

## CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS

Thursday, April 18, 2024

---

At 3:00 pm, Thursday, April 18<sup>th</sup>, 2024, the Chisago County Park Board of Directors met in regular session at the Chisago County Government Center. The following members present: John Pantelis, Jolene Wille, Gregg Carlson, Monica Wick, and Allen Siedow. Also present: Dan Dahlberg; 5<sup>th</sup> District County Commissioner, Joe Tart; Park Director, and Kurt Schneider; Environmental Services Director.

### Meeting Summary:

- Unanimously the Board approved the agenda.
- Unanimously the Board approved the March 21<sup>st</sup>, 2024 meeting minutes.
- SIRT Segment D update was added to the agenda.

Chair Wille called the meeting to order and led the assembly in the Pledge of Allegiance. A roll call of the Board members was taken. A quorum was established.

**Motion** by Gregg Carlson to approve the amended agenda. Second by Allen Siedow and carried unanimously.

**Motion** by John Pantelis to approve the March 21<sup>st</sup>, 2024 minutes. Second by Allen Siedow and carried unanimously.

**Citizen's Forum:** No one was present.

### Old Business

#### A. Sunrise Prairie Regional Trail- Segment G Project Update

Director Tart updated the Park Board that WSB, Knife River, and Gustafson Construction met regarding this segment. They will be adding aprons, additional culverts, regrading, and repaving remaining small sections of the trail and driveways and restoring all the disturbed areas. They hope to start at the end of April and have it completed by early May.

#### B. ARPA Updates

Director Tart presented picture of the concession building at Ki-Chi-Saga County Park. Director Tart updated the Park Board that that Mountain Bike Course is now completed. The project fell under budget by \$21,145.33. The remaining funds will be directed towards mountain bike trail signage, materials for kiosk and general trail equipment. The remaining funds will be reallocated to another ARPA project to be used for additional tile flooring, concession appliances, electric/utility connections, irrigation, concrete, and finish site work/hydroseeding for our concession building.

**C. 2024 CIP Update- Sunrise Prairie Regional Trail**

The Public Works Department went out for bid to include fog sealing and parking lot line painting along the entire corridor of the Sunrise Prairie Regional Trail. The projection is we will be well within our allocated budget. We will have more details to share at the next month's park board meeting.

**D. Mountain Bike Course Amenities- Update**

Director Tart presented pictures of the signs ordered for the Mountain Bike Course. Director Tart also informed the board that the Parks Department will be going through an application called "Trailbot" to inform the mountain bike community and citizens of the condition and status of our trail. This app can be directly linked to Chisago County Parks Facebook and website.

**E. Parks Maintenance Technician Position**

We are still in the hiring process with more details to share at a later date.

**F. Swedish Immigrant Segment D Update- County Board Movement**

A brief discussion was conducted related to the County Boards related movement at the April 16, 2024, board meeting.

**New Business**

**A. Ribbon Cutting Events**

There is hope to have both ribbon cutting events, SIRT Segment G and Mountain Bike Course, in middle to late May. Katie Malchow; County Outreach and Initiative Coordinator, is getting ideas and will take larger role to prepare events. **Motion** by John Pantelis to approve Katie Malchow to coordinate both ribbon cutting events. Second by Allen Siedow and carried unanimously.

**B. Meeting Correspondence**

Park Board asks park administration to send an electronic version of the Parks Board PowerPoint rather than printing. This trial will go through June.

**Adjourn –Motion** by John Pantelis to adjourn the meeting. Second by Allen Siedow and carried unanimously at 4:00 pm.