

1.) Community Health Board Report

TAB 1

Items for Committee Review/Recommendation: (discussed in detail as requested)

2.) Payment of County's Warrants for HHS

TAB 2

7:00 p.m. Citizen's Forum

"The Citizen's Forum is provided so you may make a comment, statement, question or proposal. Comments, Statements, questions or proposals shall be directed to the Board as a whole, and not to individual commissioners or the audience. You will be limited to three minutes and we ask that you conduct yourself in a professional, courteous manner, and refrain from the use of profanity. Failure to abide by this policy may result in the loss of your privilege to speak that night."

Board of Commissioners' Consent Agenda:

1.) HHS Committee Recommendation – Community Health Board

TAB 1

2.) HHS Committee Recommendation – Payment of County's Warrants for HHS

TAB 2

3.) Payment of County's Warrants and Miscellaneous Bills

TAB 3

4.) Minutes from the October 19, 2022 Regular Meeting

TAB 4

Other County Business:

5.) SP Farms Plat One Final Plat

TAB 5

6.) Tax Abatement Termination – North Branch Market Place LLC

TAB 6

Discussion Items:

- Administrator Updates/November Schedule
- Correspondence
- Commissioner Committee Reports

Announce Closed Meeting (M.S. § 13D.03)

- Meetings of the Chisago County Board of Commissioners may be closed if the closure is expressly authorized by statute. Minn. Stat. §13D.03 subd. 1. The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

Adjourn Meeting of the Board of Commissioners

***** Budget and Finance Committee Meeting – Wednesday, November 9th @ 3:00 p.m. *****

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#1

Memo

To: Chisago County Board of Commissioners
From: Courtney Wehrenberg, CHS Administrator, Public Health
Date: 11/2/2022
Re: Community Health Board Report

1. Cost and Capacity Assessment/Local Concerns
2. Community Health Assessment
3. SHIP
4. Opioid Settlement
5. Barbara O'Grady Award Nomination

Cost and Capacity Assessment- The work done to improve the 21-century public health system had begun in Minnesota prior to COVID-19. You may recall a report I previously shared detailing the continuous decrease in funding in public health across the nation over the past 20 years. A more recent Kaiser publication states that spending for local health departments has fallen by 18% over 10 years. Throughout the pandemic the 21C core leadership team has continued to push for evaluation of the system and our ability to meet Public Health Core Services that every community must meet. In August and September of this year, every CHB participated in a capacity assessment in partnership with MDH, University of Minnesota, and the Statewide Community Health Services Advisory Committee. This report's completion is anticipated summer of 2023 with highlighted summaries available in the first quarter of the year. This report will be shared with our legislators to highlight system disparities across the state.

Funding authorized in the 2021 work session to support pilot projects to strengthen infrastructure and increase the workforce have helped health departments strategically start to implement core capabilities. MDH is currently working with several groups to pilot regional or standalone projects aimed at improving the system in the following four categories: communication, data and epidemiology, community partnerships, and health equity. Recently, MDH has also applied for ARPA funding through the CDC. If awarded the grant funding will support local health departments in meeting foundational capabilities along with data modernization as early as December 2022. While these interventions alone will not fix all systemic problems, it will certainly help.

1-11

This is important information as Chisago is not immune to the pressures of meeting mandated foundational work. We continue to see an increase need in our Disease Prevention program. Routine childhood vaccination rates have dropped since pre-pandemic and the state is seeing an increase in many diseases. Currently, our DPC nurse is managing routine immunization clinics along with COVID boosters, following one Hepatitis B case, 3 TB cases and coordinating follow up for 3 refugees amongst routine work. The need for ongoing surveillance for diseases such as moneybox and measles is essential as they continue to emerge. Disease prevention outreach and education to prevent disease transmission is imperative. Additionally, our work around environmental health issues and public health nuisance continues to increase, this is no surprise in a county that continues to grow. Often these issues are complex and involve multi-sector interventions. In the past year or so, the county attorney has put together a "zoning collaborative meeting" to discuss such issues. This has been informative and helpful in making determinations. I am hoping to continue such discussions and work with the team to formalize policy so the Community Health Board and collaborative team can evaluate trends and potential concerns and work through solutions.

Community Health Assessment- Our Community Health Survey was sent out at random to residents of Chisago County the past few months and is now closed. We will be analyzing the data and will present to our Mobilizing for Action through Planning and Partnerships (MAPP) group, the Community Health Board, and our community. The survey itself is just one tool used in determining our priorities over the next five years. The MAPP committee will review data from multiple sources including data from community forums and focus groups. We will continue to keep the board aware of opportunities for your participation in such events. As we move into the new year, I encourage members of the board to reach out for opportunities to learn about community health concerns and participate in member meetings such as the Statewide Community Health Services Advisory Committee.

