



BUDGET & FINANCE COMMITTEE AGENDA

Wednesday, March 8 , 2023

3:00 PM • Boardroom

Chisago County Government Center, 313 N. Main St., Center City, MN 55012

PROPOSED AGENDA

- I. Current Year-to-Date Financial Update
 - A. Operating Budget Activity (P&L)
 - B. Cash Flow Considerations (CF)
 - C. Monthly-to-Annual Payroll Assessment
 - D. Local Option Sales Tax and Wheelage Tax Update
- II. North Branch Library Community Room – Blinds
- III. Discussion of Auditor's Warrants
- IV. Central MN Council on Aging (CMCOA) – Funding Request
- V. APRA Broadband Grant
 - a. City of Harris
 - b. Discussion
- VI. Supervisor Training – Quinlivan and Hughes ARPA
- VII. Other B/F Items

***** Next B/F Discussion of Fund Balances and Fund Balance Policy *****

NOTICE OF INTERACTIVE PARTICIPATION

Chisago County Commissioner Jim Swenson will be attending the Chisago County Board of Commissioners Budget and Finance Committee Meeting on Wednesday March 8th at 3:00 p.m. via Interactive TV, pursuant to Minnesota Statute 13D.02 and MN Department of Administration Advisory Opinions 08-034 and 13-009. Commissioner Swenson may be seen and heard at the meeting via electronic means and will participate from Tortuga Beach Inn, located at 1325 Gulf Drive N., Bradenton Beach, FL 34213, a location open and accessible to the public. Any questions can be directed towards Chase Burnham, County Administrator, at (651) 213-8877.

**OPERATING BUDGET (AS AMENDED) VS ACTUAL
(EXCLUDES SALARIES AND BENEFITS)**

I.

**AS OF 02/28/2023
17% OF YEAR COMPLETE**

	2023 Budget As Amended	As of 02/28/2023	% of Budget	Notes
GENERAL FUND				
Board of Commissioners	161,200.00	42,345.00	26%	MICA dues paid in Feb
District Court	212,500.00	15,140.00	7%	
Law Library (Restricted)	161,092.00	6,135.00	4%	
County Administrator	71,800.00	22,907.00	32%	Misc dues paid in Feb
Auditor-Treasurer	28,110.00	784.00	3%	
Audit	100,000.00	-	0%	
Assessor	39,400.00	5,801.00	15%	
Enterprise Services	3,875,679.00	555,197.00	14%	
Central Services	113,589.00	7,083.00	6%	
Elections	202,725.00	2,049.00	1%	
County Attorney	71,450.00	15,431.00	22%	Misc dues paid in Feb
County Attorney Forfeiture (Restricted)	29,417.00	-	0%	
Recorder	16,950.00	5,832.00	34%	1st Half Title Examiner Fees
Recorder Compliance/Technology (Restricted)	2,270,318.00	8,707.00	0%	
Maintenance	1,005,378.00	147,072.00	15%	
Planning & Zoning	261,500.00	33,610.00	13%	
General Government	2,027,563.00	638,509.00	31%	Longevity Bonuses
Contingency	109,747.00	-	0%	
				Misc dues paid in Feb; mortgage foreclosure payout (matching revenue)
Sheriff	991,760.00	419,177.00	42%	
Sheriff Forfeitures (Restricted)	35,320.00	17,764.00	50%	
Boat & Water (Restricted)	-	-		
Sheriff's Reserve (Restricted)	10,903.00	1,012.00	9%	
Snowmobile Safety (Restricted)	-	-		
Sheriff's Contingency (Restricted)	4,828.00	-	0%	
Gun Permits (Restricted)	181,846.00	5,364.00	3%	
Project Lifesaver (Restricted)	5,121.00	-	0%	
Public Safety Grants (Restricted)	114,453.00	5,799.00	5%	
Coroner	153,159.00	2,800.00	2%	
County Jail	742,150.00	100,702.00	14%	
Jail Canteen (Restricted)	136,391.00	1,238.00	1%	
Probation & Parole	138,106.00	47,056.00	34%	1st Half Sentence to Serve Fees
Emergency Management	44,580.00	30,328.00	68%	2023 CODERED Svc Fee
E-911 (Restricted)	371,715.00	-	0%	
Controlled Substances - Share of Fines (Restricted)	3,730.00	-	0%	
Historical Society	35,210.00	15,105.00	43%	1st Half Allocation
Regional Library	748,331.00	374,165.00	50%	1st Half Allocation
Parks	131,000.00	5,514.00	4%	
County Agricultural Society	16,000.00	8,000.00	50%	1st Half Allocation
County Extension Services	138,700.00	8,673.00	6%	
Soil & Water	150,000.00	75,000.00	50%	1st Half Allocation
Water Quality Grant (Restricted)	359,089.00	826.00	0%	
Sewer Grants (Restricted)	43,344.00	-	0%	
Wetland Grant (Restricted)	5,000.00	5,000.00	100%	
Watercraft Inspection (Restricted)	141,731.00	164.00	0%	
Economic Development	70,000.00	-	0%	
TOTAL GENERAL FUND	\$ 15,530,885.00	\$ 2,630,289.00	17%	
SELF INSURANCE FUND				
Other General Government	300,000.00	-	0%	
TOTAL SELF INSURANCE FUND	\$ 300,000.00	\$ -	0%	
ROAD AND BRIDGE FUND				
Surveyor	8,050.00	1,222.00	15%	
Highway Administration	38,500.00	6,707.00	17%	
Highway Engineering	2,646,450.00	222,950.00	8%	
Highway Construction	9,500,000.00	762,989.00	8%	
Highway Maintenance	2,739,300.00	364,271.00	13%	
Equipment Maintenance/Shop	898,700.00	224,188.00	25%	Equipment repairs
Traffic Operations	391,500.00	4,631.00	1%	
TOTAL ROAD AND BRIDGE FUND	\$ 16,222,500.00	\$ 1,586,958.00	10%	

**OPERATING BUDGET (AS AMENDED) VS ACTUAL
(EXCLUDES SALARIES AND BENEFITS)**

AS OF 02/28/2023

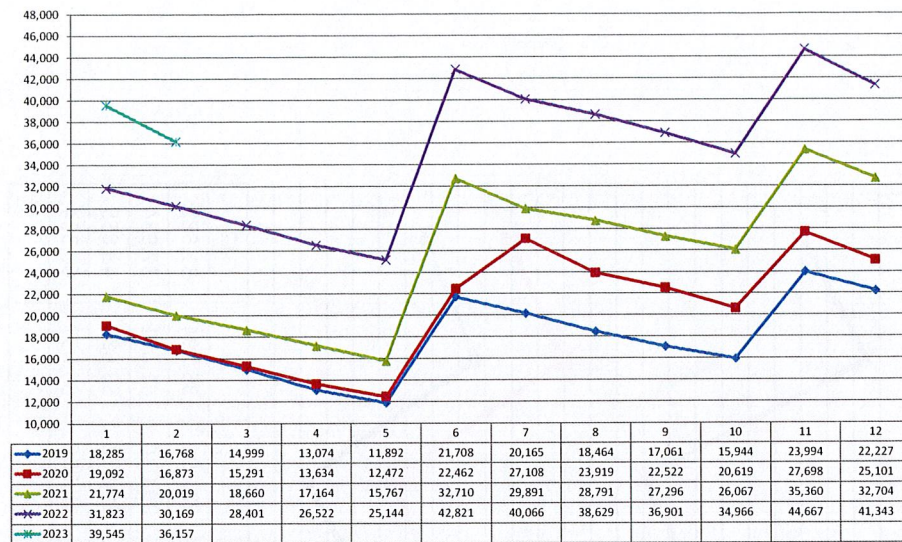
17% OF YEAR COMPLETE

	2023 Budget As Amended	As of 02/28/2023	% of Budget	Notes
HEALTH AND HUMAN SERVICES				
Veterans Service	37,150.00	5,599.00	15%	
Income Maintenance	768,800.00	117,854.00	15%	
Social Services	3,918,493.00	426,811.00	11%	
Local Collaborative	-	19,560.00		Not County funds
Public Health Nursing	343,470.00	25,404.00	7%	
TOTAL HEALTH AND HUMAN SERVICES	\$ 5,067,913.00	\$ 595,228.00	12%	
BUILDING FUND				
General Government	524,750.00	132,262.00	25%	Honeywell lease payment
Score Grant Fund	17,000.00	-	0%	
TOTAL BUILDING FUND	\$ 541,750.00	\$ 132,262.00	24%	
CAPITAL EQUIPMENT FUND				
Administration	25,000.00	-	0%	
Armer Radio - Replacement Fund	230,930.00	-	0%	
Auditor-Treasurer (Elections)	164,500.00		0%	
Enterprise Services	993,036.00	4,990.00	1%	
HHS	80,000.00		0%	
Maintenance	227,772.00	9,300.00	4%	
Other General Government (Unallocated)	163,181.00		0%	
Sheriff	627,179.00	5,835.00	1%	
Highway	968,530.00	189,900.00	20%	
Parks	357,824.00	5,831.00	2%	
TOTAL CAPITAL EQUIPMENT FUND	\$ 3,837,952.00	\$ 215,856.00	6%	
SOLID WASTE FUND				
Score Grant Fund	263,250.00	12,560.00	5%	
HHW Operations	721,250.00	50,857.00	7%	
TOTAL SOLID WASTE FUND	\$ 984,500.00	\$ 63,417.00	6%	
PARK ACQUISITION & IMPROVEMENT FUND				
Parks	1,396,802.00	68,023.00	5%	
TOTAL PARK ACQ & IMPV FUND	\$ 1,396,802.00	\$ 68,023.00	5%	
LAKE IMPROVEMENT DISTRICT MAINTENANCE				
Lake Improvement District Maintenance	186,000.00	11,318.00	6%	
TOTAL LAKE IMPV DISTRICT MAINT	\$ 186,000.00	\$ 11,318.00	6%	
DEBT SERVICE FUND				
Road Debt	2,009,910.00	1,721,156.00	86%	Principal + Interest
HHS Debt	261,765.00	224,609.00	86%	Principal + Interest
Library Debt	469,088.00	415,560.00	89%	Principal + Interest
Jail Debt	1,048,465.00	787,409.00	75%	Principal + Interest
Business Park Bonds	241,815.00	188,104.00	78%	Principal + Interest
Capital Projects	667,199.00	522,760.00	78%	Principal + Interest
TOTAL DEBT SERVICE FUND	\$ 4,698,242.00	\$ 3,859,598.00	82%	
TOTAL ALL FUNDS	\$ 48,766,544.00	\$ 9,162,949.00	19%	

