

1 **CHISAGO COUNTY PARK BOARD**
2 **OFFICIAL PROCEEDINGS**

3 Thursday, November 17, 2022- **Draft**

4
5 At 3:00 pm, Thursday, November 17, 2022, the Chisago County Park Board of Directors met in
6 regular session at the Chisago County Government Center. The following members present:
7 Gregg Carlson, Jolene Wille, Frank Storm, Jill Sicheneder, and Dan Kaiser. Absent: None. Also
8 present: Commissioner Greene, Joe Tart; Park Director, Nicole Hawley; Support Specialist, Kurt
9 Schneider; Environmental Services Director, and Jill Behnke; Center City Mayor.

10
11 **Meeting Summary:**

- 12
 - Unanimously the Board approved the agenda.
 - Board made two additions to October 20, 2022, meeting minutes.
 - Unanimously the Board approved the revised October 20, 2022, meeting minutes.

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16 Chair Carlson called the meeting to order and led the assembly in the Pledge of Allegiance. A
17 roll call of the Board members was taken. A quorum was established with all members present.

18
19 **Motion** by Frank Storm to approve the agenda. Second by Dan Kaiser and carried unanimously.

20
21 Chair Carlson went through the October 20, 2022, meeting minutes and made changes to
22 Administration Updates section regarding the HRA-EDA Highway 8 project and Segment G
23 Project section regarding Public Works Director's adjustments to the project.

24
25 **Motion** by Dan Kaiser to approve the revised October 20, 2022, meeting minutes. Second by
26 Frank Storm and carried unanimously.

27
28 **Citizen's Forum:** Jill Behnke, Center City Mayor, attended meeting to inform Board members of
29 results on the Center City trailhead survey. Mayor Behnke stated her board was pleased with
30 the results. Over 75% of surveyors were in favor of having trailhead by Marine Dock and Lift.
31 Mayor Behnke stated that the survey was online on Center City's website, but most of the
32 surveyors heard about survey from word of mouth. Survey was most promoted during Center
33 City Days. Center City Board members meet 9/25/22 to discuss design ideas. Mayor Behnke
34 stated that 41% of surveyors were Center City residents. Mayor Behnke wanted to forward her
35 thanks to Chisago County for our support during this.

36
37 **Old Business**

38 **SIRT- MNL Erosion Control Project**

39 Director Tart went through pictures of current results on the SIRT- MNL Erosion Control Project.
40 Director Tart stated that it is only halfway done, and crews are still working on this project. The
41 SIRT- MNL Erosion Control Project is being worked on near Bridge 3, along the Swedish
42 Immigrant Regional Trail.

44
45 **New Business**

46 **Fish Lake Master Plan Update/Schedule**

47 Director Tart met with a representative from HKGi and discussed topics: space, camper cabins,
48 kayak and paddle board rentals, water activities, trees, and much more. Director Tart stated
49 that HKGi are requesting items such as topography shapefiles, aerial imagery, information on
50 nearby proposed bikeway or trails, and much more. Director Tart gave examples to show the
51 Board members that HKGi is getting deep into project to make Fish Lake a better park. Director
52 Tart presented a picture of the 2018 original Fish Lake Park design ideas, HKGi will work to
53 refine and add to this design. The Board went through the picture and discussed items that
54 would not be necessary to have in the park. Director Tart informed the Board members that
55 HKGi will attend December Park Board meeting and go over their thoughts for Fish Lake Park.
56

57 **SRPT- Segment G Project- Engineering Updates**

58 Director Tart informed the Board that Right of Entry letters were sent out to affected property
59 owners and we have received a few signed letters back giving us access. Director Tart stated
60 that this project will go to County Board on 12/21/22 for approval and the hope is to get it
61 approved same day.
62

63 **2022 Operating Budget Review**

64 Director Tart went through the operating budget for 2022. Majority of the items are under
65 budget, however gas and oil, miscellaneous expenses, and miscellaneous revenue are currently
66 over budget. Director Tart detailed the reasons behind these increases.
67

68 **2023 ARPA and CIP – Update**

69 Director Tart went through parks ARPA (America Rescue Plan Act) dollars and plans for 2023.
70 First plan, is to build a new maintenance building to store parks equipment in. The hope it to
71 start building very soon in the new year. Second plan is a Mtn Bike Course at Ki-Chi-Saga Park.
72 The hope is to start production in early spring of 2023. Third plan is a new building at Ki-Chi-
73 Saga Park. This building would hope to include bathrooms, concessions, storage, and shaded
74 area with picnic tables.
75

76 **Miscellaneous**

77 **Parks and Trails Maintenance**

78 Director Tart went through projects that Dave has been working on. Director Tart stated that
79 Dave is getting ready for winter snow with plowing and trail grooming operations.
80

81 **Adjourn –** Motion by Dan Kaiser to adjourn the meeting. Second by Jolene Wille and carried
82 unanimously at 3:54 pm.
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