

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, December 20, 2023**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, December 20, 2023 at the Chisago County Government Center with the following Commissioners present: Greene, Dunne, Montzka, Dahlberg, Swenson. Also present: County Administrator Chase Burnham, County Attorney Janet Reiter, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

The Chair called for a moment of silence for Deputy Chris Henricks.

Commissioner Swenson offered a motion to approve the amended agenda. Motion seconded by Greene. The motion **passed** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board opened the Road and Bridge Committee of the Whole at 6:32 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Engineer Joe Triplett. *No action was taken.*

On motion by Greene, seconded by Dahlberg, the Board moved items 1-6 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to close the Road and Bridge Committee of the Whole at 6:40 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Equipment Expenditure Request – Tipper Truck

- 3.) R&B Committee Recommendation – Out of State Travel – ATSSA Conf, Fargo, ND
- 4.) R&B Committee Recommendation – Beaver Control Policy
- 5.) R&B Committee Recommendation – CSAH 10 Tree Clearing Project
- 6.) R&B Committee Recommendation – CSAH 16 Bridge Replacement Project
- 7.) Minutes from the December 6, 2023, County Board Meeting
- 8.) Payment of County's Warrants and Miscellaneous Bills \$721,264.80

Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.

- 9.) 2023 Budget Adjustment Requests – Enterprise Services and Parks Department

Environmental Services Land Services Coordinator Beth Gervais presented the Board with the Director's Report and action items. ***No action was taken.***

On motion by Dahlberg, seconded by Greene, the Board moved to approve Resolution No. 23/1220-1, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving applicant Sheryl Bearhart request for an Interim Use Permit to allow a Residential Kennel at 450 Badger Blvd., Fish Lake Township (PID #03.00041.00).

**RESOLUTION NO. 23/1220-1
A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHISAGO
COUNTY, MINNESOTA, APPROVING AN INTERIM USE PERMIT
ALLOWING A RESIDENTIAL KENNEL ON PROPERTY LOCATED AT 450
BADGER BOULEVARD IN FISH LAKE TOWNSHIP**

WHEREAS, applicant Sheryl Bearhart and property owner Jordan Waggoner submitted an application dated received September 29, 2023 and considered complete on October 4, 2023 for an Interim Use Permit allowing a Residential and Commercial Kennel on property located at 450 Badger Boulevard in Fish Lake Township; and

WHEREAS, the subject site is located in the Agricultural (AG) District; and

WHEREAS, the subject site is 40.00± acres in size and legally described as:

PID 03.00041.00

*Northwest Quarter of Southwest Quarter (NW1/4 of SW1/4) of Section 4, Township 36,
Range 22, Chisago County, Minnesota.*

WHEREAS, the Planning Commission received the application and a presentation from the Land Services Coordinator, discussed the request with the applicant and property owner, and opened the public hearing on November 2, 2023 and ultimately continued the public hearing to December 7, 2023 and instructed the applicant and

property owner to provide specific materials for further review and consideration on December 7, 2023; and

WHEREAS, based on the Planning Commission's November 2, 2023 action, the County extended the review period by 60 days (expiring on February 1, 2024); and

WHEREAS, the Planning Commission heard from the Land Services Coordinator, the applicant and property owner, invited members of the public to comment, received additional materials from the applicant and property owner as requested, and closed the public hearing on December 7, 2023; and

WHEREAS, the additional materials submitted by the applicant and property owner on November 27 and November 28, 2023 indicated that the request for IUP had been amended to eliminate the Commercial Kennel component; and

WHEREAS, the Planning Commission recommended approval of the amended request for Interim Use Permit with conditions per Resolution No. PC2023-1201; and

WHEREAS, the Board of Commissioners considered the amended request and the Planning Commission's recommendation at its December 20, 2023 meeting and made the following findings per Zoning Ordinance Section 8.04-1, C.:

