

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, September 04, 2024**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, September 04, 2024 at the Chisago County Government Center with the following Commissioners present: Swenson, Greene, Dunne, Montzka, Dahlberg. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter.

Chair Dunne called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by Montzka, the motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the board moved to open the Health and Human Services Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Chair Dunne gave the gavel to Vice-Chair Dahlberg.

Health and Human Services Director Robert Benson provided the Director's Report and department updates. **No action was taken.**

On motion by Greene, seconded by Montzka, the Board moved to add items 1-3 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the board moved to close the HHS Committee Board of the Whole at 6:44 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Director's Report
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – Opioid Settlement Advisory Council 2024-2026
- 4.) Minutes from the August 21, 2024, Meeting

- 5.) Payment of County's Warrants and Miscellaneous Bills **Total:** \$748,268.60 + \$15,151.50
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 6.) Recognition of County Staff September Anniversaries
- 7.) Application for Abatement (reduction) of Property Taxes
- 8.) Acceptance of Donations – Children's Water Festival

RESOLUTION NO: 24/0904-1

ACCEPTANCE OF DONATIONS BY CHISAGO COUNTY

WHEREAS, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

WHEREAS, the County has received a donation from a business or private individual in Chisago County and is requesting formal acceptance by the County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby accepts the following donations received by the Chisago County in 2024:

- Chisago City Fire Department – \$500.00 for the Children's Water Festival

On motion by Dahlberg, seconded by Swenson, the Board moved to approve the payment of \$40,950 using unallocated ARPA funds for the CCSO ARMER radios. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to approve the payment of \$8,909.98 using unallocated 2024 CIP funds for the Body Scanner and Disposal of hazardous/regulated materials related to the new bag scanner/body scanner in the Center City Government Center. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dahlberg, the Board moved to approve final, and only payment to SpyGlass, for the phone technology audit from the remaining unallocated ARPA funding and unallocated 2024 CIP funds. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Dahlberg, the Board moved to approve the Resolution authorizing acceptance of the State of Minnesota Office of Justice Programs Grant by Chisago County Attorney and the Victim Services Program.

RESOLUTION NO: 24/0904-2

RESOLUTION AUTHORIZING ACCEPTANCE OF THE STATE OF MINNESOTA, OFFICE OF JUSTICE PROGRAMS (OJP) GRANT BY THE CHISAGO COUNTY ATTORNEY AND VICTIM SERVICES PROGRAM

WHEREAS, Chisago County, on behalf of the Chisago County Attorney has applied for Victim Services Grant funds available through the State of Minnesota, Department of Public Safety, Office of Justice Programs, to support the statutorily mandated services, pursuant to Minn. Stat. 611A.

NOW THEREFORE BE IT RESOLVED, by the Chisago County Board of Commissioners, Chisago County, Minnesota, as follows:

1. That Chisago County, for and on behalf of the Chisago County Attorney's Office and the Victim Services Program, hereby approves and authorizes the receipt of grant funds, effective from the execution of the Grant Acceptance, or October 1, 2024 (whichever is first in time) through the end of the term of the Agreement, September 30, 2025. The receipt of the funds shall be for the operation of the Victim Services Program, consistent with the State laws and the guidelines implemented by OJP.
2. That Chisago County Attorney, Janet Reiter, and/or the Victim Witness Coordinator, Andrea Story (or their successors), is/are authorized to execute and accept the grant award and the Victim Services Coordinator and the County Attorney are authorized to sign any subsequent Amendments or agreements that may be required by the State of Minnesota to access the resources, systems or tools available pursuant to the grant award.

The motion **carried** as follows: **IN FAVOR THEREOF**: Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED**: None.

On motion by Montzka, seconded by Swenson, the Board moved to approve the ratification with MnCCC/TriMin Amendment to Agreement to provide Professional Services. The motion **carried** as follows: **IN FAVOR THEREOF**: Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED**: None.

CITIZENS FORUM

TIME – 7:01 p.m.

END TIME – 7:01 p.m.

of SPEAKERS – 0

County Administrator Chase Burnham provided administrator updates and correspondence. ***No action was taken.***

Several Commissioners offered reports of their respective committee assignments. ***No action was taken.***

On motion by Montzka, seconded by Dahlberg, the Board adjourned the meeting at 7:21 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Marlys Dunne, Chair

Attest: _____
Christina Vollrath
Clerk of the Board