

**APPROVED MINUTES
CHISAGO LAKES LAKE IMPROVEMENT DISTRICT
OFFICIAL PROCEEDINGS
Monday, November 1, 2021**

The Chisago Lakes Lake Improvement District Board of Directors met for their monthly meeting at 6:30 p.m. Monday, November 1, 2021 via an in-person meeting held at the Chisago County Government Center, Conference Room 150B in Center City, MN and a virtual Meeting with the following Board of Directors present: Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **ABSENT:** Todd McBride

Pursuant to Minnesota Statutes Section 13D.02, Lake Improvement District (LID) Board member **Margaret LeVasseur attended the LID Board meeting on Monday, November 1, 2021 at 6:30 pm via Microsoft Teams.** LID Board member LeVasseur was seen and heard via electronic means and participated from 12915 Pleasant Avenue, Lindstrom, MN 55045, a location open and accessible to the public. Pursuant to Minnesota Statutes Section 13D.02, Subd. 3, persons interested in monitoring the meeting electronically from a remote location viewed the meeting through the Microsoft Teams meeting link.

Others present, attended the in-person meeting or Virtual meeting at a location of their choice through a personal device (e.g. laptop, tablet, cell phone or personal computer). Each LID Board Director and others present were allowed to view documents presented during the in-person and virtual Meeting via their devices and to participate in discussion through microphones located in their devices.

Also present: Administrator Jerry Spetzman, Chisago County Water Resource Manager Susanna Wilson Witkowski, Chisago County Aquatic Invasive Species Specialist Camden Droppo, Chisago County Commissioner Chris DuBose and Emmons & Olivier Resources, Inc. staff Greg Griske.

The Chair Mike Mergens called the business meeting to order at 6:30 pm and lead the assembly in the Pledge of Allegiance.

Director Schumacher offered a motion to approve the agenda for the Lake Improvement District (LID) meeting. Motion seconded by Director Behnke and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Director Behnke offered a motion to approve the minutes of the October 4, 2021 LID Board meeting, as amended. Motion seconded by Director Paquay and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Spetzman provided the Board with the October 2021 year-to-date budget summary and stated that the budget was on track.

Director Schumacher offered a motion to approve payment of the following invoices:

Chisago SWCD	Lakeshore and Urban Restoration Technical Assistance - (Carlson, Gould, Stolz, Gilmore, Lydon, Mack, Noland, Dery. Projects: Noland, Carlson (\$4,884).	5,265.00
Chisago SWCD	Land Use Practices, Matching Funds - Technical Assistance - Olmschenk, Reid, Radeke. Project: Parmly (\$135,000).	10,595.00
EOR	Summer channel and weir inspection report, NC-NL channel survey figure and summary memo, prep for Board meeting, communication with Jerry.	1,836.00
EOR	Attend Board meeting on September 13, 2021.	250.00
EOR	Mileage - Reimbursable.	29.68
MAISRC	Minnesota Aquatic Invasive Species Research Center (MAISRC) Showcase (\$45.70 registration fee for 2 Directors).	45.70
Minnesota Native Landscape	Treatment of invasive phragmites populations located in the LID.	4,995.00
PACE Analytical	LID Water Quality Monitoring analysis - August 2021.	785.00
PACE Analytical	LID Water Quality Monitoring analysis - September 2021.	785.00
PACE Analytical	LID Volunteer Water Quality Monitoring analysis - July 2021.	345.00
PACE Analytical	LID Volunteer Water Quality Monitoring analysis - August 2021.	369.00
PACE Analytical	LID Volunteer Water Quality Monitoring analysis - September 2021.	400.00
Monthly Expense Total		25,700.38

Motion seconded by Director Kinny and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

The Chair opened the Citizen's Forum at 6:35 p.m. No citizens offered comments. The Chair closed the Citizen's Forum at 6:36 p.m.

NEW BUSINESS

Spetzman reviewed with the Board the request from the Center Lakes Association for Aquatic Invasive Species Control Partnership funding request for treatment of invasive phragmites located on North and South Center Lakes. The total request is \$819.00.

Director Schumacher offered a motion to recommend that the LID Board approve funding \$819.00 for invasive phragmites treatment at North and South Center Lakes for the 2021 Aquatic Invasive Species Control Partnership application from the Center Lakes Association. Motion seconded by Director Paquay and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Spetzman reviewed with the Board the request from the Chisago Lindstrom Lakes Association for Aquatic Invasive Species Control Partnership funding request for treatment of invasive phragmites located on North and South Lindstrom and Chisago Lakes. The total request is \$669.37.

Director Behnke offered a motion to recommend that the LID Board approve funding \$669.37 for invasive phragmites treatment at North and South Lindstrom and Chisago Lakes for the 2021 Aquatic Invasive Species Control Partnership application from the Chisago Lindstrom Lakes Association. Motion seconded by Director Kinny and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Spetzman reviewed with the Board the minutes from the Planning and Budget Workgroup Meeting held on October 12, 2021 and the Workgroup recommendations for the LID Water Resource Specialist and Administrator positions. Spetzman and Wilson Witkowski also reviewed with the Board the current county Water Resources and LID staffing roles, future LID staffing funding options and next steps for position approvals by the Chisago County Board of Commissioners.