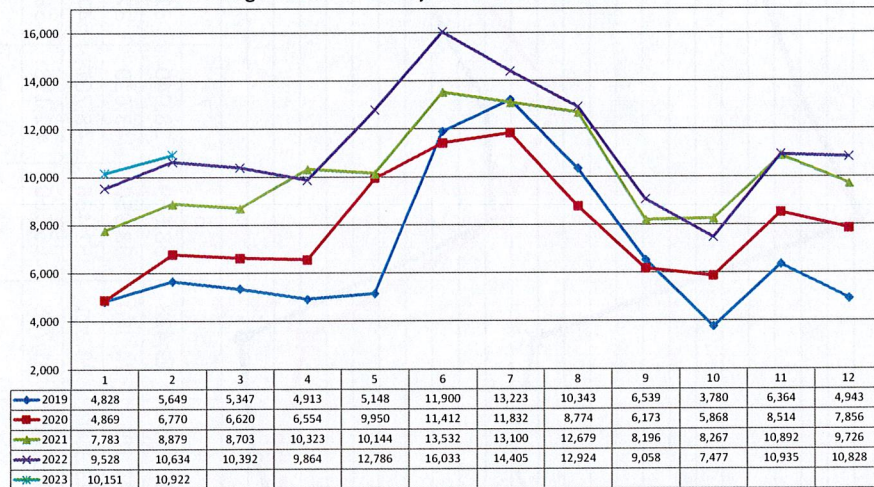
Revenue, Highway and HHS Funds: Cash Fund Balance by Month 2019-2023



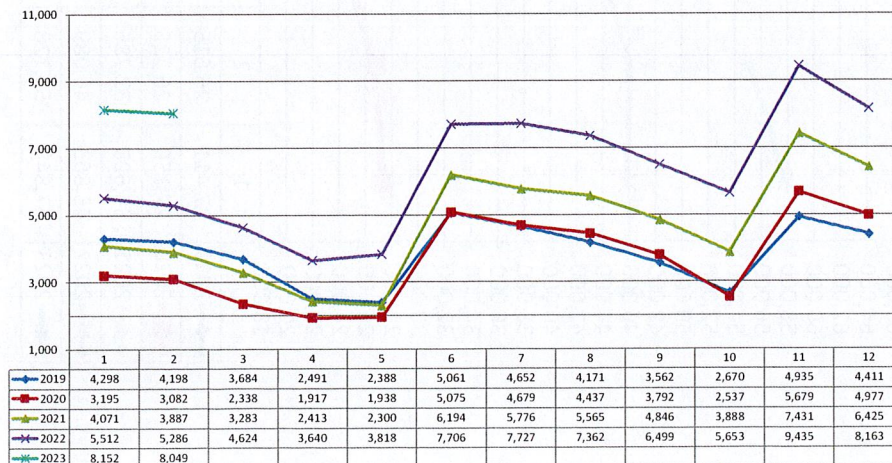
General Fund: Cash Fund Balance by Month 2019-2023



Road & Bridge Fund Balance by Month 2019-2023



Health & Human Services: Cash Fund Balance by Month 2019-2023



**SALARIES AND WAGES
BUDGET VS ACTUAL
AS OF 02/28/2023
17% OF YEAR COMPLETE**

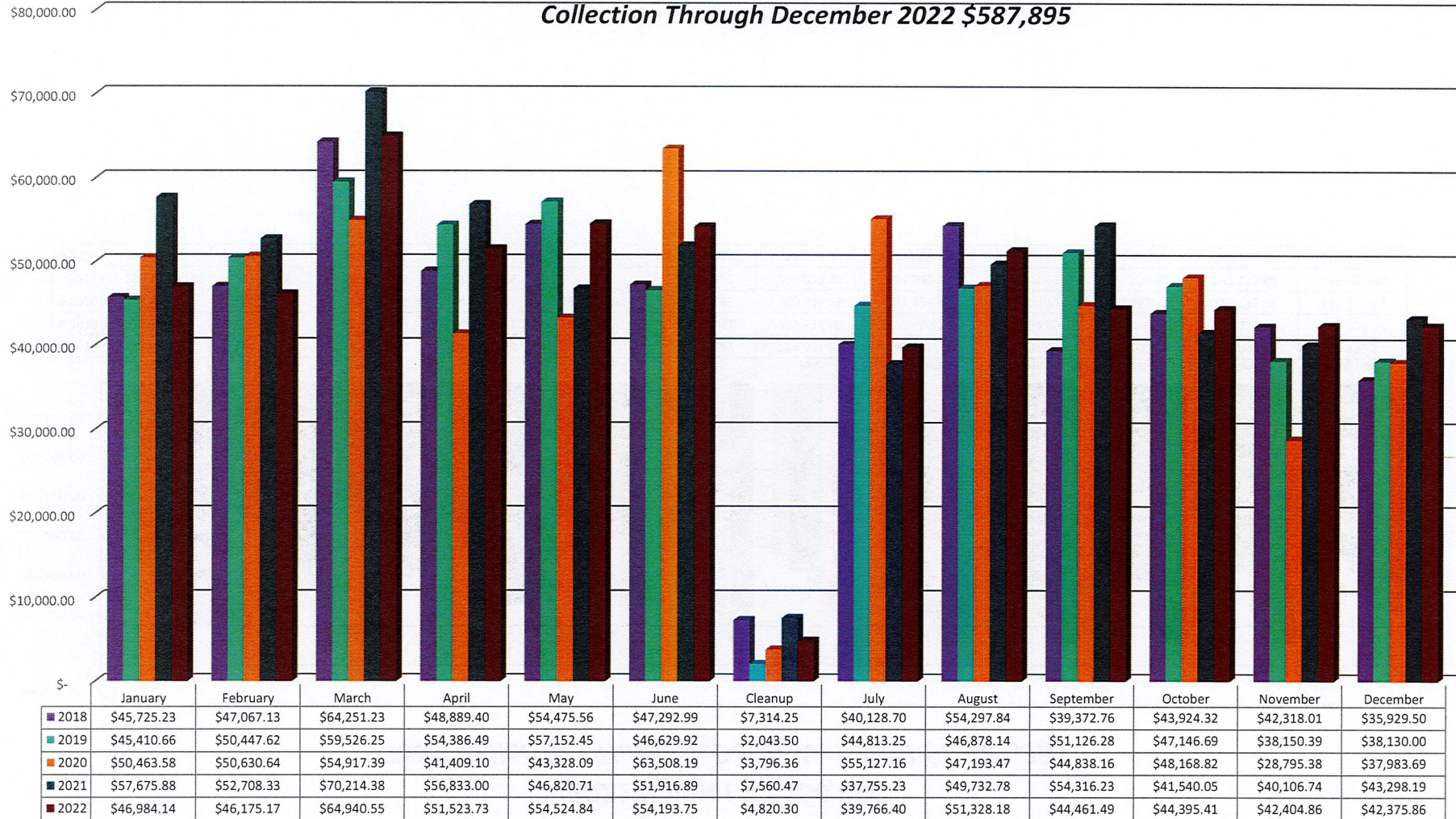
	2023 Budget	As of 02/28/2023	% of Budget	Notes
GENERAL FUND				
Board of Commissioners	224,952.00	35,398.00	16%	
County Administrator	710,811.00	118,755.00	17%	
Auditor-Treasurer	755,366.00	131,081.00	17%	
Assessor	890,015.00	158,949.00	18%	
Enterprise Services	1,995,626.00	358,261.00	18%	
County Attorney	2,147,207.00	371,180.00	17%	
Recorder	394,525.00	71,393.00	18%	
Maintenance	609,626.00	97,997.00	16%	
Planning & Zoning	930,468.00	160,425.00	17%	
Sheriff	6,798,558.00	1,165,648.00	17%	
Public Safety Grants	21,180.00	-	0%	Wages transferred at year end
County Jail	3,684,060.00	661,895.00	18%	
Probation & Parole	1,128,769.00	193,208.00	17%	
Emergency Management	112,864.00	19,153.00	17%	
Parks	379,994.00	53,266.00	14%	
Water Quality Grant	105,931.00	22,956.00	22%	
Wetland Grant	105,443.00	18,867.00	18%	
Watercraft Inspection	212,401.00	13,892.00	7%	Seasonal
Non-Levy Departments	669,214.00	113,587.00	17%	
TOTAL GENERAL FUND	\$ 21,877,010.00	\$ 3,765,911.00	17%	
ROAD AND BRIDGE FUND				
Surveyor	156,712.00	27,042.00	17%	
Highway Administration	360,716.00	58,955.00	16%	
Highway Engineering	997,380.00	173,499.00	17%	
Highway Maintenance	1,679,032.00	307,796.00	18%	
Equipment Maintenance/Shop	485,665.00	85,791.00	18%	
Traffic Operations	212,630.00	21,014.00	10%	
TOTAL ROAD AND BRIDGE FUND	\$ 3,892,135.00	\$ 674,097.00	17%	
HEALTH AND HUMAN SERVICES				
Veterans Service	249,951.00	35,978.00	14%	
Income Maintenance	2,970,611.00	503,220.00	17%	
Social Services	6,644,566.00	1,148,953.00	17%	
Public Health Nursing	1,766,878.00	279,195.00	16%	
Opioid Settlement	-	3,508.00		Has offsetting Revenue
TOTAL HEALTH AND HUMAN SERVICES	\$ 11,632,006.00	\$ 1,970,854.00	17%	
SOLID WASTE FUND				
Score Grant Fund	55,045.00	9,525.00	17%	
HHW Operations	159,004.00	25,724.00	16%	
TOTAL SOLID WASTE FUND	\$ 214,049.00	\$ 35,249.00	16%	
LAKE IMPROVEMENT DISTRICT MAINTENANCE				
Lake Improvement District Maintenance	141,520.00	28,225.00	20%	
TOTAL LAKE IMPV DISTRICT MAINT	\$ 141,520.00	\$ 28,225.00	20%	
TOTAL ALL FUNDS	\$ 37,756,720.00	\$ 6,474,336.00	17%	