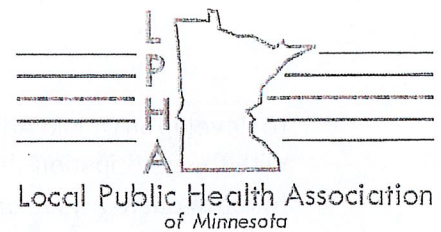
SHIP- Concurrently, we have reconvened our Community Living Team (CLT) with multiple partners focusing on the workplan and use of grant dollars for our Statewide Health Improvement Partnership (SHIP). SHIP enters a new grant cycle starting November 1st of this year and will have some big changes to incorporate clearer procedures and more support. The grant continues to have 4 context areas, but you may hear language change in the focus areas, those being MN Moves, MN Eats, MN Commercial Tobacco Free, and MN Wellbeing. SHIP will continue to provide support through small grant awards to the community through Community Partnership Awards. This work continues to be instrumental in driving policy, system, and environmental changes to improve health outcomes in our communities.

Opioid Settlement - Per the Minnesota Opioid State Memorandum of Understanding, the county should be receiving funds to start work on opioid abatement in short time. Our allocation of 2.2 million will be dispersed over the next 18 years. Per the MOU between counties and the Attorney general office, PublicHealth shall be the lead Chief Strategist. As such, we have begun conducting community forums across the county and will continue discussion through focus groups and a panel discussion. Our likely course of direction would be

to develop an Opioid Advisory or Action Committee to create strategies. We have been pleased with the participation thus far and encourage anyone with questions or interest in participating to reach out to myself or Madelyn with Public Health.

Barbara O'Grady Award- I am pleased to announce that we have nominated our public health nurse Jenny Schmidt to be considered for the Barbara O'Grady award. This award is given to Public Health Nurses across the state who demonstrate outstanding leadership and contributions to Public Health. Jenny has worked for Chisago County for 18 years and has worked in many programs throughout the department. Currently she serves at the Child Teen Checkup Coordinator but also supports WIC, special referrals and screenings, coordinates Children's Dental Services and manages our Baby Café. Jenny is a humble civil servant who will spend hours of her own time to support people in need. She is a leader in strengthening and building strong relationship with our partners and has built successful collaborative programming such as Baby Café. As an International Board-Certified Lactation Consultant, Jenny supports both clients and her peers in learning about infant nutrition and breastfeeding. Though we still do not know who the recipient of this year's award will be, we wanted to express our gratitude and thanks to Jenny for all she does to support our communities. She represents the true value of what a Public Health nurse brings to our communities. Thank you Jenny!

An Overview of Minnesota's Local Public Health System *Structure, Mandates & Funding*



Minnesota's local public health system works to protect, promote and improve the health of all Minnesotans. This system consists of approximately 70 local public health departments, which are organized as 51 community health boards (CHBs). CHBs are the legally recognized governing bodies for local public health in Minnesota. A CHB may be a single county or city health department, or multiple local health departments working together.

CHBs are mandated by state statute (Minn. Stat. §145A) to perform core public health services, which are funded by a combination of local, state and federal dollars. Local public health departments partner with other government agencies and community organizations such as schools, law enforcement, social services, nonprofits and health care providers to coordinate high quality, collaborative public health programs that fulfill state mandates and address local health priorities.

Core Services Mandated by the Local Public Health Act (MN Stat. §145A)

1. Assure an adequate public health infrastructure

e.g., Assess health priorities with community input; develop community health improvement plans to address identified needs and monitor progress.

2. Promote healthy communities and healthy behaviors

e.g., Track data trends (leading causes of death, birth outcomes); implement health promotion strategies based on community needs and priorities.

3. Prevent the spread of infectious disease

e.g., Monitor immunization levels and perform outreach to high-risk groups; run immunization clinics; investigate outbreaks and conduct contact interviews with individuals exposed.

4. Protect against environmental health hazards

e.g., Implement Childhood Blood Lead Case Management Guidelines; abate public health nuisances; monitor food and water illness data. (Note: Some local agencies also have delegation agreements with state agencies for licensing, inspecting and enforcement of food, pools and lodging establishments, the Safe Drinking Water Act, and/or the MN Clean Indoor Air Act.)

