

CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS

Thursday, October 20, 2022

At 3:00 pm, Thursday, October 20, 2022, the Chisago County Park Board of Directors met in regular session at the Chisago County Government Center. The following members present: Gregg Carlson, Jolene Wille, Frank Storm, Jill Sicheneder, and Dan Kaiser. Absent: None. Also present: Commissioner Greene, Joe Tart; Park Director, Nicole Hawley; Support Specialist, and Kurt Schneider; Environmental Services Director.

Meeting Summary:

- Unanimously the Board approved the agenda.
- Unanimously the Board approved the August 18, 2022, meeting minutes.
- Unanimously the Board supported Director Tart's recommendation to move forward with HKGi's proposal for the Fish Lake Master Plan project.

Chair Carlson called the meeting to order and led the assembly in the Pledge of Allegiance. A roll call of the Board members was taken. A quorum was established with all members present.

Motion by Dan Kaiser to approve the agenda. Second by Frank Storm and carried unanimously.

Motion by Frank Storm to approve the August 18, 2022 minutes. Second by Jolene Wille and carried unanimously.

Chair Carlson started the discussion about the Center City trailhead for SIRT. Director Tart explained that the trailhead survey was created by Barrett Steenrod at the National Park Service in July of 2022. Chair Carlson hoped the results of the survey will influence Center City Council to not sell the land by Marine Dock.

Citizen's Forum: No one present.

Old Business

MCIT-Storm Damage Repairs (KCS)

Director Tart went through two pictures of repairs caused by storm damage on May 9th, 2022. The Ki-Chi-Saga soccer shelter now has a new roof, soffits, and fascia. The restroom/storage shed were painted and received a new roof as well.

New Business

Administration Updates

Director Tart visited the HRA-EDA Highway 8 project link and focused on the SW corner of Highway 8 and Tern Ave. Chair Carlson stated that he attended the planning meeting on this project. Director Schneider explained the project more in depth to the Park Board, saying that the HRA-EDA talked to each city along the Highway 8 corridor and discussed with a consultant

best use or other types of uses along Highway 8. Director Tart asked the Park Board to look at the link on their own time for more in-depth information.

Director Tart briefly went through the new Facebook page for the County explaining that Nicole Hawley will be managing it.

Director Tart introduced the new Office Support Specialist- Parks/Admin, Nicole Hawley.

Director Tart went through a few of Nicole's position tasks and her hobbies/personal information.

Fish Lake Master Plan Project- Request for Quotes

Director Tart presented all four of the proposals he received for the Fish Lake Master Plan Project to the Board. The Board reviewed Director Tart's thoughts and grading system for each proposal. Dan Kaiser asked if the company, HKGi, had funding for their previous projects around the greater Minnesota area, which Director Tart explained he believed most of their projects had funding. Director Schneider stated to the Board that from what was presented, Director Tart prefers HKGi's proposal and asked the Board if also believed HKGi's proposal was a good fit. **By consensus**, the Board all agreed that HKGi had the better proposal and to go forward with their plan.

SPRT- Segment "G" Project- Engineering Updates

Director Tart presented three exhibits from North Branch to Harris to the Board. Director Tart has been in contact with Chisago County's assistant attorney about creating 2 permanent easement documents and multiple Right of Entry permits for fine grading near a few resident's properties. Director Tart explained that Chisago County's Public Works Director, Joe Triplett, reviewed the plans and helped make recommendation or adjustments to the 60% engineering plans. Director Tart explained that he is still waiting on WSB for the final exhibits to send out letters to residents to make them aware of additional project details.

2022 Capital Improvement Projects- Updates/Progress

Director Tart went through pictures and charts of the updates and progress of the 2022 capital improvement projects and explained that everything was within budget or found other sources of funding to complete. Director Tart updated the Board of the painting done on the Ki Chi Saga equipment storage building, drain tile added to Kost Dam's new playground, and erosion control measures on the SIRT. Director Tart explained that the solution for the erosion control on SIRT is a method called Cedar Tree Revetment. Director Tart explained that Cedar Tree Revetment is cedar trees being removed from MN State WMA and weaved together to help stop erosion.

2023 Capital Improvement Projects- Requests

Director Tart went through a few ideas he hopes to work on in 2023 including: Ki-Chi-Saga playground swing, parking lot gravel and grading at Dennis Frandsen and Checkerboard parks, SIRT pavement repair, park maintenance storage building, Parks tractor trailer replacement, trailer replacement, Parks maintenance facility well, and SPRT sub grading correction and paving. Director Tart explained we proposed these ideas to county board at an earlier Budget and Finance meeting and may get approved at the upcoming December County Board meeting.

Cross country Event

Director Tart informed the Board that there was a Cross Country event in September at Ki-Chi-Saga. There were 9-11 schools in attendance and the Parks was able to collect a fee for a Large Event.

Miscellaneous**Parks and Trails Maintenance**

Director Tart presented pictures of maintenance to the Board of the Karl Oskar House new waterline, Fish Lake Beach sand, Tractor Shed, Fishing pier, and pollinator mowing. Board members discussed that the Parks Department is responsible for paying the electric bill at the Karl Oskar house and hoping to change that when the contract expires in 2025.

Adjourn – Motion by Dan Kaiser to adjourn the meeting. Second by Jolene Wille and carried unanimously at 4:30 pm.