Wheelage Tax

Average Annual Collection \$565,349

2022 Budget \$600,000

Collection Through December 2022 \$587,895

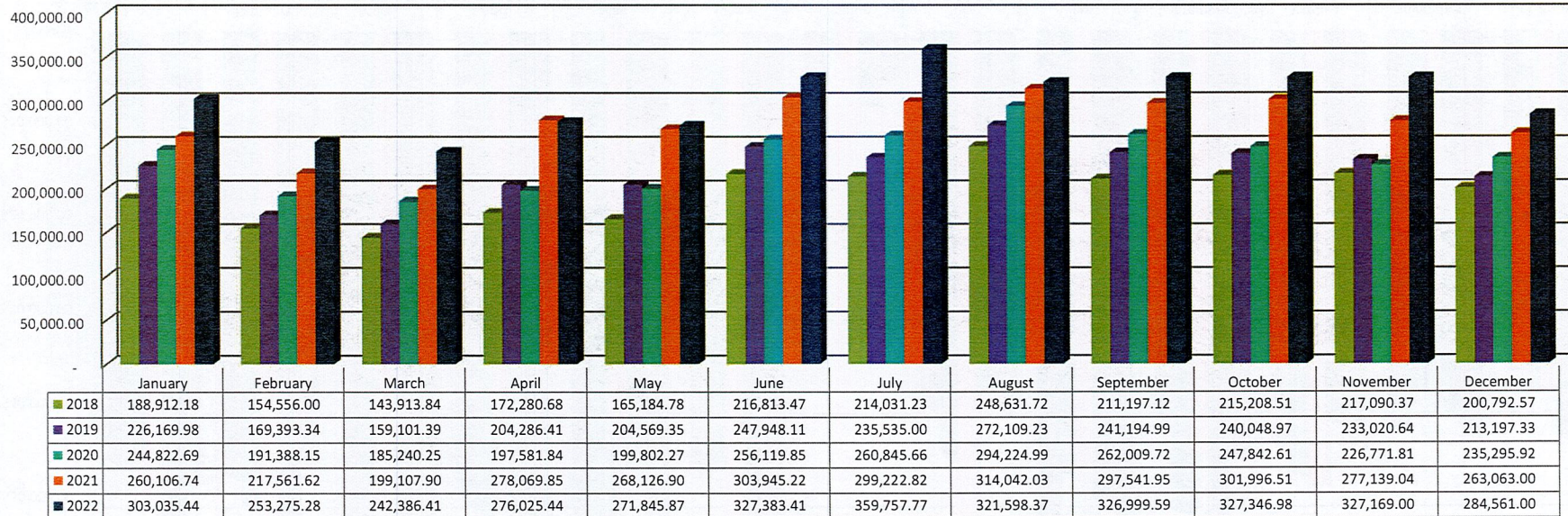


Sale Tax - By Month

Average Annual Collection \$2,638,888

2022 Budget \$2,800,000

Total Collection Through December 2022 \$3,621,385



2023 Capital Improvement Plan
Budget to Actual
As of February 28, 2023

ADMINISTRATION					
Description	Project #	Source	Budget	Actual	Remaining
County Codification Services	N/A	CARRYOVER	15,000	-	15,000
Office Remodel - Veteran's Services	ADM-0198	CARRYOVER	10,000	-	10,000
Total Carryover from 2022			25,000	-	25,000
Total			\$ 25,000	\$ -	\$ 25,000
AUDITOR TREASURER (ELECTIONS)					
Description	Project #	Source	Budget	Actual	Remaining
Election Pollbook Replacement	AUD-0138	CARRYOVER	21,000	-	21,000
Election Equipment Replacement Fund	AUD-0137	CARRYOVER	59,000	-	59,000
Total Carryover from 2022			80,000	-	80,000
Election Equipment Replacement Fund	AUD-0137	2023 CIP BUDGET	59,000	-	59,000
Electronic Pollbook Replacement	AUD-0138	2023 CIP BUDGET	21,000	-	21,000
Election Results - Storage Media	AUD-0139	2023 CIP BUDGET	4,500	-	4,500
Total 2023 CIP Budget			84,500	-	84,500
Grand Total			\$ 164,500	\$ -	\$ 164,500
FACILITY MAINTENANCE					
Description	Project #	Source	Budget	Actual	Remaining
Exterior Door Badge Access at PSC	MNT-0267	CARRYOVER	5,500	-	5,500
Fence Around Generator at PSC	MNT-0267	CARRYOVER	12,000	-	12,000
Parking Gate/Fence at PSC	MNT-0267	CARRYOVER	50,000	-	50,000
Cameras at PSC	ENTS-0184	CARRYOVER	37,272	-	37,272
Total Carryover from 2022			104,772	-	104,772
Repair Courthouse lots	MNT-0055	2023 CIP BUDGET	5,000	-	5,000
Replace water heater at the Courthouse	MNT-0061	2023 CIP BUDGET	7,500	-	7,500
Replacement APC Automatic Transfer Switches	MNT-0094	2023 CIP BUDGET	9,500	-	9,500
Better Hallway Signage on 3rd floor	MNT-0219	2023 CIP BUDGET	1,000	-	1,000
Fencing and Parking Gate at PSC	MNT-0267	2023 CIP BUDGET	100,000	-	100,000
Total 2023 CIP Budget			123,000	-	123,000
Grand Total			\$ 227,772	\$ -	\$ 227,772
SHERIFF'S OFFICE					
Description	Project #	Source	Budget	Actual	Remaining
Insurance Reimbursements (incl Auction Proceeds)	N/A	CARRYOVER	130,014	21,069	151,083
Total Carryover from 2022			130,014	21,069	151,083
K-9 Replacement	N/A		-	20,000	20,000
Sheriff's Office Patrol Vehicle Replacements - 6 squads	CCSO-0141	2023 CIP BUDGET	372,926	(131)	372,795
Reserve Deputy Ballistic Vests	CCSO-0225	2023 CIP BUDGET	9,200	(930)	8,270
40LMTS Single Shot Less Lethal	CCSO-0235	2023 CIP BUDGET	46,750	-	46,750
Agency Handgun Program	CCSO-0237	2023 CIP BUDGET	24,500	(4,860)	19,640
Jail Transport Vehicle	CCSO-0238		43,789	-	43,789
Total 2023 CIP Budget			497,165	14,079	511,244
Grand Total			\$ 627,179	\$ 35,148	\$ 662,327
PUBLIC WORKS					
Description	Project #	Source	Budget	Actual	Remaining
Insurance Reimbursements (incl Auction Proceeds)	N/A	REVENUE	-	1,675	1,675
Total Revenue			-	1,675	1,675
Skid Steer Trailer	PWKS-0166	CARRYOVER	19,776	-	19,776
Lowboy Trailer	PWKS-0165	CARRYOVER	38,118	(38,118)	-
1-Ton Work Truck	PWKS-0168	CARRYOVER	60,000	-	60,000
1-Ton Tipper Truck	PWKS-0206	CARRYOVER	76,563	-	76,563
Sign Truck	PWKS-0081	CARRYOVER	220,000	(77,782)	142,218
Hydrant Replacement	N/A	CARRYOVER	10,073	-	10,073
Total Carryover from 2022			424,530	(115,900)	308,630
Tandem Snow Plow Truck	PWKS-0171	2023 CIP BUDGET	170,000	-	170,000
Tandem Snow Plow Truck	PWKS-0172	2023 CIP BUDGET	170,000	-	170,000
1-ton Work Truck	PWKS-0209	2023 CIP BUDGET	80,000	-	80,000
Survey Equipment	PWKS-0227	2023 CIP BUDGET	74,000	(74,000)	-
Fuel Island Repairs	PWKS-0233	2023 CIP BUDGET	50,000	-	50,000
Total 2023 CIP Budget			544,000	(74,000)	470,000
Grand Total			\$ 968,530	\$ (188,225)	\$ 780,305

**2023 Capital Improvement Plan
Budget to Actual
As of February 28, 2023**

PARKS/ENVIRONMENTAL					
Description	Project #	Source	Budget	Actual	Remaining
Swedish Immigrant Trail Erosion Control Measures	ENVS-0105	CARRYOVER	7,500	-	7,500
Security Lighting & Electrical Services	ENVS-0108	CARRYOVER	500	-	500
Fish Lake Park Plan/Design Services	ENVS-0111	CARRYOVER	15,304	(5,831)	9,473
Sunrise Prairie Trail - 15% Match	N/A	CARRYOVER	209,520	-	209,520
Total Carryover from 2022			232,824	(5,831)	226,993
Ki-Chi-Saga Playground Swing	ENVS-0114	2023 CIP BUDGET	15,000	-	15,000
Parking Lot Gravel & Grading					
Frandsen/Checkerboard Parks	ENVS-0115	2023 CIP BUDGET	25,000	-	25,000
Swedish Immigrant Regional Trail Pavement Repair	ENVS-0116	2023 CIP BUDGET	15,000	-	15,000
Parks 1998 Tractor Trailer Replacement	ENVS-0118	2023 CIP BUDGET	15,000	-	15,000
Parks 2001 Trailer Replacement	ENVS-0119	2023 CIP BUDGET	15,000	-	15,000
Parks Maintenance Facility Well	ENVS-0239	2023 CIP BUDGET	15,000	-	15,000
Sunrise Prairie Regional Trail-Subgrade Correction and Paving	ENVS-0241	2023 CIP BUDGET	25,000	-	25,000
Total 2023 CIP Budget			125,000	-	125,000
Grand Total			\$ 357,824	(5,831)	\$ 351,993