Spetzman and Wilson Witkowski reviewed with the Board the East Metro Water Resource Education Partnership. Spetzman discussed with the Board the Agreement Between Washington Conservation District and Members of the 2022 – 2024 East Metro Water Resource Education Program and options for LID participation.

Director Behnke offered a motion to recommend that the LID Board accept the East Metro Water Resource Education Partnership and the three-year Agreement between Washington Conservation District and Members of the 2022 – 2024 East Metro Water Resource Education Program. Motion seconded by Director LeVasseur and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Spetzman reviewed with the Board the LID Election Timelines, the announcement for Appointment for Area 2 and the election to be held prior to the LID Board meeting on February 7, 2022.

Director Schumacher offered a motion to allow the LID Board to approve up to \$1,200.00 in funds for advertising for the open Area 2 LID Board Director position and the notice of election. Motion seconded by Director Paquay and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Director Schumacher offered a motion to recommend that the candidates for the Area 2 LID Board of Director position have a five-minute fixed timeslot at the January 3, 2022 LID Board meeting to introduce themselves. Motion seconded by Director Kinny and, upon a roll-call vote being

taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Spetzman reviewed with the Board the printing of the LID and water resources annual reports for 2021.

Director Behnke offered a motion to recommend that the LID Board approve funding up to \$1,000.00 to print copies of the LID Annual Report for 2021. Motion seconded by Director Kinny and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Spetzman reviewed with the Board the deadlines for payment of invoices from 2021.

OLD BUSINESS

Spetzman and Droppo updated the Board on the Common Carp Catch Per Unit Effort (CPUE) Survey for Green and South Center Lakes.

Spetzman updated the Board on the survey and easement acquisition project for the North Center North Lindstrom Channel maintenance.

Spetzman updated the Board on the current treatment of invasive phragmites populations, funded by the University of Minnesota, at areas located in the LID that were identified through the roadside surveys conducted in 2019.

Wilson Witkowski updated the Board on the Chisago County Aquatic Invasive Species (AIS) program including watercraft inspections and decontaminations. Droppo updated the Board on the winterizing of the county boat and decontamination unit and inventorying of AIS supplies.

Wilson Witkowski reviewed with the Board the Lower St. Croix, One Watershed One Plan (1W1P) and shared the 2021 Virtual Project Tour video showcasing lake level, aquatic invasive species and water quality monitoring programs within the LID and countywide. Wilson Witkowski and Graske reviewed with the Board the Watershed Based Implementation Funding (WBIF) grant for completing a study for calculating internal loading of phosphorus and responding to the Activity 7 – Internal Analyses Call for Projects for Little Lake located in the LID.

STAFF & ENGINEERING REPORTS

Chisago Soil & Water Conservation District (SWCD)

Spetzman reviewed with the Board the Professional/Technical Services Contract By and Between Chisago County and Chisago Soil and Water Conservation District, which once approved, will go the Chisago County Board of Commissioners for final approval.

Director Schumacher offered a motion to recommend the Chisago County Board of Commissioners to approve the scope for the Professional/Technical Services Contract By and Between Chisago County and Chisago Soil and Water Conservation District and allotted fund as listed in the Scope of Work on page 1 of 10 of the contract. Motion seconded by Director Kinny and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Emmons and Olivier Resources Inc. (EOR)

Greg Graske, Emmons and Olivier Resources Inc., reviewed with the Board on the Fall Channel and Outlet Structure Inspection and the closing of the Lake Ellen Weir conducted on October 22, 2021. Graske will provide a more detailed inspection report at a future Board meeting.

Graske reviewed with the Board the 2020-21 Review of Operational Procedures for the Lofton Weir document and the discussions and recommendations by the LID 2016 Channel and Weir Operations and Maintenance Plan Workgroup regarding changing the control elevations for the Lofton Avenue weir.

Director Schumacher offered a motion to recommend that the LID Board add the 2020-21 Review of Operational Procedures for the Lofton Weir memo as an addendum to the LID 2016 Channel and Weir Operations and Maintenance Plan. Motion seconded by Director Paquay and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Todd McBride

Graske and Spetzman reviewed with the Board the (EOR) General Engineering and Administrative Services Agreement Work Plan and Budget for 2022 for the LID, including the Scope of Work identified in the agreement.

Graske and Spetzman reviewed with the Board on the 2022 Carp Management Work Plan activities and Potential Point-Intercept Surveys for 2022 including cost estimates to conduct the surveys. Spetzman reviewed with the Board on purchasing a canoe and trailer to more easily access smaller lakes located within the LID.

Director Schumacher offered a motion to recommend the Chisago County Board of Commissioners to approve the Emmons and Olivier Resources Inc., (EOR) General Engineering and Administrative Services Agreement proposal for 2022 for \$53,000, including the General Engineering Services Scope of Work for \$40,000, the Carp Management Work Plan for \$7,000 and Potential Point-Intercept Surveys for \$6,000. Motion seconded by Director Behnke and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Margaret LeVasseur and Todd McBride

Director Behnke offered a motion to adjourn the meeting at 8:34 p.m. Motion seconded by Director Kinny and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Mike Mergens, Steve Paquay and Gary Schumacher **OPPOSED:** none. **ABSENT:** Margaret LeVasseur and Todd McBride

Michael J. Mergens
Mike Mergens, Chair

Attest: Susanna Wilson Witkowski
Susanna Wilson Witkowski, Water Resource Manager