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|-------------------|---|
| Factor #1 | The [proposed action is consistent with the] Comprehensive Plan and development policies of the County; |
| <i>Finding #1</i> | <i>The Chisago County Comprehensive Plan does not specifically address the proposed use of Residential Kennel; however, the Zoning Ordinance (development policy) provides a number of varied land uses allowable in the Agricultural (AG) District, including the establishment of animal-keeping facilities such as farms with livestock and poultry, and commercial and residential kennels. Therefore, the County finds that the proposed use is consistent with the County's development policies.</i> |
| Factor #2 | The proposed use will not create an excessive demand on existing parks, schools, streets and other public facilities and utilities which serve or are proposed to serve the area; |
| <i>Finding #2</i> | <i>The proposed Residential Kennel will have no associated use of parks, schools, streets, or other public facilities or utilities; therefore, the County finds that the proposed use will not create any increase or demand on these facilities or utilities.</i> |
| Factor #3 | The proposed use will be sufficiently compatible or separated by distance or screening from adjacent development or land so that existing development does not suffer undue negative impact and there will be no significant deterrence to future development; |
| <i>Finding #3</i> | <i>The dogs associated with the proposed Residential Kennel are intended to be housed within the dwelling as well as the detached garage, with limited</i> |

periods of outdoor time. County staff estimates that the dwelling is situated approximately 170' from the centerline of Badger Boulevard and roughly 450' to 830' from all property boundaries, and that the detached garage is situated approximately 165' from the centerline of Badger Boulevard and roughly 480' to 800' from all property boundaries. In addition to these distances, the applicant reports that the subject site has existing vegetation (trees) located adjacent to the north, east, and south property boundaries as well as trees located adjacent to the west side of the dwelling. Additionally, the applicant reports that changes in elevation provide natural screening from the west and east. Therefore, the County finds that the subject site is sufficiently separated by distance and screening (i.e., existing vegetation and changes in elevation) from adjacent development so as to neither cause undue negative impact nor deter future development.

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| Factor #4 | The proposed use and site will have an appearance that will not have an adverse effect upon adjacent properties; |
| <i>Finding #4</i> | <i>The proposed Residential Kennel will utilize the existing dwelling and detached garage to house all dogs. Additionally, the proposed kennel will utilize fenced enclosures for outdoor dog activity. Being that the proposed Residential Kennel will have no impact on the exterior appearance of the existing structures, the County finds that the proposed use will not have an adverse effect upon adjacent properties by way of appearance of the dwelling and detached garage. Further, given the existing tree lines located adjacent to the north, east, and south property boundaries, as well as the existing stand of trees located west of the structures, the County further finds that the proposed use will not have an adverse effect upon adjacent properties by way of appearance of the outdoor fenced enclosures.</i> |
| Factor #5 | The proposed use, in the opinion of the County, is reasonably related to the overall land use goals of the County and to the existing land use; |
| <i>Finding #5</i> | <i>The Chisago County Zoning Ordinance specifically allows Residential Kennels as an Interim Use in the Agricultural (AG) District; therefore, the County finds that the proposed uses are in compliance with land use goals and regulations established by the County's official land use controls.</i> |
| Factor #6 | The proposed use is consistent with the purposes of the Zoning Ordinance and the purposes of the zoning district in which the applicant intends to locate the proposed use; |
| <i>Finding #6</i> | <i>See Finding #5.</i> |
| Factor #7 | The proposed use will not cause traffic hazard or congestion; and |
| <i>Finding #7</i> | <i>Because the proposed Kennel is for residential use rather than commercial use, the applicant is not proposing nor does the County anticipate any increase in traffic or traffic hazards / congestion. Further,</i> |

the road authority – being Fish Lake Township – has not identified any concerns specifically related to traffic hazards or congestion.

Factor #8 The proposed use will not adversely impact existing nearby properties by intrusion of noise, glare or general unsightliness.

Finding #8 *While there is no indication that the proposed use will adversely impact nearby properties in terms of glare or general unsightliness, the County did receive verbal and written testimony during the November 2, 2023 public hearing suggesting that noise was a concern amongst surrounding property owners. The County finds that noise resulting from the Residential Kennel can be mitigated with implementation of appropriate measures and conditions, such as distance, maintenance of existing landscaping (trees), installation of additional landscaping (trees), installation of soundproofing insulation in the detached garage / kennel, and implementation of established quiet hours. If these measures and conditions are implemented, the County finds that the proposed use will not adversely impact nearby properties by intrusion of noise, glare or general unsightliness.*

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Chisago County, Minnesota hereby approves the amended request for Interim Use Permit, subject to the following conditions:

