

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, July 17, 2024**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, July 17, 2024 at the Chisago County Government Center with the following Commissioners present: Swenson, Greene, Dunne, Montzka, Dahlberg. Also present: County Administrator Chase Burnham, Assistant County Attorney Jeff Fuge, and Clerk of the Board Christina Vollrath.

The Chair called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Montzka offered a motion to approve the agenda. Motion seconded by Dahlberg, the motion **passed** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board opened the Road and Bridge Committee of the Whole at 6:32 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

The Board was given updates on the current projects of the Public Works Department from County Administrator Chase Burnham. ***No action was taken.***

On motion by Greene, seconded by Swenson, the Board moved items 1-3 to the consent agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to close the Road and Bridge Committee of the Whole at 6:34 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Dahlberg, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

- 1.) R&B Committee Recommendation – County Engineer’s Report
- 2.) R&B Committee Recommendation – Wetland Services Contract - SEH
- 3.) R&B Committee Recommendation – CSAH 10 Right of Way Plat, No. 116

RESOLUTION NO: 24/0717-1
RIGHT OF WAY PLAT FOR SAP 013-610-013

BE IT RESOLVED, that the County Highway Engineer and County Surveyor are hereby authorized to prepare a plat for highway right of way acquisition for reconstruction and of County State Aid Highway No. 10, S.A.P. 013-610-013 located between C.S.A.H. No. 8 and I-35 Fish Lake Township and the city of Harris, Minnesota.

- 4.) Minutes from the July 2, 2024, County Board of Commissioners Meeting
- 5.) Payment of County's Warrants and Miscellaneous Bills \$579,165.18
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 6.) Temp. Liquor Licenses – Almelund Lion's Club, Threshing Show and Sno Barons Hay Days
- 7.) Application for Abatement (reduction) of Property Taxes

Presentation – Minnesota Inter-County Association County Visit

- Matt Massman, Executive Director

Environmental Services Director Kurt Schneider presented the Board with the Director's Report and action items. ***No action was taken.***

On a motion by Greene, seconded by Dahlberg, the Board moved to deny the Conditional Use Permit to allow a Rural Retail Tourism Wedding/Gathering Venue at 15323 260th Street in Franconia Township (PID #04.00411.20). The motion **failed** as follows: **IN FAVOR THEREOF:** Greene, Dahlberg. **OPPOSED:** Swenson, Dunne, Montzka.

Chair Dunne called for a recess of the County Board at 8:25 p.m. The Board reconvened at 8:37 p.m.

On motion by Dunne, seconded by Montzka, the Board moved to approve Resolution No. 24/0717-2, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Bridget Korman and Lorelei Walker Conditional Use Permit to allow a Rural Retail Tourism Wedding/Gathering Venue at 15323 260th Street in Franconia Township (PID #04.00411.20) with the following additional conditions, differing from Planning Commission recommendation;

28. Applicant shall receive Road Authority certification that the intended CUP use will not cause unreasonable congestion or traffic hazard, prior to commencement of operations.

29. Applicant shall prepare a traffic safety signage plan to include appropriate caution and advertising signage for Road Authority approval prior to commencement of operations.
30. Event attendee parking shall be fully accommodated on site without disruption to drive lanes, driveways, or emergency entrance or egress.

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Dunne, Montzka
OPPOSED: Dahlberg, Greene

On motion by Dahlberg, seconded by Greene, the Board moved to approve Resolution No. 24/0117-3, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Karen Buddhist Association Conditional Use Permit Amendment to allow adjusted hours of operation, adjusted hours for the playing of music and/or amplified sound, and an increased number of maximum attendees at 43695 Peaceful Valley Road, Harris (Sunrise Township, PID #09.00604.00) and the following additional conditions;

17. A landscape barrier of evergreen trees shall be placed 16 ft. on center along the East property line extending from the Northeast corner of the property to the south (approximately 1,600 feet).
18. A landscape barrier of evergreen trees shall be placed 16 ft. on center starting at the Northeast corner of the property and extending approximately 200 feet west along the property and road right-of-way line to meet with the existing established row of evergreen trees.
19. Dead evergreen trees located along the west property line shall be replaced.

