

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Tuesday, July 02, 2024**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Tuesday, July 02, 2024 at the Chisago County Government Center with the following Commissioners present: Swenson, Greene, Dunne, Montzka, Dahlberg. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and Assistant County Attorney Aimee Cupelli.

Chair Dunne called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the agenda. Motion seconded by Swenson and a request by Commissioner Dunne to amend the agenda to discussion County Board of Commissioners response to letters from Teamsters 320. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dahlberg, the board moved to open the Health and Human Services Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Chair Dunne gave the gavel to Vice-Chair Dahlberg.

Health and Human Services Public Health Administrator Courtney Wehrenberg provided the Public Health 2023 Annual Report and department updates. ***No action was taken.***

On motion by Montzka, seconded by Greene, the Board moved to add items 1-8 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the board moved to close the HHS Committee Board of the Whole at 7:00 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Swenson, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Director's Report/Public Health 2023 Annual Report
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS

- 3.) HHS Committee Recommendation – Opioid Action Council Bylaws Update
- 4.) HHS Committee Recommendation – Opioid Action – Canvas Health
- 5.) HHS Committee Recommendation – Opioid Action – MN Prevention & Recovery Alliance
- 6.) HHS Committee Recommendation – Opioid Action – Sheriff’s Office
- 7.) HHS Committee Recommendation – Opioid Action – Fentanyl Free Comm. Foundation (FFCF)
- 8.) HHS Committee Recommendation – Opioid Action – Steve Rummeler Hope Net. (SRHN)
- 9.) Minutes from the June 18, 2024, Meeting
- 10.) Payment of County’s Warrants and Miscellaneous Bills **Total:** \$860,330.20
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 11.) Recognition of County Staff July Anniversaries
- 12.) Application for Abatement (reduction) of Property Taxes
- 13.) Exempt Gambling Permit – Immanuel Lutheran Church of Almelund

RESOLUTION NO. 24/0702-1

**APPROVING THE SUBMISSION OF AN APPLICATION TO CONDUCT A RAFFLE FOR THE
IMMANUEL LUTHERAN CHURCH OF ALMELUND**

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application to conduct a raffle at the Shafer Township Hall located at 18295 St. Croix Trail, Shafer, MN 55074

- 14.) Credit Card Increases – Public Works

On motion by Dahlberg, seconded by Montzka, the Board moved to approve the resolution accepting the donation from American Kennel Club for the Chisago County Sheriff’s Office for the CCSO K9 Program.

RESOLUTION NO: 24/0702-2

ACCEPTANCE OF DONATIONS BY CHISAGO COUNTY

WHEREAS, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

WHEREAS, the County has received a donation from a business or private individual in Chisago County and is requesting formal acceptance by the County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby accepts the following donations received by the Chisago County in 2024:

- **American Kennel Club \$7,500 for CCSO K9 Unit**

The motion **carried** as follows: **IN FAVOR THEREOF**: Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED**: None.

On motion by Montzka, seconded by Greene, the Board moved to approve the out of state travel requests for two deputies to pick up a new squad for the Towards Zero Death program in Holcomb, Kansas. The motion **carried** as follows: **IN FAVOR THEREOF**: Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED**: None.

On motion by Greene, seconded by Dahlberg, the Board moved to approve changing the funding source for payments to Tyler for Enterprise Permitting and Licensing Software from Recorder Technology to Recorder Compliance Fund, effectively retroactively to 1/1/2024. The motion **carried** as follows: **IN FAVOR THEREOF**: Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED**: None.

On motion by Montzka, seconded by Dahlberg, the Board moved to approve the contract with the Soil and Water Conservation District for noxious weed management in the County right of way. The motion **carried** as follows: **IN FAVOR THEREOF**: Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED**: None.

On motion by Dahlberg, seconded by Greene, the Board moved to approve paying the remaining \$3,989 to AET for the Rush City Garage Tank Removal project from the remaining Administration ARPA funds. The motion **carried** as follows: **IN FAVOR THEREOF**: Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED**: None.

On motion by Greene, seconded by Montzka, the Board moved to approve Resolution No. 24/0702-3, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of Stegmeir Oaks Phase 2 located east of Oriole Avenue / CR 70 and west of Quinlan Avenue on the north side of 392nd Street (PID 01.00252.00) in Amador Township.

RESOLUTION NO: 24/0702-3

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHISAGO COUNTY, MINNESOTA,
APPROVING THE FINAL PLAT OF STEGMEIR OAKS PHASE 2**

WHEREAS, property owners William Stegmeir & Victoria Stegmeir and applicants Megan Stegmeir & Sierra Stukenholtz submitted a request for the Final Plat of Stegmeir Oaks Phase 2 on June 21, 2024; and

WHEREAS, the property owners and applicants desire to create two 9.95± acre lots from the 19.90± acre subject site; and

WHEREAS, the subject site is generally located east of Oriole Avenue / CR 70 and west of Quinlan Avenue on the north side of 392nd Street in Amador Township and is zoned Agricultural (AG) District; and

WHEREAS, the subject site is legally described as:

PID 01.00252.00

The Northeast Quarter of the Southwest Quarter of Section 13, except the East Half of the East Half of the Northeast Quarter of the Southwest Quarter, Section 13, Township 35, Range 20, Chisago County, Minnesota.

WHEREAS, the Preliminary Plat of Stegmeir Oaks Phase 2 was recommended for approval by the Planning Commission on March 7, 2024 and approved by the Board of Commissioners on March 20, 2024; and

WHEREAS, the Final Plat submitted on June 21, 2024, generally conforms to the approved Preliminary Plat and meets all conditions of Preliminary Plat approval; and

WHEREAS, the Chisago County Attorney's Office has reviewed the pending application for Final Plat and the title opinion received of the applicant's attorney dated April 10, 2024, and the Attorney's Office has provided a legal opinion that the title opinion satisfactorily demonstrates that fee title to the platted property is vested in the name of William Stegmeir and Victoria Stegmeir and that the application for Final Plat was made by Megan Stegmeir and Sierra Stukenholtz, as subdivider pursuant to express written authorization of William Stegmeir and Victoria Stegmeir.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Chisago County, Minnesota hereby approves the Final Plat of Stegmeir Oaks Phase 2, subject to the following conditions:

1. The Final Plat is approved as submitted on June 21, 2024. Any deviation from the approved plat drawing prior to recording shall require further review by the Planning Commission and approval by the County Board.

2. The applicant shall obtain all necessary and applicable permits from Federal, State, and County jurisdictions for any wetland impacts prior to commencement of development.

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dahlberg, the Board moved to approve the Memorandum of Agreement with Minnesota Off-Road Cyclists (MORC) for Maintenance and Services at Ki-Chi Saga Park Single-Track Mountain Bike Course subject to County Attorney review and approval as to form. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Commissioner Dunne discussed the recent actions by the Board of Commissioners to address the recent letter received from Teamsters 320. ***No action was taken.***

CITIZENS FORUM

TIME – 7:11 p.m.

END TIME – 7:11 p.m.

of SPEAKERS – 0

County Administrator Chase Burnham provided administrator updates and correspondence. ***No action was taken.***

Several Commissioners offered reports of their respective committee assignments. ***No action was taken.***

On motion by Dahlberg, seconded by Swenson, the Board adjourned the meeting at 7:26 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Marlys Dunne, Chair

Attest: _____
Christina Vollrath
Clerk of the Board