TECHNOLOGY					
Description	Project #	Source	Budget	Actual	Remaining
ARMER Testing Equipment	N/A	CARRYOVER	37,800	-	37,800
Replace 9 Printers for Sheriff's Office - Jail, Jail Admin, SO	ENTS-017	CARRYOVER	4,600	-	4,600
Replace 6 high volume scanners for HHS	ENTS-030	CARRYOVER	6,000	-	6,000
Upgrade of Keysecure Data Encryption Equipment	ENTS-095	CARRYOVER	17,250	-	17,250
Relocate the Wyoming Emergency Paging Tower	ENTS-083	CARRYOVER	100,000	-	100,000
Total Carryover from 2022			165,650	-	165,650
Replacement of 20 MDC's/Laptops for Sheriff's Office due to age 1/2 were done in 2022	ENTS-0028	2023 CIP BUDGET	32,500	-	32,500
5 replacement laptops for HHS	ENTS-0031	2023 CIP BUDGET	6,175	-	6,175
MCC 7500E Laptop Consoles (2)	ENTS-0088	2023 CIP BUDGET	165,000	-	165,000
Replace Printer for County Administration	ENTS-0096	2023 CIP BUDGET	500	-	500
Replace Fujitsu Scanner in Treasurer's Office	ENTS-0098	2023 CIP BUDGET	985	-	985
Replace network cores at ECC, No parts available	ENTS-0099	2023 CIP BUDGET	515,926	-	515,926
Replace network switches that support end user devices	ENTS-0103	2023 CIP BUDGET	60,000	-	60,000
Social Media and Texting archive solution	ENTS-0179	2023 CIP BUDGET	7,200	(4,990)	2,210
Replace 3 PC's in Attorney's Office	ENTS-0243	2023 CIP BUDGET	3,300	-	3,300
Replace 6 laptops for County Attorney Office	ENTS-0244	2023 CIP BUDGET	8,700	-	8,700
Replace laptop for Assessor's Department	ENTS-0245	2023 CIP BUDGET	1,450	-	1,450
Replace laptop in Auditor's Department	ENTS-0246	2023 CIP BUDGET	1,450	-	1,450
Replace 2 laptops in Probation due to age	ENTS-0248	2023 CIP BUDGET	2,900	-	2,900
Replace 4 PC's in ECC / 911 Center due to age	ENTS-0250	2023 CIP BUDGET	4,400	-	4,400
Replace 2 PC's in HHS due to age	ENTS-0251	2023 CIP BUDGET	2,200	-	2,200
Replace 3 Desktop PC's in the Jail due to age	ENTS-0254	2023 CIP BUDGET	3,300	-	3,300
Replace "all in one" printer for Sheriff's Office due to age	ENTS-0255	2023 CIP BUDGET	750	-	750
Replace 6 Desktop PC's in Sheriff's Office due to age	ENTS-0256	2023 CIP BUDGET	6,600	-	6,600
Replace 1 printer due to age in Zoning	ENTS-0259	2023 CIP BUDGET	850	-	850
Add 1 WDA / Laptop to Probation *May need added software licenses for Pro Phoenix	PBTN-0249	2023 CIP BUDGET	3,200	-	3,200
Total 2023 CIP Budget			827,386	(4,990)	822,396
Grand Total			\$ 993,036	\$ (4,990)	\$ 988,046

HHS					
Description	Project #	Source	Budget	Actual	Remaining
Child Protection interview/visitation rooms	HHS-0195	2023 CIP BUDGET	40,000	-	40,000
HHS Interview Rooms	HHS-0196	2023 CIP BUDGET	40,000	-	40,000
Total			\$ 80,000	\$ -	\$ 80,000

UNALLOCATED					
Description	Source	Budget	Actual	Remaining	
2023 Unallocated CIP Funds	2023 CIP BUDGET	163,181	-	163,181	
Total		\$ 163,181	\$ -	\$ 163,181	

TOTAL ALL DEPARTMENTS			\$ 3,607,022	\$ (163,898)	\$ 3,443,124
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**ARPA Expenses
Budget to Actual
As of February 28, 2023**

ADMINISTRATION					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0199 ADM	'Old' Jail and White House Demolition	\$ 800,000	\$ (44,455)	\$ (2,020)	\$ 753,525
ARPA-0335 ADM	Broadband	1,945,050	(79,960)	(19,990)	1,845,100
ARPA-0336 ADM	School Grants - Vocational Programs	500,000	(500,000)	-	-
ARPA-0341 ADM	School Grants - Open Use	100,000	(100,000)	-	-
ARPA-0345 ADM	IT Assessment	35,000	(36,944)	-	(1,944)
ARPA-0349 ADM	Employee Engagement Survey	9,300	(8,660)	-	640
ARPA-0354 ADM	ARPA Advisory Consultant	1,775	(1,775)	-	-
ARPA-0356 ADM	Childcare Provider Training Assistance	100,000	-	-	100,000
		\$ 3,491,125	\$ (771,794)	\$ (22,010)	\$ 2,697,321
ATTORNEY					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0339 ATT	Children's Services Collaborative	\$ 118,298	\$ (118,298)	\$ -	\$ -
ARPA-0340 ATT	County Attorney - FT Media Services Tech	108,018	(5,575)	(1,140)	101,303
ARPA-0344 ATT	County Attorney - PT Law Clerk	51,468	(15,645)	(1,745)	34,078
		\$ 277,784	\$ (139,518)	\$ (2,885)	\$ 135,381
AUDITOR-TREASURER					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0337 AUD	Tyler Tax/CAMA Software	\$ 250,000	\$ -	\$ -	\$ 250,000
ARPA-0347 AUD	Single Use Audit - ARPA Funds	20,000	-	-	20,000
		\$ 270,000	\$ -	\$ -	\$ 270,000
EMERGENCY MANAGEMENT					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0342 EMGT	Emergency Management - COOP Update	\$ 60,000	\$ -	\$ -	\$ 60,000
ENTERPRISE SERVICES					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0062 ENTS	Replace ceiling grid and tile in the hallways of the 1989 Courthouse	\$ 75,000	\$ -	\$ -	\$ 75,000
ARPA-0092 ENTS	Cisco USC Interconnects / Chassis	229,032	-	-	229,032
ARPA-0093 ENTS	Upgrade Backup Exec Tape Library	75,000	-	-	75,000
ARPA-0101 ENTS	Upgrade data center fabric network switches at the ECC data center	75,000	-	-	75,000
ARPA-0102 ENTS	Upgrade data center fabric network switches at the Courthouse data center	75,000	-	-	75,000
ARPA-0133 ENTS	Cyber Security Audit, Testing and Mitigation	65,000	-	-	65,000
ARPA-0202 ENTS	Cisco UCS in DMZ Replacement of Chassis and Fabric Interconnects	53,400	-	-	53,400
ARPA-0352 ENTS	2 Laptops - U of MN Extension	4,200	(2,937)	-	1,263
ARPA-0355 ENTS	Laptop - HHS	1,620	(1,620)	-	-
ARPA-0086 ENTS	*ARPA ARMER* Broadband PTT Solution (ARMER Radio to Smartphone)	15,000	-	-	15,000
ARPA-0087 ENTS	*ARPA ARMER* Increase microwave bandwidth to Nessel ARMER site	1,700	-	-	1,700
ARPA-0261 ENTS	*ARPA ARMER* Upgrade of ARMER Microwave backhaul system- this is a multi year project	800,000	-	-	800,000
ARPA-0334 ENTS	*ARPA ARMER* ARMER Infrastructure Replacement	2,083,300	-	(41,661)	2,041,639
		\$ 3,553,252	\$ (4,557)	\$ (41,661)	\$ 3,507,034

ENVIRONMENTAL SERVICES					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0117 ENVS	Park Maintenance Cold Storage and Shop	\$ 100,000	\$ -	\$ -	\$ 100,000
ARPA-0180 ENVS	Online Permitting/Licensing Module	95,000	-	-	95,000
ARPA-0240 ENVS	Chisago County Mountain Bike Course	75,000	-	-	75,000
ARPA-0304 ENVS	Ki Chi Saga Park Municipal Building	150,000	-	-	150,000
ARPA-0305 ENVS	Water Resources Grant Match	250,000	-	-	250,000
ARPA-0306 ENVS	Water Resources Truck	50,000	-	-	50,000
ARPA-0307 ENVS	Lower St. Croix Watershed Planning	121,200	-	-	121,200
		\$ 841,200	\$ -	\$ -	\$ 841,200
HEALTH AND HUMAN SERVICES					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0350 HHS	Public Health Payroll	\$ 8,190	\$ (8,190)	\$ -	\$ -
JAIL					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0348 JAIL	PPE	\$ 13,058	\$ (13,058)	\$ -	\$ -
LID					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0353 LID	Canoe, Motor and Batter - LID	\$ 2,132	\$ (2,104)	\$ -	\$ 28
MAINTENANCE					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0135 MNT	Repair elevator on 1973 side of Courthouse	\$ 50,000	\$ -	\$ -	\$ 50,000
ARPA-0333 MNT	Honeywell Phase II	729,577	(729,577)	-	-
ARPA-0343 MNT	HVAC Replacement - ECC	59,894	(59,894)	-	-
ARPA-0346 MNT	JACE Controller	29,600	(29,600)	-	-
ARPA-0351 MNT	Air Handler - ECC	6,859	(6,859)	-	-
		\$ 875,930	\$ (825,930)	\$ -	\$ 50,000
PUBLIC WORKS					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0338 PWKS	Harris Building Improvements - Phase I (Engineering/Architectural Fees)	\$ 148,300	\$ (9,230)	\$ (18,220)	\$ 120,850
2023 ADD	Harris Building Improvements - Phase II	900,000	-	-	900,000
		\$ 1,048,300	\$ (9,230)	\$ (18,220)	\$ 1,020,850
SHERIFF'S OFFICE					
Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0182 CCSO	Camera Work Station for Jail	\$ 5,061	\$ -	\$ -	\$ 5,061
2023 ADD	Recruitment Program	55,000	-	-	55,000
		\$ 60,061	\$ -	\$ -	\$ 60,061
TOTALS		\$ 10,501,032	\$ (1,774,381)	\$ (84,776)	\$ 8,641,876



North Branch Library Community Room – Blinds

Kaylen Olinger, North Branch Librarian, has requested that the County replace the blinds in the North Branch Library Community Room. She has requested that they be replaced with room darkening blinds.