1. This Interim Use Permit for Residential Kennel allows for the keeping of no more than ten (10) adult dogs in accordance with updated application materials dated received November 27 and November 28, 2023 and kept on file with the Department of Environmental Services. This approval also allows a maximum of two litters of puppies per year, so long as the puppies are removed from the property by four (4) months of age.
2. All dogs shall be housed indoors in either the dwelling or the detached garage, apart from brief periods of time for waste elimination occasional and outdoor activity in which the dogs will either be confined to a fenced enclosure or allowed outside of the fenced enclosure with direct supervision of a resident of the property. No more than two (2) adult dogs shall be outdoors at the same time, whether in the fenced enclosure or outside of the fenced enclosure with direct supervision of a resident of the property.
3. The detached garage / kennel shall be equipped for both heating and cooling.
4. All dogs shall receive regular veterinary care and be current on vaccinations.
5. All dog waste shall be collected daily and disposed of in a legal and appropriate manner so as to avoid undue odor or other negative impacts.
6. The permit holder shall control the barking of dogs to the best of their ability while outdoors to avoid undue negative impact to nearby properties. At no time shall any dog barking activity exceed twenty (20) continuous minutes with less than thirty (30) seconds between each dog bark. Any more than twenty (20) minutes of continuous

barking shall be silenced immediately by a resident of the household.

7. To mitigate potential adverse impacts related to noise, the permit holder shall implement the following measures:
 - a. The detached garage / kennel shall be fully insulated with insulation specifically designed for soundproofing.
 - b. The permit holder shall maintain existing vegetation (large stands of trees) between the dwelling / detached garage and the adjacent property boundaries. Further, the property owner shall replace dying, dead, or downed vegetation.
 - c. The permit holder shall implement “quiet hours” / “outside hours” for the ten (10) adult dogs as follows:
 - i. Aside from brief periods of time for waste elimination, no dogs shall be allowed outdoors before 8:00 am or later than 9:00 pm.
 - ii. Per condition no. 2 above, no more than two (2) adult dogs shall be outdoors at the same time.
 - d. To further mitigate adverse impacts related to noise and limit the dogs’ view and agitation from activity on neighboring parcels, the permit holder shall construct all fenced enclosures with board-on-board fencing material at least six (6’) feet in height so as to create a solid visual barrier between the dogs and the neighboring parcels. Fence construction shall be completed within one (1) year of Interim Use Permit approval.
8. Existing and future fenced enclosure(s), for purposes of dog containment, shall be located no closer than 400 feet to any property boundary.
9. There shall be no commercial activity of any kind associated with the Residential Kennel, apart from the sale of puppies (referenced in condition no. 1) on an appointment-only basis. For the purposes of this approval, prohibited commercial activity shall be defined as, but not limited to: boarding, grooming, training, vaccinating, microchipping, artificial insemination, and birthing assistance for non-resident dogs. Further, the property shall not be utilized as a commercial dog park and, instead, shall only be utilized by resident dogs.
10. The permit holder shall comply with all relevant Minnesota Statutes and Rules regarding animal welfare and humane standards and licensing.
11. Annual certification of the Interim Use Permit is required. The permit holder shall notify the County annually that the activity permitted by the Interim Use Permit is ongoing and the activities being conducted continue to adhere to the conditions of approval. Failure to maintain certification may be a basis to revoke the Interim Use Permit. The property shall be made open and available for regular inspection at any time during reasonable hours by the Chisago County Department of Environmental Services and/or any duly authorized law enforcement agency.
12. Any expansion of the approved use, including the number of adult dogs or the number of litters per year or as otherwise determined by the Department of Environmental Services, shall only be allowed upon further review by the Planning Commission and approval by the Board of Commissioners by way of an Interim Use Permit Amendment.

13. Violations of the conditions contained herein shall be cause for the revocation of the Interim Use Permit upon action of the County Board.
14. This Interim Use Permit shall expire at such time that the property is no longer occupied by Sheryl Bearhart. The property owner shall be responsible for notifying the Department of Environmental Services when Bearhart vacates the property.

