

**APPROVED MINUTES
CHISAGO LAKES LAKE IMPROVEMENT DISTRICT
OFFICIAL PROCEEDINGS
Monday, February 7, 2022**

The Chisago Lakes Lake Improvement District Board of Directors met for their monthly meeting at 6:30 p.m. Monday, February 7, 2022 via an in-person meeting held at the Chisago County Government Center, Conference Room 150B in Center City, MN and a virtual meeting with the following Board of Directors present: Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **ABSENT:** Todd McBride

Pursuant to Minnesota Statutes Section 13D.02, Lake Improvement District (LID) Board member Gary Schumacher will remotely attend the LID Board meeting on Monday, February 7, 2022 at 6:30 pm via Microsoft Teams. LID Board member Schumacher will be seen and heard via electronic means and will participate from 8840 98th Street, Road Unit C, Ocala, FL 34481, a location open and accessible to the public. Pursuant to Minnesota Statutes Section 13D.02, Lake Improvement District (LID) Board member Margaret LeVasseur will remotely attend the LID Board meeting on Monday, February 7, 2022 at 6:30 pm via Microsoft Teams. LID Board member LeVasseur will be seen and heard via electronic means and will participate from 12915 Pleasant Ave, Lindstrom, MN 55045, a location open and accessible to the public. Pursuant to Minnesota Statutes Section 13D.02, Subd. 3, persons interested in monitoring the meeting electronically from a remote location viewed the meeting through the Microsoft Teams meeting link.

Others present, attended the in-person meeting or virtual meeting at a location of their choice through a personal device (e.g. laptop, tablet, cell phone or personal computer). Each LID Board Director and others present were allowed to view documents presented during the in-person and virtual meeting via their devices and to participate in discussion through microphones located in their devices.

Also present: Administrator Jerry Spetzman, Chisago County Water Resource Manager Susanna Wilson Witkowski, Chisago County Aquatic Invasive Species Specialist Camden Droppo, Chisago County Commissioner Chris DuBose, Emmons & Olivier Resources, Inc. staff Greg Graske, Chisago County Soil and Water Conservation (SWCD) staff Casey Thiel and four citizens.

The Chair Mike Mergens called the business meeting to order at 6:30 pm and lead the assembly in the Pledge of Allegiance.

Director Behnke offered a motion to approve the agenda for the LID meeting. Motion seconded by Director Paquay and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Director Kinny offered a motion to approve the minutes of the January 3, 2022 LID Board meeting. Motion seconded by Director Paquay and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur,

Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Spetzman provided the Board with the January 2022 Start budget summary and stated that the budget was on track. Spetzman reviewed with the Board the request for a new budget line item for Office Supplies 6400 under Staff & Administrative Support for up to \$500 using 2022 reserve spending.

Director Schumacher offered a motion to approve the new budget line item for Office Supplies 6400 under Staff & Administrative Support for up to \$500 using 2022 reserve spending. Motion seconded by Director Kinny and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Director Behnke offered a motion to approve payment of the following invoices:

Chisago County Press	LID Board of Directors Legal Vacancy Notice.	473.28
Chisago Lakes Community Education	Chisago Lakes Home & Business Expo Registration 2022.	215.00
Chisago SWCD	Land Use Practices, Matching Funds, Technical Assistance - Olmschenk, Radeke, Weiss, Swanson, Lust, Prah, Chisago City (match \$1,875).	2,632.50
Chisago SWCD	Lake Water Quality Monitoring Report - 2021.	845.00
Chisago SWCD	Land Use Practices, Lakeshore and Urban Restoration, Technical Assistance - Runte, Lydon, Mizra, Weiss, Kings Loft.	1,072.50
Office Max	Water Resources copier toner share.	193.99
Monthly Expense Total		5,432.27

Motion seconded by Director Paquay and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

The Chair opened the Citizen's Forum at 6:37 p.m. No citizens offered comments. The Chair closed the Citizen's Forum at 6:38 p.m.

2021 ANNUAL MEETING ELECTION RESULTS

Spetzman reviewed with the Board the LID election candidate for Area 2 (Jill Behnke and Scott Noland). Spetzman informed the Board that LID election candidate for Area 2 (Robert Klatt) has withdrawn his election candidacy.

Director Mergens updated the Board on the results of the Election for Area 2.

Jill Behnke, Area 2 Candidate, received thirteen (13) votes. Scott Noland, Area 2 Candidate, received eleven (11) votes. Robert Klatt, Area 2 Candidate, received one (1) vote. Director Jill Behnke will continue to serve as the LID Board Director for Area 2.

Election results are as follows:

- Twenty-Six Ballots were received. (One ballot had abstained).

Spetzman reviewed with the Board the process to administer the Oaths of Office for the LID. Commissioner DuBose administered the Oaths of Office for newly re-elected LID Board Director Behnke.

2022 ANNUAL MEETING

Director Mergens reviewed with the Board on nominating Board Members to serve as LID Board Chair and Vice Chair for 2022.