Ward Brown, Chisago County Facilities Manager, has confirmed that the blinds are in need of mechanical repair.

If the Budget and Finance Committee approves the expenditure, the request will be brought before the Board of Commissioners at the March 15th, 2023 meeting and the purchase will be funded using the County's ARPA allocation.

If this request is not funded now, the request will be planned for CIP funds in the future.

Attachment(s):

- Quote from Giese Carpet

GIESE CARPET NB
P.O. BOX 71
CHISAGO CITY, MN 55013
Telephone: 651-674-4959

Page 1

ES300046

QUOTE

Sold To	Ship To
NORTH BRANCH LIBRARY 6355 - 379TH ST NORTH BRANCH, MN 55056	NORTH BRANCH LIBRARY 6355 - 379TH ST NORTH BRANCH, MN 55056

Quote Date	MAIN	PO Number	Quote Number
02/07/23	763-689-7390		ES300046

Inventory	Style/Item	Color/Description
UNK	LIGHTWEAVES ROLLER SHADE Blinds in community room	48301 - CALCITE 5% OPACITY
IRB	INSTALL REGULAR BLIND Will need a ladder.	

— 02/07/23 —

Sales Representative(s):
WES WILSON

12:19PM —

Material: 2,300.00
Service: 240.00
Misc. Charges: 0.00
Sales Tax: 0.00
Misc. Tax: 0.00

We appreciate your business!

QUOTE TOTAL: \$2,540.00

GIESE CARPET NB
P.O. BOX 71
CHISAGO CITY, MN 55013
Telephone: 651-674-4959

Page 1

ES300045

QUOTE

Sold To	Ship To
NORTH BRANCH LIBRARY 6355 - 379TH ST NORTH BRANCH, MN 55056	NORTH BRANCH LIBRARY 6355 - 379TH ST NORTH BRANCH, MN 55056

Quote Date	MAIN	PO Number	Quote Number
02/07/23	763-689-7390		ES300045

Inventory	Style/Item	Color/Description
UNK	LIGHTWEAVES ROLLER SHADE Blinds in community room	11201 - WHITE
IRB	INSTALL REGULAR BLIND Will need a ladder.	

-- 02/07/23 -- 12:19PM --

Sales Representative(s): WES WILSON	Material: 3,000.00 Service: 240.00 Misc. Charges: 0.00 Sales Tax: 0.00 Misc. Tax: 0.00
We appreciate your business!	QUOTE TOTAL: \$3,240.00



Central MN Council on Aging (CMCOA) – Funding Request

The Central MN Council on Aging (CMCOA) is a non-profit organization designated by the Minnesota Board on Aging as the Area Agency on Aging for Stearns, Benton, Sherburne, Wright, Morrison, Todd, Wadena, Cass, Crow Wing, Isanti, Chisago, Pine, Mille Lacs, and Kanabec counties.

As the regional Area Agency on Aging, CMCOA is responsible for administering at the local level funding of Older Americans Act (OAA) contracts/grants to area partners to provide supportive services

One of the primary roles of our agency is to administer at the local level, the Federal OAA funding. Using a planning process to review needs and trends, CMCOA awards grants and contracts for services to help ensure that a continuum of options and choices are in place that match the needs of the community. CMCOA awarded \$182,068 of Federal OAA funding for services in Chisago County in 2020 and \$204,049 in 2021 to Catholic Charities, Family Pathways, Lakes & Pines CAP, Chisago Age Well and Mid-MN Senior Law.

CMCOA is requesting **\$3,547** in calendar year 2023 from Chisago County to assist in meeting the administrative match requirement of the OAA funding to local agencies for in-home long-term care services.

If the Budget and Finance Committee approves the request, the request will be brought before the Board of Commissioners at the March 15th, 2023 meeting and the purchase will be funded using the County's ARPA allocation.

If this request is funded now, the request will be planned for in the Operating Budget future similar to Extension, Historical Society, and etc.

Attachment(s):

- Letter Requesting \$3,547 for Central MN Council on Aging
- MOU for January 2023 – December 2023

Chase Burnham
Chisago County Administrator
313 North Main Street Room 174
Center City MN 55012

Dear Chase:

The Central MN Council on Aging (CMCOA) is a non-profit organization designated by the Minnesota Board on Aging as the Area Agency on Aging for Stearns, Benton, Sherburne, Wright, Morrison, Todd, Wadena, Cass, Crow Wing, Isanti, Chisago, Pine, Mille Lacs, and Kanabec counties. The CMCOA has a key development function whereby we collaborate with communities, counties, and health and social service providers to increase local capacity to meet the needs of an aging population. This is accomplished through coordinated development of long-term care home-and-community based services. As the regional Area Agency on Aging, CMCOA is responsible for administering at the local level funding of Older Americans Act (OAA) contracts/grants to area partners to provide supportive services. **CMCOA is requesting \$3,547 in calendar year 2023 from Chisago County to assist in meeting the administrative match requirement of the OAA funding to local agencies for in-home long-term care services.** This is the same funding level request as in previous years. These services are critical to help people live at home, without falling into the public safety net. The following outlines the benefits and services provided to Chisago County by the CMCOA.

One of the primary roles of our agency is to administer at the local level, the Federal OAA funding. Using a planning process to review needs and trends, CMCOA awards grants and contracts for services to help ensure that a continuum of options and choices are in place that match the needs of the community. CMCOA awarded \$182,068 of Federal OAA funding for services in Chisago County in 2020 and \$204,049 in 2021 to Catholic Charities, Family Pathways, Lakes & Pines CAP, Chisago Age Well and Mid-MN Senior Law.

Service	Chisago County Residents 60+ Served Through Federal OAA Services in 2021
Senior LinkAge Line	2,442 option counseling sessions provided by the Senior LinkAge Line
Homemaker	47 individuals with 615 hours of homemaking
Congregate	124 individuals with 1,439 congregate meals
Home Delivered Meals	441 individuals with 28,881 home delivered meals
Caregiver	35 family caregivers with 360 hours of caregiver consultation. 1 Caregiver participated in Powerful Tools for Caregivers. 1 Caregivers participate in Support Groups.
Respite	4 individuals with 75 hours of respite
Legal Assistance	20 individuals with 106 hours of legal counsel
Telephone Reassurance	83 Individuals Served with 98 well check calls

Please feel free to contact me with any questions and if you would like me to provide an in person update to the County Board. We greatly appreciate the support of Chisago County, and I look forward to our agencies continued collaborations as we serve the seniors of Chisago County.

Sincerely,

Lori Vrolson
Executive Director
Central MN Council on Aging

Memorandum of Agreement
January 1, 2023 through December 31, 2023

- A. The Central MN Council on Aging will:
- 1) Information and Advocacy: Provide information and assistance through Senior LinkAge to older adults, family and providers who need help connecting to services. In 2023, we project that we will provide at least 2,500 sessions of long term care options counseling to older people from Chisago County.
 - 2) Planning and Systems Development- Develop and annually update the Area Plan for Aging. Conduct regular assessments of the needs of the elderly. Collect, interpret, and disseminate data.
 - 3) Grant/Contract- Develop, review, and fund grant/contract applications under Title III-B, C1, C2, D and E of the Federal Older Americans Act. All projects will be monitored on a quarterly basis and annually assessed.
 - 4) Technical Assistance- Provide technical assistance to local units of government, non-profit agencies, and other organizations that wish to develop, upgrade, or expand projects that serve the elderly or that have concerns relating to the implementation and/or delivery of those programs.
 - 5) Coordination- Hold meetings with area service providers to discuss program operations issues to facilitate coordination of service to the elderly.
 - 6) Education and Training- Provide information on services and aging related issues to consumers, family caregivers, and/or service providers. Develop conferences as needed. Develop and/or fund other needed training for Aging professionals.
 - 7) Program Development- Provide planning assistance on aging issues, trends and service development needs for the region.
 - 8) Research- Support and participate in research projects, which will provide information to help to more effectively plan, target, and develop services for the elderly of our area.
 - 9) Financial Management, Reporting, and Budgeting- Complete and submit financial reports. Provide requested financial or program reports to counties. Prepare and present an annual budget.
 - 10) The Central MN Council on Aging will defend, indemnify, and hold harmless Chisago County, its officers and employees against any and all liability, loss, costs, damages and expenses which the County, its officers or employees may hereafter sustain, incur or be required to pay arising out of the Central MN Council on Aging's performance or failure to adequately perform its obligations pursuant to this agreement.

B. The Benton, Sherburne, Stearns, Wright, Cass, Crow Wing, Todd, Wadena, Morrison, Pine Kanabec, Mille Lacs, Chisago and Isanti Counties, will:

- 1) **Appoint a County Commissioner**/representative **to** serve as their representative on the Central MN Council on Aging **Board** of Directors as outlined in the By-laws. Appointment authority/representation on the CMCOA Board is contingent upon receipt of administrative cash match requested annually by CMCOA. The formula for the request amount is prorated based on the percentage of 60+ population of the PSA.

The Central MN Council on Aging requested Benton, Sherburne, Stearns, Wright, Todd, Morrison, Cass, Crow Wing, Wadena, Isanti, Mille Lacs, Chisago, Pine and Kanabec Counties in the PSA to provide cash match for the administrative operation of CMCOA based on the formula of population aged 60+ in each county. The match request is prorated based on the 60+ population in each county. The updated 2010 census of 60+ by county was used.

Benton County:	\$2,534
Stearns County:	\$9,627
Sherburne County:	\$4,054
Wright County:	\$6,587
Cass:	\$3,040
Crow Wing:	\$6,080
Todd:	\$2,534
Morrison:	\$2,534
Wadena:	\$1,520
Pine	\$2,534
Mille Lacs	\$2,027
Kanabec	\$1,520
Isanti	\$2,534
Chisago	\$3,547
TOTAL:	\$50,672

C. Amendments:

- 1) This memorandum may be amended at any time with the agreement of all parties concerned.
- 2) The memorandum will be reviewed annually.