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to accept the approval of the Implementation Policy Committee and to approve the Lower St. Croix Comprehensive Watershed Management Plan, Annual Plan of Work and Attachments for 2024, as presented. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Swenson, seconded by Dunne, the Board moved to approve and authorize execution of The FY 2024 & 2025 State of Minnesota Board of Water and Soil Resources Natural Resource Block Grant Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Dahlberg, the Board moved to authorize and approve the Statement of Work: Delivery of Professional/Technical Services Between Chisago County and the Chisago Soil and Water Conservation District, attached hereto and incorporated herein. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the 2024 General Engineering and Administrative Services Agreement between Chisago County and Emmons & Olivier Resources, Inc. along with Carp Management and Aquatic Plant Point Intercept Surveys for the Chisago Lakes Lake Improvement District pending County Attorney review as to form. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dahlberg, the Board moved to accept the December 13th Budget and Finance Report, approve the rate established by Department of Revenue for the delinquent tax rate, approve funding County Assessor Moeller's request for 7 laser measuring tools from the currently unallocated 2023 CIP funds, approve an additional \$10,000 to the LC4YF from the County Public Safety Fund allocation, approve changing the Overnight Stay/Hotel Stay policy from using the current GSA rates to 'up to \$200 per night, and approve the Employee Recognition Policy and allocate the County Vending Machine income to fund the program. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:02 p.m. **END TIME** – 7:02 p.m.

of SPEAKERS – 0

On motion by Dunne, seconded by Dahlberg, the Board moved to approve the date and time of the Annual Organization meeting of January 2nd, 2024, at 9:00 am. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve via the attached Resolutions the proposed 2024 Salary and Compensation Amounts for Elected Officials and Contracted and Non-Represented County Employees, and the proposed 2024 Per Diems for County Commissioners and Volunteers, as recommended at tonight's meeting.

RESOLUTION NO. 23/1220-2 AUTHORIZING A COST OF LIVING ADJUSTMENT FOR NON-UNION EMPLOYEES FOR 2024

WHEREAS, the County Board of Commissioners is authorized to establish the pay system for employees under its jurisdiction and is further authorized to adjust said system as it deems appropriate; and

WHEREAS, the County Board of Commissioners has previously approved wage adjustments of 2.0% for represented county employees, effective January 1st, 2024; and

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby authorizes the county's master wage schedules to be adjusted by 2.0% for non-union employees, not otherwise subject to statutory provisions, consistent with the adjustment made for other represented county employees, and that said adjustment is effective January 1st, 2024.

RESOLUTION NO. 23/1220-3 ESTABLISHING COMPENSATION FOR VOLUNTEER/CITIZEN COMMITTEES FOR 2024

BE IT RESOLVED, that the Chisago County Board of Commissioners hereby establishes the per diem rate of \$ 65.00 /meeting, plus mileage for members of voluntary/citizen committees appointed by the Board or for other volunteers who serve in an official capacity under this Board's jurisdiction and for whom per diem is declared appropriate.

RESOLUTION NO. 23/1220-4

**ESTABLISHING COUNTY COMMISSIONER
COMPENSATION AND PER DIEM RATE FOR 2024**

WHEREAS, M.S. 375.055 and 375.06 set forth the authorization for compensation of Minnesota County Commissioners; and

WHEREAS, Chisago County Commissioners are eligible to receive per diem payments in accordance with the above-referenced statutes;

NOW, THEREFORE, BE IT RESOLVED, that the annual salary to be paid each Chisago County Commissioner for 2024 shall be \$ 34,062.95, a 2% increase over 2023;

Note: 2007, 2008 & 2009 salary was \$27,419, a 0% increase over 2006

Note: 2010 salary was \$26,871, a 2% DECREASE over 2009

Note: 2011 & 2012 salary was \$26,871, a 0% increase over 2010

Note: 2013 budget salary was \$27,274, a 1.5% increase over 2012

Note: 2014 budget salary was \$27,683, a 1.5% increase over 2013

Note: 2015 budget salary was \$28,234, a 2% increase over 2014

Note: 2016 budget salary was \$28,798, a 2% increase over 2015

Note: 2017 budget salary was \$29,662, a 3% increase over 2016

Note: 2018 budget salary was \$30,255, a 2% increase over 2017

Note: 2019 budget salary was \$31,011, a 2.5% increase over 2018

Note: 2020 budget salary was \$31,941.71 a 3% increase over 2019

Note: 2021 budget salary was \$32,580.54 a 2% increase over 2020

Note: 2022 budget salary was \$33,395.05 a 2.5% increase over 2021

Note: 2023 budget salary was \$33,395.05 a 0% increase over 2022

BE IT FURTHER RESOLVED, that Commissioners may receive payment of per diem in the amount of \$65.00 for meetings and conduct of official county business pursuant to statutory definition and further subject to County Attorney approval.