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to approve Resolution No. 24/0717-4 a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Redline Management, LLC and applicant Curis Forster Interim Use Permit (IUP) to allow an accessory structure on their 31.8-acre property without the presence of a principal dwelling / single-family dwelling. The subject property is located at 1xxxx 540th Street, Rushseba Township, (PID #07.00006.00). The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dahlberg, the Board moved to approve Resolution No. 24/0717-5, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Timothy & Deanna Turcotte Interim Use Permit (IUP) to allow an accessory structure on their 40.8-acre property without the presence of a principal dwelling / single-family dwelling. The subject property is generally located east of the intersection of 360th Street and Tern Avenue in Shafer Township (PID #08.00020.00). The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Montzka, the Board moved to approve Resolution No. 24/0717-6, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Preliminary Plat of Kost Ranch generally located at 36320 Kost Trail / CSAH 11 in Sunrise Township, (PID # 09.00359.00). The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Montzka, the Board moved to approve Resolution No. 24/0717-7, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Preliminary Plat of Ponytail Addition generally located at the southeast corner of Rush Lake Trail / CSAH 1 and 527th Street / CR 94 in Nessel Township, (PID # 06.00235.10). The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve Resolution No. 24/0717-8 and authorize final preparation and submission of Swedish Immigrant Regional Trail Segment D & E Design and Construction State Legacy Grant Application to include the commitment of a 10% local funding match. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Dahlberg, the Board moved to accept the July 10th Budget and Finance Report, accept the Monthly County Staffing Update, approve the proposed 2025 Department Budget Presentation Schedule, approve the proposed 2025-2029 Transportation Improvement Plan, approve directing staff to contact ICS to conduct facility assessments for the CCSO and Public Works Departments, using up \$30,000 of unallocated ARPA funds, approve using \$5,875 of unallocated ARPA funds to purchase a storage container for the CCSO, approve funding the Enterprise Services projects; the HVAC (\$38,694.67), Cyber Security and Monitoring (\$29,753.00) and ARMER Test Equipment (\$8,064.00) using unallocated 2024 CIP funds, approve purchasing a new baggage and body scanner for \$35,714.50 with unallocated ARPA funds, approve funding the library camera project with \$27,230.21 of unallocated ARPA, and send the DRAFT OCM created Cannabis Ordinance to the Planning Commission staff and the County Attorney/County Sheriff for review. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Swenson, the Board moved to approve the Letter of Agreement between Chisago County and Hazelden Betty Ford Foundation. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Swenson, the Board moved to approve the contract between Chisago County and Leah Killian-Smith and Jonah Smith. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Swenson, the Board moved to approve the SHIP Grant Agreement – Williams Park Community Garden. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Swenson, the Board moved to authorize the DES Director to issue the associated PO's and sign any needed documents to utilize 2022 CIP budgeted Relocation Costs for the Wyoming Emergency Paging Tower. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to approve the JPA to allow for the County Attorney's Office to obtain reimbursement for prosecution/investigation expenses associated with MCF – Rush City inmates. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the purchase of a new retaining wall at the Center City Chisago County Government Center and replacing the carpet and fixing the tile to the main building entrance by security in the 89' side of the Government Center using 2024 CIP funds. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve advertising of the vacancy on the Chisago County Park Board for District 4. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

CITIZENS FORUM

TIME – 9:15 p.m. **END TIME** – 9:27 p.m.

of SPEAKERS – 3

County Administrator Burnham provided administrative updates. ***No action was taken.***

Several Commissioners offered reports of their respective committee assignments. ***No action was taken.***

On motion by Greene, seconded by Montzka, the Board adjourned the meeting at 9:39 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Marlys Dunne, Chair

Attest: _____

Christina Vollrath
Clerk of the Board