

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, March 05, 2025**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, March 05, 2025 at the Chisago County Government Center with the following Commissioners present: Greene, Dunne, Montzka, Dahlberg. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter.

Chisago County Commissioner Jim Swenson will be attending the Chisago County Board of Commissioners Meetings March 1st through March 6th via Interactive TV, pursuant to Minnesota Statute 13D.02 and MN Department of Administration Advisory Opinions 08-034 and 13-009. Commissioner Swenson may be seen and heard at the meeting via electronic means and will participate from the 12400 International Drive, Orlando, FL 32821, a location open and accessible to the public.

Chair Dahlberg called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Greene offered a motion to approve the amended agenda and move item 20 to the consent agenda. Motion seconded by Dunne, the motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Dunne, seconded by Montzka, the board moved to open the Health and Human Services Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Chair Dahlberg gave the gavel to Vice-Chair Greene.

Health and Human Services Director Robert Benson provided the department updates and Health and Human Services Overview Presentation. **No action was taken.**

On motion by Dahlberg, seconded by Dunne, the Board moved to add items 1-6 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dahlberg, seconded by Montzka, the board moved to close the HHS Committee Board of the Whole at 6:49 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Directors Update
- 2.) HHS Committee Recommendation – Payment of County's Warrants for HHS
- 3.) HHS Committee Recommendation – Prof/Tech. Services Contract w/ Sheila Bohnsack
- 4.) HHS Committee Recommendation – MDH Health Board Grant Project Agmt. Amend.
- 5.) HHS Committee Recommendation – Prof/Tech. Contract with Pine Fiduciary Services LLC
- 6.) HHS Committee Recommendation – SHIP 240-243 Grant Agreements
- 7.) Minutes from the February 19th, 2025, Meeting
- 8.) Payment of County's Warrants and Miscellaneous Bills **Total:** \$795,895.82
Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 9.) Recognition of Staff March Anniversaries
- 10.) Exempt Gambling Permit – Almelund Threshing Show

RESOLUTION NO. 25/0305-1

APPROVING THE SUBMISSION OF AN APPLICATION TO CONDUCT A RAFFLE FOR THE ALMELUND THRESHING CO.

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application to conduct a raffle at the Almelund Threshing Show located at 17760 St. Croix Trail, Taylors Falls, MN 55084.

- 11.) Premises Permit Application – Goose Lake Association

RESOLUTION NO. 25/0305-4

APPROVING THE SUBMISSION OF A PREMISES PERMIT APPLICATION FOR THE GOOSE LAKE ASSOCIATION

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board a premises permit application at the Full Moon Bar and Grill located at 2425 Stark Road, Harris, MN 55032.

12.) Acceptance of a Donation – Chisago County Sheriff’s Foundation

RESOLUTION NO: 25/0305-2
ACCEPTANCE OF DONATIONS BY CHISAGO COUNTY

WHEREAS, the Chisago County Board of Commissioners adopted Resolution No. 060419-3 on April 19, 2006 which established a policy regarding the acceptance of gifts by Chisago County; and

WHEREAS, the County has received a donation from a business or private individual in Chisago County and is requesting formal acceptance by the County Board of Commissioners;

NOW, THEREFORE, BE IT RESOLVED, that the Chisago County Board of Commissioners hereby accepts the following donations received by the Chisago County in 2025:

- **Chisago County Sheriff’s Foundation \$1,000 for CCSO Breaching Shotguns**

13.) 2025 Budget Adjustments and Permanent Transfer

20.) Lease for Lawful Gambling Activity – Goose Lake Association

RESOLUTION NO. 25/0305-3
APPROVING THE SUBMISSION OF AN APPLICATION TO CONDUCT OFF-SITE GAMBLING FOR THE
GOOSE LAKE ASSOCIATION

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application to conduct offsite gambling at the Full Moon Bar and Grill located at 2425 Stark Road, Harris, MN 55032.

On motion by Montzka, seconded by Dunne, the Board moved to approve the acceptance of the Letter of Authorization to Aumentum Technologies to be paid from the Recorder's Compliance Fund and to approve in advance future transfers for the same project up to \$10,000. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Greene, the Board moved to approve sending a letter supporting Rush City's application and requests that the Federal EDA consider funding the Rush City Industrial Park Infrastructure Project. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the agreement between Chisago County and the St. Croix River Education District for GED Programming. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve out-of-state travel for a Chisago County Deputy to attend Clandestine Laboratory Re-Certification Course in Iowa in April 2025. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the out-of-state travel for an Investigator to attend the National Law Enforcement Training on Child Exploitation in Washington, D.C in June 2025. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the 2025 Aquatic Invasive Species Prevention Aid Program and Roadside Surveys including the specific agreements, personnel actions, and Memorandum of Understanding as presented at tonight's meeting. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:00 p.m.

END TIME – 7:00 p.m.

of SPEAKERS – 0

County Administrator Chase Burnham provided administrator updates and correspondence. **No action was taken.**

Several Commissioners offered reports of their respective committee assignments. **No action was taken.**

On motion by Montzka, seconded by Greene, the Board adjourned the meeting at 7:22 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Dan Dahlberg, Chair

Attest: _____
Christina Vollrath
Clerk of the Board