5. Prepare for and respond to disasters, and assist communities in recovery

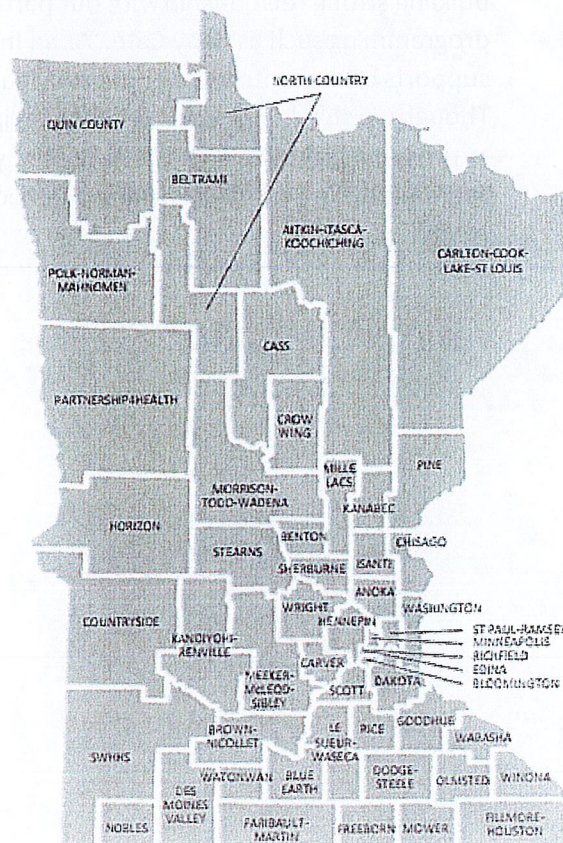
e.g., Develop and maintain response plans to address needs during disasters and emergencies (infectious disease threats like Ebola and Zika, natural disasters, terrorist attacks); enforce emergency health orders.

6. Assure the quality and accessibility of health services.

e.g., Identify barriers to health care service and gaps in service; implement strategies to increase access to health care.



Minnesota Community Health Boards, Effective January 1, 2017



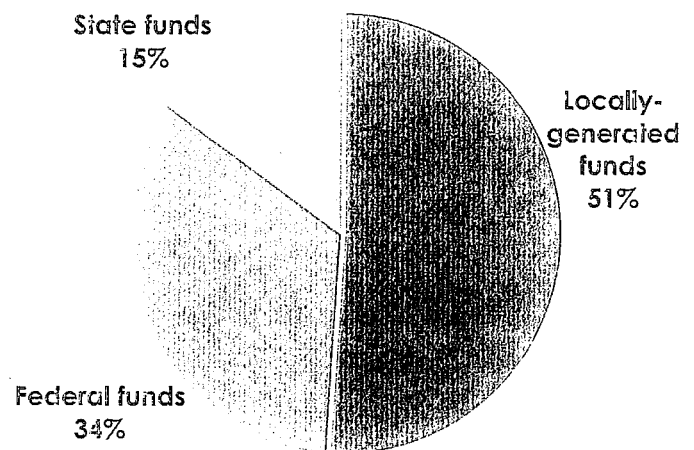
Funding for Local Public Health

Local tax levies are the single largest source of local public health funding, accounting for 35.7% of all expenses. In total, more than half (51%) of expenses are locally-generated. Federal funds contribute the next largest share (34%), while state funds make up just 15%. Compared to the nation as a whole, Minnesota's local public health departments rely more heavily on local funding.¹

The Local Public Health Grant is the state's main investment in our local public health system, yet it accounts for just 6.2% of funding and has decreased as a percentage of expenditures over time, placing a greater burden on local tax levies to meet core, state mandate services and emerging community needs.

The Local Public Health Grant and local tax levies are two sources of flexible funding for local public health departments. Flexible funding is crucial to our local public health system, as many state mandates and core public health services are not well supported by categorical grants. It allows local governments to direct dollars where they are needed most to better address the diverse needs and local public health priorities of Minnesota communities. However, despite significant investments at the local level, the proportion of flexible funding in the system has decreased by more than 50% since 1979. A statewide increase to the Local Public Health Grant is needed to restore local capacity to meet state mandates, address emerging priorities and relieve local tax levies.

MINNESOTA COMMUNITY HEALTH BOARD FUNDING, 2018



Public Health's Return on Investment

- Every 10% increase in public health system spending results in a 7% decrease in infant mortality and a 3% decrease in heart disease mortality.²
- In Minnesota, investing \$10 per person per year in proven community-based programs to increase physical activity, improve nutrition and prevent tobacco use could produce annual net savings of \$316 million per year.³
- Increases in local health department (LHD) spending per capita are associated with a 7% decrease in infectious disease mortality and a 6.6% decrease in cardiovascular disease (CVD) mortality, which suggests regions served by LHD's with more funding have fewer infectious disease and CVD deaths.⁴
- A 2017 study found a 10% increase in local public health spending per capita was associated with a 0.8% reduction in adjusted Medicare expenditures per person after one year and a 1.1% reduction after five years.⁵



The Local Public Health Association of Minnesota (LPHA) is a voluntary, non-profit organization that works to achieve a strong local public health system through leadership and collective advocacy on behalf of Minnesota's county, city and tribal local public health departments. The Association represents more than 230 public health directors, supervisors and community health services administrators throughout the state. LPHA is an affiliate of the Association of Minnesota Counties.