Central MN Council on Aging

Chisago County

BY: _____

BY: _____

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____



APRA – Broadband Grant

The Chisago County Board of Commissioners have allocated \$2,000,000 of their total \$10.9M Coronavirus State and Local Fiscal Recovery (SLFRF) funds for the expansion of high-speed broadband within Chisago County at the March 1st, 2023 Board of Commissioners Meeting.

The American Relief Plan Act requires that eligible broadband projects must provide service upon completion that meet or exceeds 100 Mbps symmetrical service. Eligible projects are also required to participate in federal low-income subsidy programs upon completion and are encouraged to provide at least one low-cost option for service.

Projects must be “substantially complete”, and funds must be expended by December 31, 2026.

The term broadband typically means the home or business is served by high-speed Internet access that is always available to the user and is faster than dial-up technology. This service can be delivered by these technologies: Satellite, wireless techniques, fiber, a cable modem, digital subscriber line (DSL) or overpowered lines (BPL).

The City of Harris is requesting a total of \$186,736 from the Chisago County Broadband Grant program to assist the City of Harris complete the proposed Border to Border program with Lumen (formerly Centurylink). The monies will be used to bring service to 185 underserved or unserved living units.

Attachment(s):

- City of Harris ARPA Broadband Grant Program Application
- Grant Summary



Chisago County ARPA Broadband Grant Program

Background/Purpose/Goal

The Chisago County Board of Commissioners have allocated a total of \$2,000,000 of their total ARPA allocation to expand broadband internet access to the cities, townships, and broadband providers within Chisago County. There is a cap of \$200,000 per project/community, however the \$2,000,000 is subject to change at the discretion of the Board of Commissioners depending on interest in the program. The purpose of the program is to assist with financing for broadband infrastructure to unserved or underserved areas within Chisago County, so more residents of Chisago County can access high speed, reliable and affordable internet.

The Chisago County ARPA Broadband Grant Program is a 1:1 matching grant for the expansion of high-speed broadband within Chisago County.

Who is eligible?

Any Chisago County city, township or broadband provider is eligible to apply.

What areas are eligible?

Any unserved or underserved area located within Chisago County. For purposes of an ARPA Broadband Grant, an unserved or underserved household or business is one that is not currently served by a wireline connection that delivers a reliable broadband service with a minimum speed of 100 Mbps download and 20 Mbps upload (100/20 Mbps). This also includes any area with lack of broadband and lack of reliable service.

What projects are eligible?

Only areas qualifying as unserved, or underserved are eligible for grant funding. However, an applicant may choose to present information on a larger project area to demonstrate context and sustainability of the proposal. The ARPA Broadband Matching Grant program has no minimum project size. The project may be as small as one house or one business if it qualifies as an unserved or underserved area.

For example, an applicant could request grant funds for a small project intended to address a service anomaly in an urban or suburban area that a provider has not been able to address to date due to cost. Upon project completion service shall reliably meet or exceed upload and download speeds of 100 Mbps unless it is impractical due to geography, topography, or excessive costs. In which, case 100 Mbps download speeds and 20 Mbps upload speeds are required.

What do the project's cost?

Recipients may use County ARPA Broadband Grant Program Funds to cover limited costs incurred for eligible projects pre-engineering, purchase of materials, labor costs, and community engagement. The purpose of the grant program is to assist in the costs of deploying the middle mile or last mile network. Ongoing maintenance



Chisago County

ARPA Broadband Grant Program

costs would not be eligible costs under the grant program. The funds may not be used to reimburse already served individuals or broadband providers for projects already completed.

Deadline

Applications are accepted on a rolling basis until the County Board's allocation has been depleted or ARPA funding can no longer be spent due to Federal law.

Contact

Chase Burnham, Chisago County Administrator
651-213-8877
chase.burnham@chisagocountymn.gov

Bridgitte Konrad, Chisago County Auditor-Treasurer
651-213-8509
bridgitte.konrad@chisagocountymn.gov

Kristin Waddell, Chisago County Chief Deputy Auditor-Treasurer
651-213-8501
kristin.waddell@chisagocountymn.gov





Chisago County ARPA Broadband Grant Program

APPLICATION

Application must be completed in full to be considered

APPLICANT: City of Harris
Address: P.O. Box 111 Harris MN.
Primary Contact Person: Shannon Geier
Primary Contact Email: clerk@harrismn.com
Primary Contact Title: Clerk
Secondary Contact Person: Sue Riesing
Secondary Contact Title: Treasurer
Secondary Contact E-Mail: treasurer@harrismn.com
Federal Tax Identification Number: 41-6008967

ARPA Broadband Grant Program Funds:

Please provide the specific unserved or underserved area located within Chisago County where the requested ARPA funds will be used to deliver high speed, reliable and affordable internet, which has a minimum speed of 100 Mbps download and 20 Mbps upload (100/20 Mbps).

See City of Harris, MN MOU, Exhibit A - LU Addresses.xlsx



Please provide what specific costs the funds will be used to address, pre-engineering, purchase of materials, labor costs, and community engagement.

See Grant Summary.docx for general project information and costs.

The proceeds of the Subsidy will be applied to finance a portion of the Project Costs, including the construction and installation of broadband infrastructure that would enable fiber based services to approximately 228 living units excluding connections between the street and the premises (which will be installed upon subscription) construction of broadband infrastructure may include any of the following: project planning; obtaining construction permits; construction of facilities, including construction of both "middle mile" and "last mile" infrastructure; equipment (including fiber).; Installation and testing of the broadband service and related facilities will occur when fulfilling a customer order.

ACKNOWLEDGEMENT:

I hereby certified that this application for Chisago County's ARPA Broadband Grant Program is true and accurate to the best of my knowledge.

