

CHISAGO COUNTY PARK BOARD OFFICIAL PROCEEDINGS

Thursday, May 16, 2024

At 3:00 pm, Thursday, May 16th, 2024, the Chisago County Park Board of Directors met in regular session at the Chisago County Government Center. The following members present: John Pantelis, Jolene Wille, Gregg Carlson, Monica Wick, and Allen Siedow. Also present: Joe Tart; Park Director, Nicole Hawley; Office Support Specialist, Chase Burnham; County Administrator, Katie Malchow; County Outreach Coordinator, and Kurt Schneider; Environmental Services Director.

Meeting Summary:

- Unanimously the Board approved the agenda.
- Unanimously the Board approved the April 18th, 2024 meeting minutes.
- Katie Malchow updated the Park Board on the new rebranding project within Chisago County.

Chair Wille called the meeting to order and led the assembly in the Pledge of Allegiance. A roll call of the Board members was taken. A quorum was established.

Motion by Allen Siedow to approve the amended agenda. Second by John Pantelis and carried unanimously.

Motion by John Pantelis to approve the March 21st, 2024 minutes. Second by Gregg Carlson and carried unanimously.

Citizen's Forum: Mayor Behnke, City of Center City Mayor, updated the Park Board that Center City docks will be put into the water the morning of 5/17. The city was able to acquire more docks for this space than what they have had in the past. The grocery store, Nick and Drews, purchased the old burger restaurant in Center City to remodel it into a market that will sell on-sell and off-sell products. There will be 6 floating docks at this location with 6 pontoon rentals.

Old Business

A. Sunrise Prairie Regional Trail- Segment G Project Update

Director Tart reminded Park Board members of the flooding issues with Segment G last fall. Director Tart presented pictures of the fixes done by WSB for the issues with flooding by adding culverts and regrading. Additional hydroseeding will cover all the recently disturbed areas.

B. 2024 CIP Update

Director Tart updated the Park Board of 3 CIP project planned for 2024. Director Tart ordered 4 standard picnic table and 2 handicap tables for the new concession building/shelter. This project was budgeted for \$10,000 but ended up under budget at \$9,800. Director Tart will also order new Thomas Steele benches for our Sunrise Prairie Regional Trail. The benches will be placed on the east side of the trail and are 6- ft long.

Director Tart discussed that Chisago County Public Works Department went out to bid for the Seal Coat/Fog Seal project. This project will also include all 3 of our Trailheads and trail corridor. The hope is to start fog sealing after July 4th. The last project Director Tart discussed was crack filling for our Sunrise Prairie Regional Trail. A company was contracted to crack fill 16 miles of trail and trailhead locations.

C. Mountain Bike Course- Update

Director Tart updated Park Board that the construction company we hired, Pathfinders, is coming back to fix a few issues throughout the course. Director Tart presented pictures of the Trail Map, Intermediate Features, aerial pictures, and signage. Director Tart informed Park Board of an application called Trailbot which displays all bike courses statewide and the status information for each course. Director Tart also displayed pictures and dimensions for a new storage shed to house all maintenance equipment for our volunteers to maintain the trail.

D. Ribbon Cutting Events

Park Board members discussed dates for the ribbon cutting events for the Mountain Bike Course and Sunrise Prairie Regional Trail- Segment G. Board Members agreed to do both events on June 7th. Board members also discussed funds for refreshments for both events.

New Business

A. Parks Division Staffing

Director Tart discussed that the Parks Department is now fully staffed with 8 new hires. We had 3 returning seasonal employees. Director Tart updated Park Board that the Parks Technician position was no longer available and will be changed to a Parks and Grounds Maintenance Supervisor position granted by the personal committee. The position will hopefully be posted by the week of May 20th.

B. Chisago County Parks Logo and Branding- Update

Katie Malchow (County Outreach Coordinator) and Nicole Hawley (Office Support Specialist) presented to the Park Board the new Chisago County logo and informed them of the key findings throughout the rebranding process and the new Brand Guide.

C. Fish Lake Park Restroom Improvements

The bathroom floor at Fish Lake County Park was refurbished for cleaning and sanitization purposes.

Adjourn –*Motion* by Gregg Carlson to adjourn the meeting. Second by Allen Siedow and carried unanimously at 4:08 pm.