For more information, please contact Kari Oldfield, Director | kari@lpha.org or (651) 789-4354

¹ National Association of County and City Health Officials, 2016 National Profile of Local Health Departments (MN % local funding to national average: 49% to 30%, MN State funding to national state funding average: 15% to 21%, MN Federal funding to national federal funding average: 36% to 36%, other sources of national CHB funding average: 13%)

² Mays, GP, and Smith, SA, "Evidence Links Increases in Public Health Spending to Declines in Preventable Deaths," Health Affairs, doi:10.1377/hlthaff.2011.0196, 2011

³ Trust for America's Health, "Prevention for a Healthier America: Investments in Disease Prevention Yield Significant Savings, Stronger Communities," February 2009

⁴ Erwin, PC, et al., "The Association of Changes in Local Health Department Resources with Changes in State-Level Health Outcomes," Am J Public Health, April 2011

⁵ Public Health Spending and Medicare Resource Use: A Longitudinal Analysis Of U.s. Communities, Glen Mays-Cezar Mamaril -



CHISAGO COUNTY
BOARD OF COMMISSIONERS
November 2, 2022

TAB # 2

Payment of County's Warrants for HHS

Authorize Payment of County's Warrants for HHS:

<u>Prepared Check Date</u>	<u>Amount</u>	<u>Mail Date</u>	<u>Type of Payment</u>
10/21/2022	\$122,412.22		County's Warrants
10/21/2022	\$11,139.91	11/2/2022	Auditor's Warrants
10/28/2022	\$30,088.66		County's Warrants
10/28/2022	\$41,828.47	11/2/2022	Auditor's Warrants

*****All Warrants Available with the Clerk of the Board*****

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**CHISAGO COUNTY
BOARD OF COMMISSIONERS
November 2, 2022**

TAB # 3

Payment of County's Warrants & Miscellaneous Bills

Bills Paid \$427,557.56

*******All Warrants/Bills Available with the Clerk of the Board*******

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**CHISAGO COUNTY
BOARD OF COMMISSIONERS
UNOFFICIAL PROCEEDINGS
Wednesday, October 19, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, October 19, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka. Also present: County Administrator Chase Burnham, County Attorney Janet Reiter, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the amended agenda. Motion seconded by DuBose, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board opened the Road and Bridge Committee of the Whole at 6:30 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board moved item 1 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to close the Road and Bridge Committee of the Whole at 6:44 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
 - 2.) Minutes from the October 5, 2022 Meeting
 - 3.) Payment of County’s Warrants and Miscellaneous Bills
- Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a

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total dollar amount and notes the number of claims included in the total.

Environmental Services Director Kurt Schneider presented the Board with the Director's Report and action items. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board moved to accept the Environmental Services Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve Resolution No. 22/1019-1, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of Kaminski Estates located at 53145 Bayberry Avenue, Amador Township, (PID #06.00149.00). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to approve Resolution No. 22/1019-2, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, Approving an Amendment to allow the addition of a Commercial Recreation Area (Resort) and Rural Retail Tourism (gathering venue) on property located at 29616 Unity Avenue, Franconia Township, Parcel 04.00537.00. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Greene, the Board moved to adopt Ordinance No. 22/1019-3, An Ordinance of the Board of Commissioners of Chisago County, Minnesota, Adopting Zoning Ordinance Amendments to Section 3 Definitions and Section 5.06 Agricultural District, B. Permitted Uses, and Section 5.06 Agricultural District, Section C. Conditional Uses, in order to define and allow Slaughterhouse and Meat Processing Facilities within the Agricultural Zoning District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to 1. Enact and Authorize Publication of Amendment(s) to Chisago County Zoning Ordinance, Section 8.03 Functions of the Planning Commission, as recommended by the Chisago County Planning Commission. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, **OPPOSED:** Montzka.