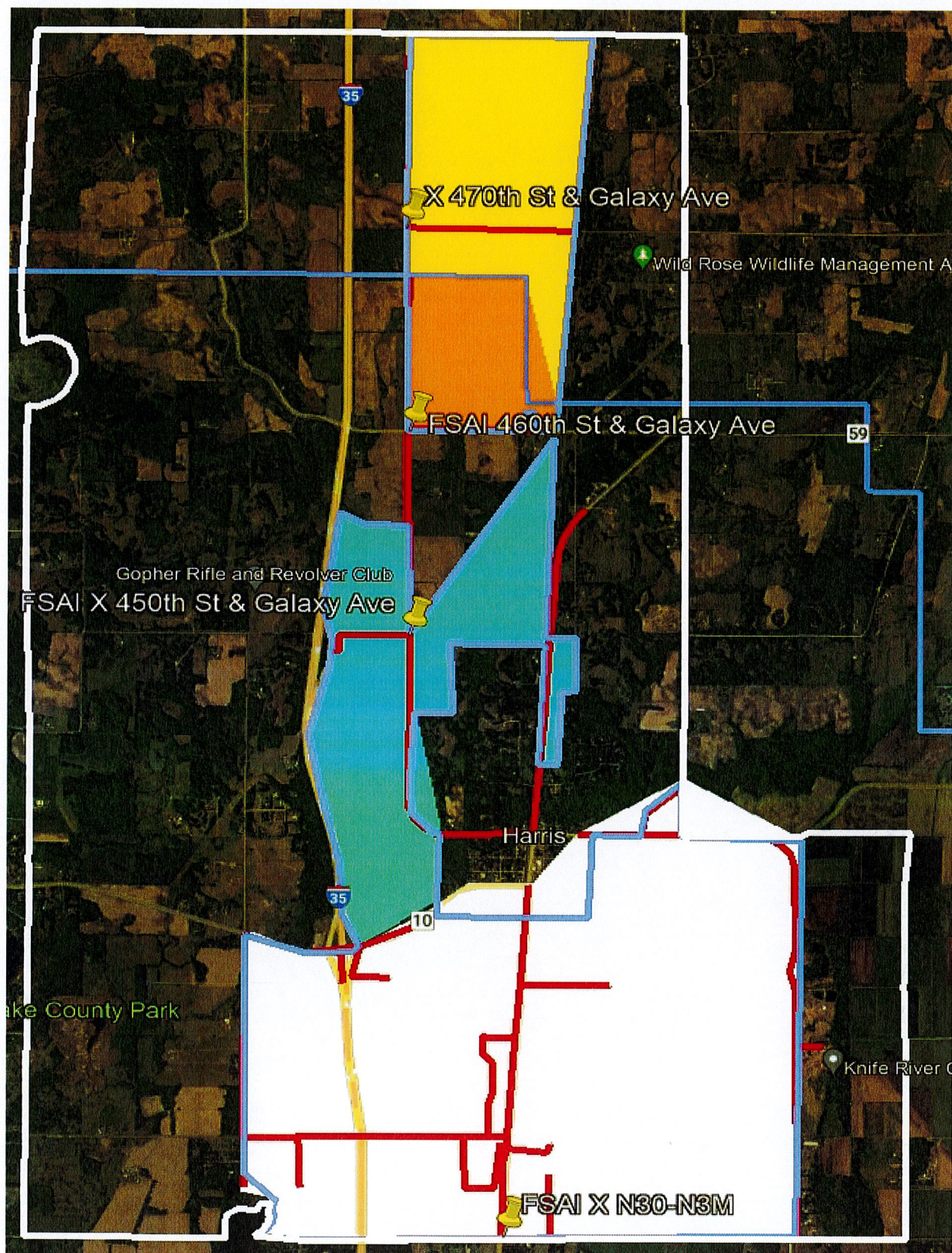
Shaun Heis

Applicant Contact Person

2/27/23

Signature Date





Clli St		Address	Com	Zip Code
MN	2nd?	43523 GLADSTONE AVE	HARRIS	55032
MN	2nd?	42298 HARDER AVE	HARRIS	55032
MN	2nd?	5865 433RD ST	HARRIS	55032
MN	2nd?	42298 HARDER AVE	HARRIS	55032
MN	2nd?	5865 433RD ST	HARRIS	55032
MN	2nd?	42463 FOREST BLVD	HARRIS	55032
MN	2nd?	6574 SINK HOLE RD	HARRIS	55032
MN	2nd?	43566 GINGER AVE	HARRIS	55032
MN	2nd?	42936 GINGER AVE	HARRIS	55032
MN	2nd?	6624 460TH ST	HARRIS	55032
MN	2nd?	5935 STARK RD	HARRIS	55032
MN	2nd?	5935 STARK RD	HARRIS	55032
MN	2nd?	6545 442ND ST	HARRIS	55032
MN	N/A?	44853 I 35	HARRIS	55032
MN	N/A?	42225 GOPHER AVE	HARRIS	55032
MN	N/A?	6535 STARK RD	HARRIS	55032
MN	N/A?	7574 SUNRISE RD	HARRIS	55032
MN	N/A?	42349 FOREST BLVD	HARRIS	55032
MN	N/A?	6295 STARK RD	HARRIS	55032
MN	N/A?	43572 FOREST BLVD	HARRIS	55032
MN	N/A?	42303 FALCON AVE	HARRIS	55032
MN	N/A?	6579 420TH ST	NORTH BRANCH	55032
MN	N/A?	43249 FRONTAGE RD	HARRIS	55032
MN	N/A?	42935 HARDER AVE	HARRIS	55032
MN	N/A?	6287 STARK RD	HARRIS	55032
MN	N/A?	6541 STARK RD	HARRIS	55032
MN	x City	43523 GLADSTONE AVE	HARRIS	55032
MN	x City	43565 GLADSTONE AVE	HARRIS	55032
MN	x City	6844 SUNRISE RD	HARRIS	55032
MN	x	46143 GALAXY AVE	HARRIS	55032
MN	x	6014 440TH ST	HARRIS	55032
MN	x	6122 STARK RD	HARRIS	55032
MN	x	6152 STARK RD	HARRIS	55032
MN	x	44054 GALAXY AVE	HARRIS	55032
MN	x	47917 GALAXY AVE	HARRIS	55032
MN	x	6621 460TH ST	HARRIS	55032
MN	x	47226 GALAXY AVE	HARRIS	55032
MN	x	44503 FOREST BLVD	HARRIS	55032
MN	x	44648 FOREST BLVD	HARRIS	55032
MN	x	45326 FOREST BLVD	HARRIS	55032
MN	x	5847 450TH ST	HARRIS	55032
MN	x	45188 GALAXY AVE	HARRIS	55032

MN	x	44078 GALAXY AVE	HARRIS	55032
MN	x	44151 GALAXY AVE	HARRIS	55032
MN	x	44095 GALAXY AVE	HARRIS	55032
MN	x	44731 FOREST BLVD	HARRIS	55032
MN	x	45344 GALAXY AVE	HARRIS	55032
MN	x	44174 GALAXY AVE	HARRIS	55032
MN	x	44209 GALAXY AVE	HARRIS	55032
MN	x	44689 GALAXY AVE	HARRIS	55032
MN	x	44443 FOREST BLVD	HARRIS	55032
MN	x	44440 GALAXY AVE	HARRIS	55032
MN	x	44490 GALAXY AVE	HARRIS	55032
MN	x	44597 FOREST BLVD	HARRIS	55032
MN	x	45220 GALAXY AVE	HARRIS	55032
MN	x	6010 450TH ST	HARRIS	55032
MN	x	6186 440TH ST	HARRIS	55032
MN	x	44993 GALAXY AVE	HARRIS	55032
MN	x	44616 GRAND AVE	HARRIS	55032
MN	x	45080 FOREST BLVD	HARRIS	55032
MN	x	5850 450TH ST	HARRIS	55032
MN	x	5936 450TH ST	HARRIS	55032
MN	x	5971 440TH ST	HARRIS	55032
MN	x	6042 440TH ST	HARRIS	55032
MN	x	47550 GALAXY AVE	HARRIS	55032
MN	x	44679 GALAXY AVE	HARRIS	55032
MN	x	44387 FOREST BLVD	HARRIS	55032
MN	x	44731 FOREST BLVD	HARRIS	55032
MN	x	44821 FOREST BLVD	HARRIS	55032
MN	x	44360 GALAXY AVE	HARRIS	55032
MN	X	44350 GALAXY AVE	HARRIS	55032
MN	x	45051 GALAXY AVE	HARRIS	55032
MN	x	6125 480TH ST	HARRIS	55069
MN	x	6315 480TH ST	HARRIS	55069
MN	x	6390 470TH ST	HARRIS	55069
MN	x	6181 480TH ST	HARRIS	55069
MN	x	6501 480TH ST	HARRIS	55069
MN	x	6795 480TH ST	HARRIS	55069
MN	x	6391 470TH ST	HARRIS	55069
MN	x	6597 470TH ST	HARRIS	55069
MN	x	6499 470TH ST	HARRIS	55069
MN	x	6551 480TH ST	HARRIS	55069
MN	x	6699 470TH ST	HARRIS	55069
MN	x	6183 470TH ST	HARRIS	55069
MN	x	6822 470TH ST	HARRIS	55069
MN	x	42303 FALCON AVE	HARRIS	55032
MN	x	43191 FALCON AVE	HARRIS	55032
MN	x	5888 425TH ST	HARRIS	55032
MN	x	6087 425TH ST	HARRIS	55032
MN	x	6380 420TH ST	HARRIS	55032

MN	x	6260 425TH ST	HARRIS	55032
MN	x	6279 STARK RD	HARRIS	55032
MN	x	6312 STARK RD	HARRIS	55032
MN	x	43717 GARDEN AVE	HARRIS	55032
MN	x	42656 GINGER AVE	HARRIS	55032
MN	x	43617 GLADSTONE AVE	HARRIS	55032
MN	x	6745 438TH ST	HARRIS	55032
MN	x	43175 FALCON AVE	HARRIS	55032
MN	x	5776 425TH ST	HARRIS	55032
MN	x	5935 STARK RD	HARRIS	55032
MN	x	42115 FOREST BLVD	HARRIS	55032
MN	x	42433 FOREST BLVD	HARRIS	55032
MN	x	6095 STARK RD	HARRIS	55032
MN	x	6141 STARK RD	HARRIS	55032
MN	x	42936 GINGER AVE	HARRIS	55032
MN	x	6545 STARK RD	HARRIS	55032
MN	x	43683 GLADSTONE AVE	HARRIS	55032
MN	x	6805 SUNRISE RD	HARRIS	55032
MN	x	44246 HOLMAN AVE	HARRIS	55032
MN	x	42298 HARDER AVE	HARRIS	55032
MN	x	42300 FLINK AVE	HARRIS	55032
MN	x	42400 FLINK AVE	HARRIS	55032
MN	x	43273 FALCON AVE	HARRIS	55032
MN	x	42837 FALCON AVE	HARRIS	55032
MN	x	6108 425TH ST	HARRIS	55032
MN	x	6303 422ND ST	HARRIS	55032
MN	x	6355 422ND ST	HARRIS	55032
MN	x	42463 FOREST BLVD	HARRIS	55032
MN	x	42579 FOREST BLVD	HARRIS	55032
MN	x	42080 GOPHER AVE	HARRIS	55032
MN	x	42077 GOPHER AVE	HARRIS	55032
MN	x	43439 STARK ROAD LN	HARRIS	55032
MN	x	43720 GARDEN AVE	HARRIS	55032
MN	x	42676 GINGER AVE	HARRIS	55032
MN	x	6353 STARK RD	HARRIS	55032
MN	x	42561 GINGER AVE	HARRIS	55032
MN	x	43592 GLADSTONE AVE	HARRIS	55032
MN	x	43528 GLADSTONE AVE	HARRIS	55032
MN	x	43863 GOLDEN AVE	HARRIS	55032
MN	x	6755 438TH ST	HARRIS	55032
MN	x	42680 HARDER AVE	HARRIS	55032
MN	x	44029 HOLMAN AVE	HARRIS	55032
MN	x	5585 STARK RD	HARRIS	55032
MN	x	5555 STARK RD	HARRIS	55032
MN	x	6322 422ND ST	HARRIS	55032
MN	x	42530 GINGER AVE	HARRIS	55032

MN	x	42425 FOREST BLVD	HARRIS	55032
MN	x	6512 420TH ST	HARRIS	55032
MN	x	6574 420TH ST	HARRIS	55032
MN	x	42162 GOPHER AVE	HARRIS	55032
MN	x	5973 433RD ST	HARRIS	55032
MN	x	5971 STARK RD	HARRIS	55032
MN	x	5994 425TH ST	HARRIS	55032
MN	x	43492 STARK ROAD LN	HARRIS	55032
MN	x	43739 GARDEN AVE	HARRIS	55032
MN	x	42756 GINGER AVE	HARRIS	55032
MN	x	43239 FOREST BLVD	HARRIS	55032
MN	x	42865 FOREST BLVD	HARRIS	55032
MN	x	43675 GLADSTONE AVE	HARRIS	55032
MN	x	44029 GOLDEN AVE	HARRIS	55032
MN	x	44024 GOLDEN AVE	HARRIS	55032
MN	x	6790 438TH ST	HARRIS	55032
MN	x	43249 FOREST BLVD	HARRIS	55032
MN	x	7255 SUNRISE RD	HARRIS	55032
MN	x	7343 SUNRISE RD	HARRIS	55032
MN	x	5341 425TH ST	HARRIS	55032
MN	x	43091 FALCON AVE	HARRIS	55032
MN	x	5622 425TH ST	HARRIS	55032
MN	x	5865 433RD ST	HARRIS	55032
MN	x	5857 STARK RD	HARRIS	55032
MN	x	6377 422ND ST	HARRIS	55032
MN	x	42290 GINGER AVE	HARRIS	55032
MN	x	6160 425TH ST	HARRIS	55032
MN	x	6206 425TH ST	HARRIS	55032
MN	x	6205 STARK RD	HARRIS	55032
MN	x	43770 GARDEN AVE	HARRIS	55032
MN	x	42651 FOREST BLVD	HARRIS	55032
MN	x	6770 438TH ST	HARRIS	55032
MN	x	6910 SUNRISE RD	HARRIS	55032
MN	x	7055 SUNRISE RD	HARRIS	55032
MN	x	42100 FALCON AVE	HARRIS	55032
MN	x	5800 425TH ST	HARRIS	55032
MN	x	5960 425TH ST	HARRIS	55032
MN	x	6322 420TH ST	HARRIS	55032
MN	x	6325 425TH ST	HARRIS	55032
MN	x	42519 FOREST BLVD	HARRIS	55032
MN	x	42211 GOPHER AVE	HARRIS	55032
MN	x	42165 GOPHER AVE	HARRIS	55032
MN	x	42995 FRONTAGE RD	HARRIS	55032
MN	x	43566 GINGER AVE	HARRIS	55032
MN	x	42816 GINGER AVE	HARRIS	55032
MN	x	42705 GINGER AVE	HARRIS	55032
MN	x	42775 FOREST BLVD	HARRIS	55032

