

CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, November 06, 2024

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, November 06, 2024 at the Chisago County Government Center with the following Commissioners present: Swenson, Greene, Dunne, Montzka, Dahlberg. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter.

Chair Dunne called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda. Motion seconded by Montzka, the motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Dahlberg, the board moved to open the Health and Human Services Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Chair Dunne gave the gavel to Vice-Chair Dahlberg.

Health and Human Services Director Robert Benson provided the Director's Report and department updates. **No action was taken.**

On motion by Montzka, seconded by Greene, the Board moved to add items 1-4 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the board moved to close the HHS Committee Board of the Whole at 6:51 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Director's Report
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – Opioid Settlement Q3 Staff Expenses
- 4.) HHS Committee Recommendation – MDH Community Health Board Master Contract
- 5.) Minutes from the October 16th, 2024, Meeting
- 6.) Payment of County's Warrants and Miscellaneous Bills **Total:** \$856,708.88
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 7.) Recognition of County Staff November Anniversaries

On motion by Swenson, seconded by Greene, the Board moved to authorize the DES Director to issue the associated PO's and sign any needed documents to purchase a replacement generator and pay for the added permits as required for the Wyoming Emergency Paging Tower. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to authorize the DES Director to issue the associated PO's and sign any needed documents to purchase the required upgrades for encryption to the ARMER ESChat system, funding is in the 061-6342 budgets. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dahlberg, seconded by Greene, the Board moved to authorize the DES Director to issue the associated PO's and sign any needed documents to purchase the needed professional services for the network upgrade project from GDWG, funding is in the 061 and ENTS-099 budgets. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dahlberg, the Board moved to authorize the DES Director to issue the associated PO's and sign any needed documents to purchase the required systems to upgrade the security and standby power generation at the County ARMER sites, funding is in the 061-6342 budgets. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to open the Public Hearing at 7:01 p.m. for the ordinance relating to the regulation and registration of cannabis retail. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Public Hearing at 7:00 p.m.

Ordinance relating to the Regulation and Registration of Cannabis Retail

of speakers: 1

On motion by Dahlberg, seconded by Greene, the Board moved to close the Public Hearing at 7:03 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Swenson, the Board moved to approve the Regulation and Registration of Cannabis Retail Businesses and Lower-Potency Hemp Edible Retailer Businesses Ordinance. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Swenson, seconded by Montzka, the Board moved to appoint Commissioner Greene and Solid Waste Administer Lisa Thibodeau, to the Isanti - Chisago Landfill Commission, for an annual term in year 2025. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the Plans and Specifications for the Household Hazardous Waste Facility Renovation and Authorize the release of the project for competitive bid. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Swenson, seconded by Dahlberg, the Board moved to approve and direct the recording of the Checkerboard Park Declaration of Restrictive Covenant as drafted and in accordance with Department of Natural Resources Natural and Scenic Area Project Agreement NS22-00. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Dahlberg, the Board moved to approve Resolution No. 24/1106-1, a Resolution of the County Board of Commissioners of Chisago County, Minnesota, approving the Final Plat of Mack Estates generally located at 26995 Redwing Avenue / CR 86 in Franconia Township, (PID # 04.00218.00).

RESOLUTION NO. 24/1106-1

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF CHISAGO COUNTY, MINNESOTA, APPROVING THE FINAL PLAT OF MACK ESTATES

WHEREAS, property owners Bonny Mack & Paul Mack and applicant Mallory Mack submitted a request for the Final Plat of Mack Estates on October 2, 2024; and

WHEREAS, the property owners wish to create one 5±-acre lot from the 80± acre subject site; and

WHEREAS, the subject site is located at 26995 Redwing Avenue / CR 86 in Franconia Township and is zoned Agricultural (AG) District; and

WHEREAS, the subject site is legally described as:

PID 04.00218.00

The North Half of the Northwest Quarter (N 1/2 of NW 1/4) of Section Twenty (20), Township Thirty-three (33), Range Nineteen (19).

WHEREAS, the Preliminary Plat of Mack Estates was recommended for approval by the Planning Commission on August 1, 2024 and approved by the Board of Commissioners on August 21, 2024; and

WHEREAS, the Final Plat submitted on October 2, 2024 generally conforms to the approved Preliminary Plat and meets all conditions of Preliminary Plat approval; and

WHEREAS, the Chisago County Attorney's Office has provided an opinion that the title evidence, in the form of a title policy issued on September 20, 2024, satisfactorily demonstrates that fee title to the property that is

subject to the plat is in the name of Paul Mack & Bonny Mack, owners on whose behalf the application was submitted.

NOW THEREFORE, BE IT RESOLVED that the Board of Commissioners of Chisago County, Minnesota hereby approves the Final Plat of Mack Estates, subject to the following conditions:

1. The Final Plat is approved as submitted on October 2, 2024. Any deviation from the approved plat drawing prior to recording shall require further review by the Planning Commission and approval by the County Board.
2. The applicant shall obtain all necessary and applicable permits from Federal, State, and County jurisdictions for any wetland impacts prior to commencement of development.

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Dahlberg, the Board moved to approve the U. of MN and Chisago County MOA 2025–2027 for County Extension. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the Chisago County Abatement Procedures Policy. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dahlberg, seconded by Swenson, the Board moved to approve the attached Chisago County Email Data Retention and Disposition Standard and direct that it be distributed to all Chisago County employees. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:30 p.m.

END TIME – 7:30 p.m.

of SPEAKERS – 0

County Administrator Chase Burnham provided administrator updates and correspondence. **No action was taken.**

Several Commissioners offered reports of their respective committee assignments. **No action was taken.**

On motion by Greene, seconded by Dahlberg, the Board adjourned the meeting at 8:01 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Marlys Dunne, Chair

Attest: _____

Christina Vollrath
Clerk of the Board