On motion by DuBose, seconded by Dunne, the Board moved to
2. Adopt Resolution No. 22/1019-4 A Resolution of the Board of Commissioners of Chisago County, Minnesota, To Affirm Planning Commissioner Terms Resulting from the 2022/2023 Redistricting Plan and to Establish a 2023 Workgroup as an Extension of the Planning Commission for the Continued Development of Revisions to the Chisago County Zoning, Subdivision, and Shoreland Ordinances. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:26 p.m. END TIME – 7:26 p.m.

of SPEAKERS – 0

On motion by Montzka, seconded by Dunne, the Board moved to enact Ordinance No. 22/1019-5 approving the rezoning of the properties described as 2785 Stark Road/CSAH 10 and 43353 Cedarcrest Trail/CSAH 8, Fish Lake Township, PID#'s 03.00379.10 and 03.00400.00 from Rural Residential I (RRI) Zoning District to Agricultural (AG) Zoning District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to extend the time for acting on the Chad and Kari Rohman Interim Use Permit application to allow an accessory structure on property located at XXXXX Andee Avenue (PID 03.00441.31) for a period not to exceed 60 days so as to allow Planning Commission review no later than December 1, 2022, and County Board action anticipated on December 21, 2022 but no later than February 1, 2023; and direct staff to issue written notification of the extension authorized by this motion and that such written notification state that the extension is made to accommodate the early application and allow for regularly scheduled course of meetings and review prior to County Board receipt of the required Planning Commission recommendation. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by DuBose, the Board moved to approve the Agreement for Creation of the Chisago County Environmental Connections Newsletter with Leffler Printing Company as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to accept the October 12th Budget and Finance Report, approve adding a building inspector during the first quarter of 2023 and creating a contract with the City of Stacy and recognized that there will a budget impact on the Environmental Services Department, approved allocating the remaining \$10,000 of unallocated 2022 CIP to repair the hydrant at the Center City Public Works it if it is still needed, moved the items discussed at the September 13th B/F meeting to the ARPA expenditure and CIP 'buckets' for further discussion at November 9th B/F meeting, approve the request to reallocate funds from the ENTS-068 for \$5,000 and ENTS-070 for \$25,000 to ENTS-095 (KeySecure) to cover overages, recommended \$65 per diems for County Citizen Committee to be approved at the County Board at the last meeting in December and for this amount to take place in 2023, and directed the CCSO Fleet Maintenance discussion to the Personnel Committee to determine the internal costs before moving forward. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Transportation Agreement Chisago and Phoenix Academy. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Out-of-State Travel Request for Kim Booker to travel to Connecticut to provide Child protective services to a client that is residing in a specialized facility. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve the SHIP Grant Agreement – Lakeside Elementary. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Minnesota Office of Traffic Safety 2023 Towards Zero Deaths Enforcement Grant. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by Dunne, seconded by DuBose, the Board moved to approve Phase II of the Honeywell Energy Efficiency and Improvement Project. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the grant application and sub-recipient agreement with the Children's Services Collaborative and allocation of \$118,000 to the Children's Services Collaborative. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to accept the \$500 donation for the Children's Water Festival from the Chisago Lakes Rotary. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

On motion by DuBose, seconded by Dunne, the Board adjourned the meeting at 8:20 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka. **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Christina Vollrath
Clerk of the Board

Chisago County Request For Board Action

Meeting Date: November 2, 2022	Item Number: 5
Title of Item for Consideration: SP Farms Plat One Final Plat	
Action Requested by: Kurt Schneider, Director	Department: Environmental Services and Zoning on behalf of the Planning Commission
Previous Action on this Matter: The Preliminary Plat of SP Farms Plat One was recommended for approval by the Planning Commission on September 1, 2022, per Resolution No. PC2022-0901 and approved by the County Board of Commissioners on September 21, 2022, per Resolution No. 22/0921-1	
Background: Property owner SP Farms LLC is requesting Final Plat approval of a 79.8 acre property one lot development to be known as SP Farms Plat One. The subject property is located at 272X Olinda Trail, Franconia Township, south of Chisago Blvd. and west of Olympic Trail, (PID #04.00370.20). The Final Plat submitted on October 20, 2022, generally conforms to the approved Preliminary Plat and meets all conditions of Preliminary Plat approval. A resolution of the Board of Commissioners consistent with that of Final Plat approval is presented for Board consideration. Attachments: - Draft Resolution of Approval - Final Plat SP Farms Plat One (original full copy provided at the meeting)	
Action Requested/Recommended It is respectfully requested that the Board affirmatively consider the approval of SP Farms Plat One Final Plat. The recommended motion is as follows: <i>“Move to approve Resolution No. 22/1102____, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of SP Farms Plat One at 272X Olinda Trail, Franconia Township (PID #04.00370.20).”</i>	
Implications of Action – Recommended Board action grants approval of the SP Farms Plat One Final Plat as presented. Once signed and recorded, the new land lot(s) and configurations will take effect. Budget/Financial Implications: None. Legal/Policy Implications: The proposed activities are in general conformity with applicable state statutes and County authority and policies.	
Administrator's Recommendation	
Approve	Deny _____
Other _____	
Motion By:	Seconded by:
To:	
Action on Motion:	Aye _____ Nay _____ Abstain _____

