

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, December 28, 2022**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, December 28, 2022 at the Chisago County Government Center with the following Commissioners present: DuBose, Greene, Dunne, Montzka, Dahlberg. Also present: County Administrator Chase Burnham, County Attorney Janet Reiter, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the amended agenda. Motion seconded by Dunne, the motion **passed** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board opened the Road and Bridge Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Administrator Chase Burnham. ***No action was taken.***

On motion by DuBose, seconded by Dunne, the Board moved items 1-6, 28 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Dahlberg, the Board moved to close the Road and Bridge Committee of the Whole at 6:34 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Dahlberg, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Out of State Travel Request – NACE Annual Conf.
- 3.) R&B Committee Recommendation – 2023 Transportation Improvement Plan (TIP)
- 4.) R&B Committee Recommendation – Agency Delegated Contracting Agmt. with Mndot
- 5.) R&B Committee Recommendation - FINAL Payments for CP 13-55-21
- 6.) R&B Committee Recommendation - FINAL Payments for SAP 013-619-022
- 7.) Minutes from the December 7, 2022 Regular Meeting

8.) Payment of County's Warrants and Miscellaneous Bills

Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.

28.) Out of State Travel Request – Amer. Traffic Safety Services Assoc. Conf. Phoenix, AZ

Environmental Services Director Kurt Schneider presented the Board with the Director's Report and action items. ***No action was taken.***

On motion by DuBose, seconded by Dunne, the Board moved to accept the Environmental Services Director's Report. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the 2023 Hauler Recycling Contract Renewals as presented with the following companies: Chisago Lakes Sanitation; Croix Valley Pick-Up; and Pete's Rubbish Hauling and moved to approve the 2023 Recycler Contracts as presented with the following companies: AAA Recycling; Evergreen Recycling; Recycling For Wildlife; and The Steel Chick Recycling. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the 2023 General Engineering and Administrative Services Agreement between Chisago County and Emmons & Olivier Resources, Inc. along with Carp Management and Aquatic Plant Point Intercept Surveys for the Chisago Lakes Lake Improvement District pending County Attorney review as to form. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the 2023-24 Professional Technical Services Contract with the Chisago Soil and Water Conservation District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve Resolution No. 22/1228-2, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of Ryan Farms Plat 1 located at 41847 Keystone Avenue / CR 67 in Sunrise Township, (PID #09.00060.00).

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by DuBose, seconded by Dahlberg, the Board moved to approve Resolution No. 22/1228-3, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of North Dairy located at 31XXX Park Trail, Chisago Lake Township, (PID #02.00742.00) near the NE corner of Oasis Rd. and Park Trail.

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Montzka, the Board moved to approve Resolution No. 22/1228-4, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving applicant Matthew Krousey's request for a Rural Retail Tourism Conditional Use Permit to operate a pottery showroom and host related events at 2785 Stark Road / CSAH 10 in Fish Lake Township (PID #03.00379.10).

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by DuBose, the Board moved to approve Resolution No. 22/1228-5, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Chad and Kari Rohman Interim Use Permit (IUP) to allow a accessory structure on their 12.14-acre property without the presence of a principal dwelling / single-family dwelling. The subject property is located at 43xxx Andee Avenue, Fish Lake Township, (PID #03.00441.31).

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to approve Resolution No. 22/1228-6, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Timothy and Katherine Albrecht Interim Use Permit (IUP) to allow a Residential Kennel on their 10+/- acre property at 43750 Jess Avenue, Sunrise Township (PID #09.00615.10) with Planning Commission Conditions. The motion **failed** as follows: **IN FAVOR THEREOF:** Greene, Dahlberg. **OPPOSED:** DuBose, Dunne, Montzka.

On motion by Dahlberg, seconded by DuBose, the Board moved to approve the Sunrise Prairie Regional Trail Segment G and State Legacy Grant Project #GMRPTC22-05 plans and specifications; authorize the public release of construction plans and specifications for advertisement and solicitation of competitive construction bids; and authorize staff pursuit and acquisition of permanent trailhead and trail crosswalk easements from parcels 14.00187.00 and 14.00461.00

The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by DuBose, seconded by Dahlberg, the Board moved to extend the deadline for 30 days to address on the January 18, 2023 Board of Commissioners Meeting the Timothy and Katherine Albrecht Interim Use Permit (IUP) to allow a Residential Kennel on their 10+/- acre property at 43750 Jess Avenue, Sunrise Township (PID #09.00615.10). The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:08 p.m. **END TIME** – 7:08 p.m.

of SPEAKERS – 0

On motion by Montzka, seconded by Dunne, the Board moved to accept the December 14th Budget and Finance Report and moved to approve spending approximately \$80,000 of the County's ARPA ARMER Allocation to fund the CCSO ARMER Subscriber fees for 2022 and 2023. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Dahlberg, the Board moved to approve the date and time of the Annual Organization meeting of January 3rd, 2023 at 9:00 a.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve by Resolution the proposed Salary and Per Diem for County Commissioners, as presented, effective January 1st, 2023. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve by Resolution the proposed Salary for County Elected Officials and Contracted Employees, as presented, effective January 1st, 2023. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by DuBose, seconded by Dahlberg, the Board moved to approve by Resolution the proposed Per Diem rate of \$65 for Citizen volunteers and appointees, as presented, effective January 1st, 2023. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve by Resolution the proposed wage adjustment for non-represented Employees, effective January 1st, 2023. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by DuBose, seconded by Montzka, the Board moved to authorize the DES Director to proceed with the 2023 CIP projects as attached and to purchase the CISCO Project. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve the contract between Chisago County and Wendy and David Cook. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Dunne, the Board moved to approve the contract between Chisago County and Maggie and Ryan Fure. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Dahlberg, the Board moved to approve the 2023-24 Professional Technical Services Contract with the Chisago Soil and Water Conservation District. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Dahlberg, the Board moved to approve the Contract with Lakes Center for Youth and Families to provide Pre-trial Diversion and Restorative Justice Programming for youth. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by DuBose, seconded by Dunne, the Board moved to approve the Knights of Columbus' resolution to conduct a raffle at their event on April 13, 2023 at Wild Mountain Recreation Center. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

28 To Consent Agenda: Out of state travel request for County Engineer Joe Triplett to attend the 2023 ATSSA conference.

~~*****2023-2025 Labor Contract for LELS Bargaining Unit—Deputies (If Ready)*****~~

County Administrator Burnham provided administrative updates. **No action was taken.**

Several Commissioners offered reports of their respective committee assignments.
No action was taken.

On motion by DuBose, seconded by Dunne, the Board adjourned the meeting at 7:27 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** DuBose, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Richard Greene, Chair

Attest: _____
Christina Vollrath
Clerk of the Board