Note: 2007 - 2022 per diem rate was \$50.00

Note: 2023 proposed per diem rate was \$65.00

BE IT FURTHER RESOLVED, that in instances in which a commissioner might be separately authorized to receive a per diem for which there is a statutory basis apart from the one authorized for work as a county commissioner, Chisago County will deny the per diem payment to that Commissioner. Accordingly, a County Commissioner may not receive two per diems for the same meeting.

BE IT FURTHER RESOLVED, that Commissioners may be allowed and paid for actual and necessary traveling expenses incurred while attending meetings of the County Board, or while performing official duties as County Commissioner, or while serving on a board, committee or commission or for expenses reasonably incurred by a Commissioner in performance of the Commissioner's official duties, pursuant to applicable Minnesota statutes and County Policy;

BE IT FURTHER RESOLVED, that the following list of committees be deemed eligible for per diem reimbursement under provisions of M.S. 375.055 and 375.06 and that, while an individual commissioner shall usually attend and participate in the work of the respective committees as the designated representative or seated alternate, any Commissioner may participate in the committee's work and receive mileage only for said participation:

Association of MN Counties
Board of County Commissioners
Budget & Finance Committee (if meeting separately from Board of Commissioners' Meeting)
Chisago County Emergency Preparedness Committee
Chisago County Jail/Law Enforcement Center Building Committee/ Radio Upgrade Project
Chisago Lakes Joint Sewer Commission
Chisago/Isanti Heartland Express Joint Powers Transit Board
Chisago/Ramsey/Washington Commuter Rail Study – Rush Line Task Force
Chisago County Maintenance and Facilities Committee
Chisago County Technology Committee
East Central Regional Library Board
East Central Solid Waste & 2-County Landfill, Recycling
ECRDC; *(PLUS, Subcommittees) – Central MN Council on Aging and Metro Area Transportation*
EMS Task Force
UofMN Extension Committee
Health & Human Services Committee of the Whole (if meeting separately from Board of Commissioners' Meeting)
Highway 8 Task Force
HRA-EDA Board
Human Resources/Labor Relations/Personnel/Insurance Committee

Joint Job Training Board (*PLUS, Subcommittees*) – *CMJTS, Inc. Operations Committee, WIB Executive Committee, Workforce Development Committee*
 Lakes & Pines Board; (*PLUS, Subcommittee*) - *Negotiations*
 Law Library, Court Liaison
 Legislative Committee – Mileage ONLY, NO Per Diems (Per Diems if meeting as Committee of the Whole separately from Board of Commissioners' Meeting)
 Library Service Delivery and Collaboration Group (Greater Minnesota/AMC)
 Metro Alliance for Healthy Families – Governing Board
 Metropolitan Emergency Services Board (MESB); (*PLUS, Subcommittees*) – *Executive & Radio Cost Allocation Committee*
 NACO – Mileage ONLY, NO Per Diems
 Parks Board
 Planning Commission
 Public Health Commission
 One Watershed One Plan
 Regional Juvenile Detention Facility – Lino Lakes
 Road & Bridge Committee of the Whole (if meeting separately from Board of Commissioners' Meeting); (*PLUS, Subcommittee*) – *East Metro Transportation*
 So. Center/So. Lindstrom Sanitary Sewer District
 Solid Waste Advisory Committee
 Township Association (CCATO)
 Water Plan Policy Team
 County Facilities Committee
 County Technology Committee
 Chisago County Opioid Advisory Committee

RESOLUTION NO. 23/1220-5
ESTABLISHING ELECTED OFFICIALS & CONTRACTED EMPLOYEE SALARIES

WHEREAS, M.S. 387.20; M.S. 388.18; M.S. 387.14 and M.S. 375A.06 respectively call for the annual establishment of the salaries of County Sheriff, County Attorney, Chief Deputy Sheriff, and County Administrator; and

WHEREAS, the salaries of said elected officials are exempt from the provisions of the Minnesota Pay Equity Act; while the salary of the Chief Deputy Sheriff and County Administrator, are not exempt from the provisions of the Minnesota Pay Equity Act; but all do remain within the prerogative of the County Board to establish, and

WHEREAS, this Board has considered the relevancy of these salaries to other management salaries within the County and to the salaries of comparable positions in other jurisdictions;

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby establishes and sets the salaries for the County's elected officials in the following amounts effective January 1, 2024,:

	<u>2023</u>	<u>2024</u>
County Sheriff	\$151,897.89	\$160,357.89
County Attorney	\$151,897.89	\$160,357.89