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Commissioner _____ offered the following resolution and moved its adoption:

RESOLUTION NO. 22/1102-____
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHISAGO COUNTY,
MINNESOTA, APPROVING THE FINAL PLAT OF SP FARMS PLAT ONE
AS REQUESTED BY SP FARMS LLC

WHEREAS, SP Farms LLC, property owner, submitted a request for the Final Plat of SP Farms Plat One on October 20, 2022; and

WHEREAS, the subject site is generally located east of Olinda Trail / CSAH 25, south of Chisago Boulevard / CSAH 23 and west of Olympic Trail in Franconia Township and is located in the Agricultural (AG) District; and

WHEREAS, the subject site is 79.8± acres in size and legally described as:

PID 04.00370.20

That part of the Northwest Quarter of the Southwest Quarter of Section 14, Township 33, Range 20, Chisago County, Minnesota, described as follows: Commencing at the southeast corner of said Northwest Quarter of the Southwest Quarter; thence North 89 degrees 47 minutes 39 seconds West, assumed bearing along the south line of said Northwest Quarter of the Southwest Quarter a distance of 743.68 feet to the point of beginning of the parcel to be described; thence continuing North 89 degrees 47 minutes 39 seconds West, along said south line, a distance of 606.22 feet, more or less, to the southwest corner of said Northwest Quarter of the Southwest Quarter; thence North 02 degrees 05 minutes 35 seconds West, along the west line of said Northwest Quarter of the Southwest Quarter, a distance of 363.29 feet; thence South 89 degrees 47 minutes 39 seconds East, a distance of 620.79 feet; thence South 00 degrees 12 minutes 21 seconds West, a distance of 363.00 feet to said point of beginning and there terminating.

LESS AND EXCEPT:

That part of the Northwest Quarter of said Southwest Quarter (NW 1/4 SW 1/4) being a strip of land 50 feet in width lying East and adjacent to the centerline of County State Aid Highway No. 25;

WHEREAS, the Preliminary Plat of SP Farms Plat One was recommended for approval by the Planning Commission on September 1, 2022 per Resolution No. PC2022-0901 and approved by the County Board of Commissioners on September 21, 2022 per Resolution No. 22/0921-1; and

WHEREAS, the Final Plat submitted on October 20, 2022 generally conforms to the approved Preliminary Plat and meets all conditions of Preliminary Plat approval.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Chisago County, Minnesota hereby approves the Final Plat of SP Farms Plat One, subject to the following conditions:

1. The Final Plat is approved as submitted on October 20, 2022. Any deviation from the approved plat drawing shall require further review by the Planning Commission and approval by the County Board.
2. The driveway access from Olinda Trail / CSAH 25 shall be located as far north as possible due to visibility and safety concerns.

3. The applicant shall obtain all necessary and applicable permits from Federal, State, and County jurisdictions for any wetland impacts prior to commencement of development.

Commissioner _____ seconded the resolution and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF:

OPPOSED:

ABSENT:

Whereupon the proclamation was declared duly **passed and adopted**.

