

**CHISAGO COUNTY
BOARD OF COMMISSIONERS
OFFICIAL PROCEEDINGS
Wednesday, April 02, 2025**

The Chisago County Board of Commissioners met in regular session at 6:30 p.m. on Wednesday, April 02, 2025 at the Chisago County Government Center with the following Commissioners present: Swenson, Greene, Dunne, Montzka, Dahlberg. Also present: County Administrator Chase Burnham, Clerk of the Board Christina Vollrath, and County Attorney Janet Reiter.

Chair Dahlberg called the meeting to order and led the assembly in the Pledge of Allegiance.

Commissioner Dunne offered a motion to approve the amended agenda. Motion seconded by Greene, the motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

On motion by Greene, seconded by Swenson, the board moved to open the Health and Human Services Committee of the Whole at 6:31 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Chair Dahlberg gave the gavel to Vice-Chair Greene.

Health and Human Services Director Robert Benson provided the Director's Report and department updates. Public Health Administrator Courtney Wehrenberg presented the Community Health Board Report. **No action was taken.**

On motion by Montzka, seconded by Dahlberg, the Board moved to add items 1-7 to the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the board moved to close the HHS Committee Board of the Whole at 7:09 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to approve the Consent Agenda. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg. **OPPOSED:** None.

Board of Commissioners' Consent Agenda:

- 1.) HHS Committee Recommendation – Community Health Board Report

- 2.) HHS Committee Recommendation – Payment of County’s Warrants for HHS
- 3.) HHS Committee Recommendation – Late Mileage Reimbursement Request
- 4.) HHS Committee Recommendation – Transportation Agmt with Wolf Creek Online
- 5.) HHS Committee Recommendation – Childcare Provider Appreciation Day

PROCLAMATION NO. 25/0402-1
PROCLAIMING CHILDCARE PROVIDER APPRECIATION DAY
IN CHISAGO COUNTY

WHEREAS, quality early childhood services, such as childcare, represent a valuable investment in our children’s future, as well as the future of our state; and

WHEREAS, each day numerous Chisago County children, families, and community members benefit from the dedication and quality care that is brought forth through the childcare profession by the 57 licensed family childcare providers of Chisago County; and

WHEREAS, the statewide lack of child care has created increased strain on child care providers and the families of Chisago County who depend on them; providers have continued to meet the needs of families while struggling to balance the needs of their family and the families they care for; and

WHEREAS, as these dedicated community members act out of compassion to instill positive values by good role modeling, where all families and children are met with understanding, acceptance, nurturing and guidance; and

WHEREAS, Childcare Providers frame a community by encouraging young minds and bodies to continue to grow and contribute to our community. This truly represents community participation; by virtue of devotion to fellow citizens, often with little recognition or remuneration for the vital work they do.

NOW, THEREFORE BE IT RESOLVED that the Chisago County Board of Commissioners hereby offers it’s heartfelt thanks to the Licensed Family Child Care Providers, and declares Friday, May 9, 2025 to be Child Care Provider Appreciation Day.

- 6.) HHS Committee Recommendation – Seibel Family Visitation and Exchange Center
- 7.) HHS Committee Recommendation – Notice of Cancelation to LC4YF
- 8.) Minutes from the March 19, 2025, Meeting
- 9.) Payment of County’s Warrants and Miscellaneous Bills **Total:** \$614,399.10
 Per Minnesota Statutes 375.1, proceedings of the County Board including a list of itemized accounts, claims or demands must be published in the official newspaper. The itemized list of claims is available for public review on the County website at <https://www.chisagocounty.us/1197/Claims-Paid>. Claims less than \$2,000 are listed as a total dollar amount and notes the number of claims included in the total.
- 10.) Recognition of Staff April Anniversaries
- 11.) Exempt Gambling Permit – Almelund Threshing Show

RESOLUTION NO. 25/0402-2
APPROVING THE SUBMISSION OF AN APPLICATION TO CONDUCT A RAFFLE FOR THE ALMELUND
THRESHING CO.

WHEREAS, the Chisago County Board of Commissioners has been presented with a request for lawful gambling within Chisago County; and

WHEREAS, the application was complete, included all necessary documentation, appears in accordance with County Policies and the facility owners are in good standing with the County;

BE IT RESOLVED that the Chisago County Board of Commissioners hereby approves and authorizes submission to the Minnesota Gambling Control Board an application to conduct a raffle at Maple Ridge Farm located at 33700 Vista Road, Taylors Falls, MN 55084.

On motion by Greene, seconded by Dunne, the Board moved to approve the Amador Township \$9,600.00 park fund funding request for new outdoor playground equipment and park amenities. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Montzka, seconded by Dunne, the Board moved to authorize the Chisago County Infrastructure Engineer Robert Gulbrantson to attend the 2024 VMWare VMUG conference and to authorize the DES Director to issue the associated PO's. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Dunne, seconded by Greene, the Board moved to approve the resolution authorizing County Finance Director Kristin Waddell to designate employees to apply and obtain VISA accounts.

RESOLUTION NO. 25/0402-3
APPROVING SUBMISSION OF A RESOLUTION APPLY FOR AND OBTAIN VISA ACCOUNTS

The undersigned, Kristin Waddell, hereby certifies that she is the duly appointed, qualified officer of Chisago County, a local government in the State of Minnesota; that the following resolutions were duly adopted on April 2, 2025; and that the following is a true and correct copy of said resolutions as they appear in the minute book of the County.

RESOLVED, that Chisago County apply for and obtain VISA accounts.

FURTHER RESOLVED, that each account obtained be issued one VISA card embossed with the name of a designated employee that sales drafts, and other instruments for charges, be signed by the designated officer or employee shall be valid and binding upon this County.

FURHTER RESOLVED, that any of the following officers of this County are empowered to authorize the TCM Bank, NA to issue VISA cards to the other designated officers and employees.

X _____
Kristin Waddell

Finance Director/CFO

X _____
Amy Lombardo

Finance Manager

FURTHER RESOLVED, that a certified copy of forgoing resolutions made by this County under its government seal be sent to the TCM Bank, NA, and that TCM Bank, NA may rely thereon until advised to the contrary in writing.

The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

On motion by Greene, seconded by Dunne, the Board moved to approve the Temporary Liquor Licenses for the Franconia Sculpture Park and Almelund Lion's Club for May 10, 2025, and June 21, 2025, and May 31, 2025. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

CITIZENS FORUM

TIME – 7:46 p.m.

END TIME – 7:46 p.m.

of SPEAKERS – 0

County Administrator Chase Burnham provided administrator updates and correspondence. **No action was taken.**

Several Commissioners offered reports of their respective committee assignments. **No action was taken.**

On motion by Swenson, seconded by Montzka, the Board adjourned the meeting at 8:05 p.m. The motion **carried** as follows: **IN FAVOR THEREOF:** Swenson, Greene, Dunne, Montzka, Dahlberg **OPPOSED:** None.

Dan Dahlberg, Chair

Attest: _____
Christina Vollrath
Clerk of the Board