BE IT FURTHER RESOLVED, that the Chisago County Board of Commissioners hereby establishes and sets the salary for the Chief Deputy Sheriff in the following amount effective January 1, 2024:

	<u>2023</u>	<u>2024</u>
Chief Deputy	\$138,087.89	\$145,779.39

BE IT FURTHER RESOLVED, that the Chisago County Board of Commissioners hereby establishes and sets the salary for the County Administrator in the following amount effective January 1, 2024:

	<u>2023</u>	<u>2024</u>
County Administrator	\$154,750.89	\$163,370.51

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Dahlberg, the Board moved to approve the ARPA Broadband Grant application for East Central Electric at the amount requested, \$200,000. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve the Chisago County Earned Sick and Safe Time (ESST) Policy. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Dahlberg, the Board moved to authorize the DES Director to issue the associated PO's and sign any needed documents to purchase the replacement equipment from Axon for the Sheriff's interview rooms (2). The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the Professional/Technical Services Contract between Chisago Lakes Achievement Center and Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to approve the Professional/Technical Services Contract between Pam Bates and Chisago County. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve the AmeriCorps – Ampact Site Agreement. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Swenson, the Board moved to approve Resolution Authorizing the Chisago Lakes Joint Sewage Treatment Commission to Issue, Sell and Deliver a \$1,019,000 General Obligation Sewer Revenue Note, Series 2024A, and Award the Sale Thereof.

RESOLUTION NO: 23/1220-6
RESOLUTION AUTHORIZING THE CHISAGO LAKES JOINT
SEWAGE TREATMENT COMMISSION TO ISSUE, SELL AND
DELIVER A \$1,019,000 GENERAL OBLIGATION SEWER
REVENUE NOTE, SERIES 2024A, AND AWARD THE SALE
THEREOF

BE IT RESOLVED, by the Board of Commissioners of Chisago County, Minnesota, a member of the Chisago Lakes Joint Sewage Treatment Commission, Chisago County, Minnesota, (the “Member”) as follows:

Section 1. Statutory Authority. Pursuant to authority contained in the Laws of Minnesota 2001, Chapter 214, Section 47 (the “Enabling Act”) and Minnesota Statutes, Sections 444.075, 115.46 and Chapter 475, the Chisago Lakes Joint Sewage Treatment Commission (the “Issuer”) is authorized to issue its general obligation bonds or notes for the purpose of financing the cost of capital improvements to the Issuer’s sewer system. Pursuant to authority contained in the Enabling Act, each member of the Issuer must pass adopt a resolution authorizing the Issuer to issue and sell its bonds.

Section 2. Project. The Issuer intends to update its lift station 1, replace/relocate the control panel, odor control unit, pump, wet well covers and general site work.

Section 3. Authorization. The Member authorizes the Issuer to issue and sell the Issuer’s \$1,019,000 General Obligation Sewer Revenue Note, Series 2024A, of which the principal of and interest on the Note shall be paid primarily from net revenues derived from the operation of the Issuer’s sewer system.

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Dahlberg, the Board moved to approve the Contract with Lakes Center for Youth and Families to provide Pre-trial Diversion and Restorative Justice Programming for youth. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dahlberg, the Board moved to approve the purchase of a new laptop computers, phones, and laptop docking stations for the Probation Department using unallocated CIP funds. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

County Administrator Burnham provided administrative updates. *No action was taken.*

Several Commissioners offered reports of their respective committee assignments. *No action was taken.*

Chair Montzka: Commissioners, thank you for allowing me the honor of being Chair in 2023. It has been fantastic working with such dedicated, thoughtful, and hard-working colleagues. 2023 has been a very successful year. We have started and continued the Chisago County Cooperative Initiative, which continues to further and create cohesion amongst different governmental entities in Chisago County. In addition, we were extremely successful in acquiring \$50M in state bonding money to improve the safety of US Highway 8. And lastly, we have been deliberate and calculated in using the Federal ARPA funds to limit future tax increases, while continuing to be flexible in making Chisago County a desirable place to live, work, and play. 2023 has been a successful year, but I look forward to continuing our progress into 2024 and beyond.

On motion by Greene, seconded by Dunne, the Board moved to adjourn the meeting at 7:52 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Ben Montzka, Chair

Attest: _____
Christina Vollrath
Clerk of the Board