Director Schumacher offered a motion for the LID Board to nominate Director Mergens to serve as LID Board Chair. Motion seconded by Director Behnke and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Director Paquay offered a motion for the LID Board to nominate Director Schumacher to serve as LID Board Vice Chair. Motion seconded by Director Kinny and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Director Mergens reviewed with the Board on selecting Board Members to serve on the LID Aquatic Invasive Species (AIS), North Center North Lindstrom Lakes Channel Maintenance, Planning and Budget, and 2016 LID Channel and Weir – Operations and Maintenance Plan Workgroups for 2022.

Director Kinny offered a motion to allow the LID Board to approve forming an Aquatic Invasive Species (AIS) Workgroup of up to three (3) Directors (Jill Behnke, Mike Mergens and Gary Schumacher) to meet and provide recommendations to the LID Board for 2022. Motion seconded by Director Schumacher and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Director Behnke offered a motion to allow the LID Board to approve forming a North Center North Lindstrom Lakes Channel Maintenance Workgroup of up to three (3) Directors (Meg LeVasseur, Mike Mergens and Todd McBride) to meet and provide recommendations to the LID Board for 2022. Motion seconded by Director LeVasseur and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret

LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Director Paquay offered a motion to allow the LID Board to approve forming a Planning and Budget Subcommittee of up to three (3) Directors (Jill Behnke, Monica Kinny and Steve Paquay) to meet and provide recommendations to the LID Board for 2022. Motion seconded by Director Kinny and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Director Behnke offered a motion to allow the LID Board to approve forming a 2016 LID Channel and Weir – Operations and Maintenance Plan Subcommittee of up to three (3) Directors (Monica Kinny, Todd McBride and Steve Paquay) to meet and provide recommendations to the LID Board for 2022. Motion seconded by Director Paquay and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Spetzman reviewed with the Board the LID Water Resource Management Plan and Budget for 2022.

Wilson Witkowski reviewed with the Board the LID Board meeting dates and calendar for 2022.

Director Behnke offered a motion for the LID Board to approve the LID Board Meeting calendar for 2022. Motion seconded by Director LeVasseur and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

2021 ANNUAL REPORTS PRESENTATION

Spetzman, Wilson Witkowski, Droppo, Casey Theil Chisago County Soil and Water Conservation District, and Greg Graske Emmons and Olivier Resources Inc., provided a presentation on the Water Resources programs and projects implemented in 2021 for the Chisago Lakes Lake Improvement District, Chisago County Lake Water Quality Monitoring, Chisago County Aquatic Invasive Species Prevention and Chisago County Water Resources. All information can be found on the LID website at <https://mn-chisagocounty.civicplus.com/364/Annual-Reports>.

NEW BUSINESS

Wilson Witkowski discussed with the Board the example Consent Agenda section on the regular agenda to limit the length of board meetings. The Board discussed ways to provide the Board with more information for an agenda item on the Consent Agenda without having to include a memo, such as pulling an agenda item off the Consent Agenda to review individually. The

Board suggested including a Consent Agenda for the next LID Board meeting and re-evaluating over the next few months.

Spetzman and Commissioner DuBose updated the Board on the hiring process for the new full-time Water Resource Specialist position.

Spetzman provided an update on the 2022 Minnesota Department of Natural Resources (DNR), Aquatic Invasive Species Control Grants.

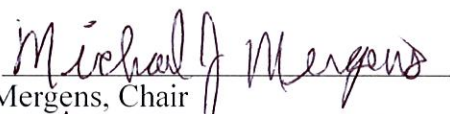
Wilson Witkowski updated the Board on the staffing schedule for the Chisago Lakes Home & Business Expo on February 26 – 27, 2022.

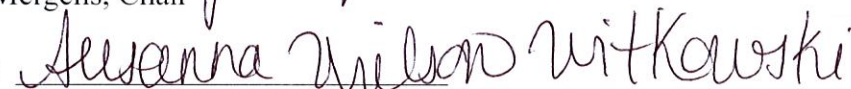
Wilson Witkowski updated the Board on the upcoming Minnesota DNR Aquatic Invasive Species (AIS) Management Course 101.

Director Behnke offered a motion to allow the LID Board to pay registration fees for up to three (3) Directors and one (1) staff totaling \$300 (\$75 per person registration) to attend the Minnesota DNR Aquatic Invasive Species (AIS) Management Course 101. Motion seconded by Director Kinny and, upon a vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride

Wilson Witkowski and Commissioner DuBose updated the Board on the University of Minnesota, Wake Board Boat Study, and upcoming webinar on February 16, 2022.

Director Behnke offered a motion to adjourn the meeting at 8:31 p.m. Motion seconded by Director Schumacher and, upon a roll-call vote being taken thereon, the motion **carried** as follows: **IN FAVOR THEREOF:** Jill Behnke, Monica Kinny, Margaret LeVasseur, Mike Mergens, Steve Paquay and Gary Schumacher. **OPPOSED:** none. **ABSENT:** Todd McBride


Mike Mergens, Chair

Attest: 
Susanna Wilson Witkowski, Water Resource Manager