Approved: November 2, 2022

Richard Greene
Chair, Board of Commissioners

ATTEST: _____
Chase Burnham
County Administrator

Chisago County Request For Board Action

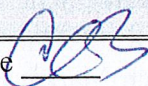
Meeting Date: November 2, 2022	Item Number: 6
Title of Item for Consideration: Partial Termination of the 2007 Tax Abatement and Business Subsidy Agreement with North Branch Market Place, LLC	
Action Requested by: Chase Burnham, County Administrator	Department: Administration
Background: In December 2007, the County and North Branch Market Place, LLC, as initial developer, entered into a Tax Abatement and Business Subsidy Agreement that provided a tax abatement and business subsidy for the development of a number of lots and outlots in the North Branch Market Place Plat. The lands are known as the North Branch Market Place and located on State Highway 95/ St. Croix Trail and anchored by Country Market. In May 2008, the tax abatement agreement was amended to expand development to a sixth outlot. The rights and obligations of the County and North Branch Market Place, LLC under the Tax Abatement and Business Subsidy Agreement have long since been completed and fully satisfied, yet a termination of the tax abatement agreement and release of properties subject to the tax abatement agreement has not been processed. In 2018, the developer, North Branch Market Place, LLC, sold one of the lots in the tax abatement agreement to North Branch Sweets, LLC. The lot has a physical address of 5300 St. Croix Trail, North Branch, Minnesota and is situated north and east of intersection of the Flink Avenue and St. Croix Trail. North Branch Sweets, LLC., has now entered into a real estate agreement to sell the lot and one of the conditions of the real estate agreement is to have the subject property released from the fully-satisfied tax abatement agreement. On a time is of the essence provision in its real estate agreement, North Branch Sweets, LLC., seeks a partial termination of the 2007 Tax Abatement and Business Subsidy Agreement for the purpose of releasing the property under sale. It would be the request that the County Board at its November 2, 2022 meeting adopt a resolution that authorizes a partial termination of the 2007 Tax Abatement and Business Subsidy Agreement with North Branch Market Place, LLC. and releases from the tax abatement agreement the lot that has the legal description of "Lot 1, Block 1, North Branch Market Place, Chisago County, Minnesota." Attachment(s): • Proposed Resolution to Authorize Partial Termination of the 2007 Tax Abatement And Business Subsidy Agreement with North Branch Market Place, LLC. • Proposed Termination of Tax Abatement and Business Subsidy Agreement	
Action Requested/Recommended: It is respectfully requested that the Chisago County Board adopt a resolution to approve and authorize a partial termination of the Tax Abatement Agreement with North Branch Market Place LLC, upon the following Motion: <i>"Move to Adopt Resolution No. 22/_____ : Resolution to Authorize the Partial Termination of the 2007 Tax Abatement and Business Subsidy Agreement with North Branch Market Place, LLC."</i>	

Implications of Action: Adoption of the resolution will release from the 2007 Tax Abatement and Business Subsidy Agreement the subject property and leave subject to the 2007 Tax Abatement and Business Subsidy Agreement with North Branch Market Place, LLC, the remaining parcels identified in that tax abatement and business subsidy agreement. Subsequent action will be necessary to complete termination of the 2007 Tax Abatement and Business Subsidy Agreement and release all properties subject to that agreement.

Budget/Financial Implications: Consideration and adoption of the resolution has no financial implications.

Legal/Policy Implications: Adoption of the resolution as presented in in the interest of the County and is consistent with applicable law.

Administrator's Recommendation

Approve 	Deny _____	Other _____	
Motion By:		Seconded by:	
To:			
Action on Motion:	Aye _____	Nay _____	Abstain _____

TERMINATION OF TAX ABATEMENT AND BUSINESS SUBSIDY AGREEMENT

THIS TERMINATION OF TAX ABATEMENT AND BUSINESS SUBSIDY AGREEMENT is made effective as of _____, 2022, by and between Chisago County, Minnesota (the "County") and North Branch Sweets, LLC, a Minnesota limited liability company ("North Branch Sweets").

WHEREAS, the County and North Branch Market Place, LLC, a Minnesota limited liability company, entered into a Tax Abatement and Business Subsidy Agreement dated November 30, 2007, which was recorded in the Office of the County Recorder, Chisago County, Minnesota, on December 26, 2007, as Document No. A-493619, on real property legally described as follows (the "Development Property"):

Lots 1-3, Block 1, Lots 1-4, Block 2 and Outlots A-F,
North Branch Market Place, Chisago County, Minnesota

WHEREAS, the parties to the Tax Abatement and Business Subsidy Agreement referred to above entered into the First Amendment to Tax Abatement and Business Subsidy Agreement dated December 5, 2007, which was recorded in the Office of the County Recorder, Chisago County, Minnesota, on May 5, 2008, as Document No. A-497882, on the Development Property (the Tax Abatement and Business Subsidy Agreement and the First Amendment to Tax Abatement and Business Subsidy Agreement referred to above may be referred to herein together as the "Tax Abatement Agreement"):

WHEREAS, as evidenced by a Warranty Deed dated May 21, 2018, which was recorded in the Office of the County Recorder, Chisago County, Minnesota, on May 29, 2018, as Document No. A-609226, North Branch Sweets, LLC, a Minnesota limited liability company, acquired fee ownership and became the successor in interest to a portion of the Development Property, legally described as follows (the "North Branch Sweets Property"):

Lot 1, Block 1, North Branch Market Place, Chisago County, Minnesota

WHEREAS, North Branch Sweets desires to transfer the North Branch Sweets Property to a purchaser and in connection therewith requests the County to terminate the Tax Abatement Agreement as it relates to the North Branch Sweets Property:

WHEREAS, the County has determined that, as it relates to the North Branch Sweets Property, the rights and obligations of the parties to the Tax Abatement Agreement have been fully satisfied, there are no known events of default in connection therewith, and the County desires to accommodate the request of North Branch Sweets.