MN	x	43081 FOREST BLVD	HARRIS	55032
MN	x	43065 FOREST BLVD	HARRIS	55032
MN	x	43725 GLADSTONE AVE	HARRIS	55032
MN	x	43653 GLADSTONE AVE	HARRIS	55032
MN	x	6705 438TH ST	HARRIS	55032
MN	x	6715 438TH ST	HARRIS	55032
MN	x	44019 GOLDEN AVE	HARRIS	55032
MN	x	6740 438TH ST	HARRIS	55032
MN	x	6785 439TH ST	HARRIS	55032
MN	x	6825 SUNRISE RD	HARRIS	55032
MN	x	7649 SUNRISE RD	HARRIS	55032
MN	x	42230 HARDER AVE	HARRIS	55032
MN	x	42105 FALCON AVE	HARRIS	55032
MN	x	5676 425TH ST	HARRIS	55032
MN	x	5717 425TH ST	HARRIS	55032
MN	x	42280 GOPHER AVE	HARRIS	55032
MN	x	42220 GOPHER AVE	HARRIS	55032
MN	x	42295 GOPHER AVE	HARRIS	55032
MN	x	42125 GOPHER AVE	HARRIS	55032
MN	x	43418 STARK ROAD LN	HARRIS	55032
MN	x	43381 STARK ROAD LN	HARRIS	55032
MN	x	43150 FOREST BLVD	HARRIS	55032
MN	x	42941 GINGER AVE	HARRIS	55032
MN	x	42797 GINGER AVE	HARRIS	55032
MN	x	42593 FOREST BLVD	HARRIS	55032
MN	x	43741 GLADSTONE AVE	HARRIS	55032
MN	x	7017 SUNRISE RD	HARRIS	55032
MN	x	6375 425TH ST	HARRIS	55032
MN	x	42320 GOPHER AVE	HARRIS	55032
MN	x	42311 GOPHER AVE	HARRIS	55032
MN	x	6289 STARK RD	HARRIS	55032
MN	x	43775 GARDEN AVE	HARRIS	55032
MN	x	43075 FOREST BLVD	HARRIS	55032
MN	x	43567 FOREST BLVD	HARRIS	55032
MN	x	44028 GOLDEN AVE	HARRIS	55032
MN	x	6750 438TH ST	HARRIS	55032
MN	x	6765 439TH ST	HARRIS	55032
MN	x	6855 SUNRISE RD	HARRIS	55032
MN	x	6889 SUNRISE RD	HARRIS	55032
MN	x	7739 SUNRISE RD	HARRIS	55032
MN	x	6190 460TH ST	HARRIS	55032
MN	x	46717 GALAXY AVE	HARRIS	55032
MN	x	46329 GALAXY AVE	HARRIS	55032
MN	x	6624 460TH ST	HARRIS	55032
MN	x	46575 GALAXY AVE	HARRIS	55032

We are happy to announce that the city of Harris, in cooperation with CenturyLink (AKA Lumen), has been awarded Minnesota Border to Border (B2B) Grant!!

Border to Border (B2B) Grant Project summary.

This last mile project will deploy the fiber and electronics necessary to 185 unserved or underserved locations in Harris Minnesota. In a funding partnership with the CenturyLink, The State of Minnesota, Chisago County, and the city of Harris, will improve unserved/underserved levels to 940 Mbps download and 940 Mbps upload speeds, exceeding Minnesota's 2026 state speed goal. Building a fiber-to-the-premise network that provides advanced, high speed broadband services to all households, businesses, and farms in the proposed grant area improves access to critical school e-learning applications while also making agricultural operations more efficient and enhancing crop production through enabled precision agriculture tools. The broadband network will improve access to rural health care resources and will stimulate a more robust local area economy.

Project summary:

This project builds FTTP to approximately 185 living units (LUs) in project areas that are considered unserved and underserved. This does not include the additional living units serviced by Rural Digital Opportunity Fund (RDOF) That was awarded in 2020. Both RDOF and B2B projects will be installed in parallel and to the residents of Harris will look like one large project. The delivered services will be the same the only difference is how it's paid for, RDOF is federal grant, B2B is state grant.

When fiber internet service is ordered, the fiber drop connection, Optical Network Terminal (ONT) and gateway equipment will be placed from the distribution fiber facility to the customer location.

For at least 6-months after the project completes, Lumen will not charge new customers signing up for fiber internet service for the placing of the fiber drops, ONT and gateway (router), unless it is a very high-cost fiber drop placement. For fiber drop placements above \$1,500, the customer may be charged for the amount above \$1,500.

Rural Digital Opportunity Fund (RDOF):

Lumen was awarded RDOF in areas in the Harris area. With the awarded of the B2B state grant for the Harris area, it will coordinate the timing of the RDOF project in this area to coincide with the B2B grant project. Running to two projects at the same time, and reusing some of the RDOF equipment, will save the city of Harris over \$269,000 with the B2B project.

Funding Break down of the B2B project, not including RDOF:

B2B Grant - \$465,814

CenturyLink -	\$207,528
Chisago County	\$186,736
Harris -	\$186,736
Total Project	\$1,046,814

RDOF funding covers more than just Harris, we are trying to breakout RDOF details for just the city and will update when available. In general RDOF is about the same size project as B2B.

Type of FTTP Technology:

Beginning in 2022, Lumen began deploying 10 Gigabit Symmetric Passive Optical Network (XGS-PON) FTTP technology. This demonstrates Lumen's commitment to remain an industry leading provider of fiber internet services. Customers served with XGS-PON FTTP will be able to subscribe to multi-gig internet services. This is the latest technology and will serve the community for years to come.

Proposed pricing structure of service for project area:

The current pricing and terms and conditions for Quantum Fiber, is located at the following website: <https://fiber.q.com/fiber/s/welcome>

This site shows the following:

Speeds up to 200 Mbps symmetrical is \$49 a month.

Speeds up to 940 Mbps Symmetrical is \$65 a month.

(Taxes and fees may also apply. Prices are subject to change.)

Quantum fiber internet services are priced using nationwide pricing and are very competitive in comparison with other 1-gig fiber internet service providers. Customers in the grant project areas, who subscribe to Quantum fiber internet services will get the same pricing and benefit of Quantum fiber internet service customers located in very competitive areas, such as Minneapolis.

Get Blazing Fast Quantum Fiber

internet.quantumfiber.com/welcome/

Quantum FIBER

Why Quantum Fiber? What is Fiber? Products Small Business

Check Availability Support Sign In

Today's internet at tomorrow's speed.

An ultra-fast connection with no annual contracts tying you down—all backed by 99.9% reliability*.

*Based on network uptime or availability

Check Availability

Up to 940 Mbps

\$65 /mo

Speed may not be available in your area. Taxes and fees may apply. Offer Details.

Up to 200 Mbps

\$49 /mo

Speed may not be available in your area. Taxes and fees may apply. Offer Details.

Why Quantum Fiber?

Fiber means business

Type here to search

73°F Cloudy 6:21 PM 4/28/2022

Note: Because the decision to adopt a newer technology was made so recently, Lumen's current retail fiber internet service offerings do not yet reflect XGS-PON FTTP multi-gig capabilities. Lumen is working through its product development process and will publicize the offerings once the process is completed.

Low Income Assistance Programs

Lumen participates in the Affordable Connectivity Program (ACP) for qualified low-income customers. Information about this program is located at the following website:

<https://www.centurylink.com/aboutus/community/community-development/lifeline/acp.html>

Lumen also participates in the FCC Lifeline program. Information regarding this program is located at the following website:

<https://www.centurylink.com/home/help/account/consumer-assistance-programs.html>

Qualified low-income customers can subscribe to these programs and receive offsetting monthly credits for high-speed internet service. (ACP - \$30, Federal Lifeline - \$9.25)

Supervisor Training – Quinlivan and Hughes, ARPA

County Administrator Chase Burnham is requesting \$5,500 for supervisor training for all Department Heads and Supervisors in the County to be provided by Quinlivan and Hughes law firm.

In the course of negotiations, many issues were discussed regarding management of labor and non-labor staff. Given the need and the timing of the signed labor contracts, now would be a great time to train all staff.

The following topics will be discussed;

Understanding and Performing the Duties of a Supervisor

- Chisago County's Expectations
- Legal Expectations

Collective Bargaining Agreements

Addressing Employee Performance and Employee Complaints

- Effective Performance Appraisals and Performance Management
- Handling Discipline and Discharge
- Receiving and Effectively Responding to Employee Complaints

Dealing with Employee Conflict

Supervising Employees who Telecommute

Statutory Rights and Benefits

- Maintaining and Disclosing Personnel Data
- Americans with Disabilities Act
- Family Medical Leave Act
- Other statutory leaves

Motivating and Engaging Staff and Recognizing and Responding to Staff Needs

Sexual harassment/discrimination – handling complaints

Retaliation/reprisal

If the Budget and Finance Committee approves the expenditure, the request will be brought before the Board of Commissioners at the March 15th, 2023 meeting and the purchase will be funded using the County's ARPA allocation.