

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, February 05, 2025**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, February 05, 2025 at the Chisago County Government Center with the following Commissioners present: Greene, Dunne, Montzka, Dahlberg. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and Assistant County Attorney Jeff Fuge.

Chisago County Commissioner Jim Swenson will be attending the Chisago County Board of Commissioners Meetings February 1st to February 15th via Interactive TV, pursuant to Minnesota Statute 13D.02 and MN Department of Administration Advisory Opinions 08-034 and 13-009. Commissioner Swenson may be seen and heard at the meeting via electronic means and will participate from the Sheraton Vistana, 8800 Vistana Centre Dr., Orlando, FL 32825, a location open and accessible to the public.

Chisago County Commissioner Jim Swenson will be attending the Chisago County Board of Commissioners Meetings February 16th to February 28th via Interactive TV, pursuant to Minnesota Statute 13D.02 and MN Department of Administration Advisory Opinions 08-034 and 13-009. Commissioner Swenson may be seen and heard at the meeting via electronic means and will participate from The Silver Surf, 1301 Gulf Drive, Bradenton Beach, FL 34217, a location open and accessible to the public. Any questions can be directed towards Chase Burnham, County Administrator, at (651) 213-8877.

Chair Dahlberg called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Dunne offered a motion to approve the amended agenda. Motion seconded by Greene, the motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the board moved to open the Health and Human Services Committee of the Whole at 6:32 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Chair Dahlberg gave the gavel to Vice-Chair Greene.

Health and Human Services Director Robert Benson provided the department updates and Health and Human Services Overview Presentation. **No action was taken.**

On motion by Montzka, seconded by Dunne, the Board moved to add items 1-5 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the board moved to close the HHS Committee Board of the Whole at 6:55 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Directors Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – New Pathways 2025-2027 Contract
- 4.) HHS Committee Recommendation – Out of State Travel Request – NACVSO, Louisville, KY
- 5.) HHS Committee Recommendation – Opioid Settlement Q4 Staff Expenses
- 6.) Minutes from the January 15, 2025, Meeting
- 7.) Payment of County's Warrants and Miscellaneous Bills **Total:** \$1,723,593.01
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 8.) Recognition of Staff February Anniversaries
- 9.) Transfer Funds – Annual Carryover of Dedicated Funds
- 10.) Authorization of County Auditor-Treasurer to proceed with Year-End Transfer of Funds
- 11.) Budget Adjustment Request – HHS
- 12.) Permanent Transfer & Budget Adjustment – Stacy Squad Car Purchase

On motion by Dunne, seconded by Montzka, the Board moved to authorize the DES Director to issue the associated PO's and sign any needed documents to proceed with the 2025 CIP Projects, Meraki Wi-Fi Project, and Upgrade/Replacement of selected County Armer Radios as attached. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to authorize the Chisago County Emergency Communications Manager to attend the 2024 IWCE conference in Las Vegas, NV from March 16 – March 21st, 2025. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dunne, seconded by Swenson, the Board moved to approve the creation of the Chisago County Finance Department and one-time payment of comp time to Kristin Waddell of \$26,725.76, due to completion of the annual County Audit and the promotion to Department Head. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to recognize the appointment of Robert H. Collins, Esq. as Chisago County Examiner of Titles and confirm compensation of \$10,000 per year and a complimentary subscription to LandShark and to approve the appointment of David J. Meyers as Deputy Title Examiner. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Montzka, the Board moved to authorize the attached budget adjustment request to fund the 2025 Capital Improvement Plan, tabling discussion on the Park Department mower replacement and park sign project, but funding the small equipment request from Enterprise Services. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the resolution and agreement to transfer K9 “Stryker” to Chisago County Sgt. Chad Stenson.

RESOLUTION NO. 25/0205-01

RESOLUTION TO ACKNOWLEDGE THE RETIREMENT AND TRANSFER OF OWNERSHIP OF CHISAGO COUNTY SHERIFF’S OFFICE’S K-9 “STRYKER” TO SERGEANT CHAD STENSON

WHEREAS, it has been determined that K-9 “Stryker” of the Chisago County Sheriff’s Office has reached retirement age and is no longer a valuable resource; and

WHEREAS, the Sheriff’s Office has determined that “Stryker” has no economic value to the County and the Sheriff’s Office recommends retiring “Stryker” in a humane fashion; and

WHEREAS, because of the training “Stryker” has received as a sheriff’s canine and the unique relationship that “Stryker” has with his handler, Sergeant Chad Stenson, it is not suitable to transfer ownership of “Stryker” as a pet to any owners except his handler.

WHEREAS, Sergeant Chad Stenson has agreed to accept ownership, responsibility and liability of “Stryker” at no cost to the County.

NOW, THEREFORE, BE IT RESOLVED that, pursuant to Minnesota Statute § 373.01, subd. 1(4), effective February 5, 2025, the Chisago County Board of Commission acknowledges the retirement of “Stryker” from K-9 service and hereby authorizes the transfer of ownership of “Stryker” to his handler Sergeant Chad Stenson, for a cost of One (\$1.00) Dollar and other terms appropriate in the opinion of the County Attorney’s Office to transfer the ownership, responsibility, and liability to the handler.

BE IT FURTHER RESOLVED that the Chisago County Board of Commission authorizes Brandon J. Thyen, Chisago County Sheriff, to execute the transfer of ownership agreement on behalf of Chisago County consistent with this resolution.

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the Board moved to approve and accept the Body Worn Camera Biennial Audit Results completed by Lynn Lembcke Consulting. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve \$10,000 to be allocated to the Employee Recognition Committee to support initiatives through 2026. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve the STI work order for data migration for the change of delivery systems to Community Corrections for Chisago County not to exceed \$20,000 from Fund Balance. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:43 p.m.

END TIME – 7:43 p.m.

of SPEAKERS – 0

County Administrator Chase Burnham provided administrator updates and correspondence. **No action was taken.**

Several Commissioners offered reports of their respective committee assignments. **No action was taken.**

On motion by Swenson, seconded by Greene, the Board moved to close the County Board meeting at 7:51 p.m. related to considering strategy for labor negotiations, including negotiation strategies, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Announce Closed Meeting (M.S. § 13D.05)

Closed Session

*******Announce Closed Meeting*******

Meetings of the Chisago County Board of Commissioners may be closed if the closure is expressly authorized by statute. Minn. Stat. §13D.03 subd. 1. The governing body of a public employer may by a majority vote in a public meeting decide to hold a closed meeting to consider strategy for labor negotiations, including negotiation strategies, including negotiation strategies or developments or discussion and review of labor negotiation proposals, conducted pursuant to sections 179A.01 to 179A.25.

Following said closed session, the County Board of Commissioners will reconvene in open session to announce any action taken in closed session and to consider and act on matters noticed on the agenda for consideration or action in open session.

Present: Assistant County Attorney Jeff Fuge, County Administrator Chase Burnham, Commissioner Greene, Commissioner Dunne, Commissioner Montzka, Commissioner Dahlberg, and Clerk of the Board Christina Vollrath. Commissioner Swenson participated virtually.

On motion by Dunne, seconded by Greene, the Board ended the closed meeting and reconvened the regular meeting at 8:55 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

The only action taken during the closed session was to end the closed session and reconvene the regular meeting.

On motion by Greene, seconded by Montzka, the Board adjourned the meeting at 8:56 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Dan Dahlberg, Chair

Attest: _____

Christina Vollrath
Clerk of the Board