NOW, THEREFORE, the County and North Branch Sweets hereby agree as follows:

1. The Tax Abatement and Business Subsidy Agreement dated November 30, 2007, which was recorded in the Office of the County Recorder, Chisago County, Minnesota, on December 26, 2007, as Document No. A-493619, is hereby terminated as to Lot 1, Block 1, North Branch Market Place, Chisago County, Minnesota.

2. The First Amendment to Tax Abatement and Business Subsidy Agreement dated December 5, 2007, which was recorded in the Office of the County Recorder, Chisago County, Minnesota, on May 5, 2008, as Document No. A-497882, is hereby terminated as to Lot 1, Block 1, North Branch Market Place, Chisago County, Minnesota.

(Signatures to this Termination of Tax Abatement and Business Subsidy Agreement are found on Page 3)

IN WITNESS WHEREOF, the County and North Branch Sweets have executed this Termination of Tax Abatement and Business Subsidy Agreement as of the date first set forth above.

For COUNTY:

CHISAGO COUNTY

By: _____
The County Board Chair

By: _____
The County Clerk to the Board

REVIEWED AS TO FORM BY:

JANET REITER
COUNTY ATTORNEY

By: Jeffrey B. Fuge
Jeffrey B. Fuge, Assistant County Attorney

Dated: October 28, 2022

STATE OF _____)
County of _____) ss.

This instrument was signed and sworn before me on _____, 2022, by _____ and _____, the County Board Chair and County Clerk to the Board, respectively, of Chisago County, a Minnesota political subdivision on behalf of the County.

Notary Public for _____

My commission expires _____

NORTH BRANCH SWEETS, LLC

By: _____
James R. Liston, Manager

STATE OF _____)
) ss.
County of _____)

This instrument was signed and sworn before me on _____, 2022, by James R. Liston, Manager of North Branch Sweets, LLC, a Minnesota limited liability company.

Notary Public for _____
My commission expires _____

THIS INSTRUMENT WAS DRAFTED BY:
Snelling Law Office, LLC
Steven D. Snelling
971 Sibley Memorial Highway
Lilydale, MN 55118
(651) 470-5175

Commissioner _____ offered the following resolution and moved its adoption:

Resolution No. 22/ _____

Resolution to Authorize Partial Termination of the 2007 Tax Abatement And Business Subsidy Agreement With North Branch Market Place, LLC, and to Release Lot 1, Block 1, North Branch Market Place, Chisago County, Minnesota

WHEREAS, the County and North Branch Market Place, LLC, a Minnesota limited liability company, entered into a Tax Abatement and Business Subsidy Agreement recorded in the Office of the County Recorder, Chisago County, Minnesota, on December 26, 2007, as Document No. A-493619, on real property situated along State Highway 95/ St. Croix Trail, North Branch, Minnesota and as described in said tax abatement agreement.

WHEREAS, the rights and obligations of the County and North Branch Market Place, LLC as contained in the 2007 Tax Abatement and Business Subsidy Agreement have been completed and fully-satisfied.

WHEREAS, in 2018, North Branch Sweets, LLC, acquired one of the properties subject to the tax abatement agreement which has the physical address of 5300 St. Croix Trail and having the legal description of:

Lot 1, Block 1, North Branch Market Place, Chisago County, Minnesota.

WHEREAS, North Branch Sweets, LLC, has entered into a real estate agreement for the sale of said property and it now seeks the release of said property from the 2007 Tax Abatement and Business Subsidy Agreement to complete such sale.

WHEREAS, it is appropriate and in the best interest of the County for the County Board of Commissioners to authorize a partial termination of the 2007 Tax Abatement and Business Subsidy Agreement and release from said tax abatement agreement said property.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Chisago County, Minnesota, hereby authorizes a partial termination of the Tax Abatement and Business Subsidy Agreement, recorded on December 26, 2007, and authorizes the release therefrom the property being legally described as:

Lot 1, Block 1, North Branch Market Place, Chisago County, Minnesota.

Commissioner _____ seconded the resolution and upon a vote being taken thereon, the following voted:

IN FAVOR THEREOF:

OPPOSED:

ABSENT:

Whereupon the proclamation was declared duly passed and adopted.

Approved: _____, 2022

Richard Greene
Chair, Board of Commissioners

ATTEST: _____
Christina Vollrath
Clerk of the Board

Wednesday, November 2nd

Chisago County Board of Commissioners Meeting

6:30 pm Chisago County Boardroom

Wednesday, November 9th

Budget and Finance Committee Meeting/ARPA Meeting

3:00 pm Chisago County Boardroom

Wednesday, November 16th

Chisago County Board of Commissioners Meeting

6:30 pm Chisago County Boardroom

Tuesday, November 29th

Chisago County HRA-EDA

Noon at HRA-EDA Office, 38871 7th Ave., North Branch, MN 55056

Corr.