Chisago County
MINNESOTA
ADMINISTRATION

BUDGET & FINANCE COMMITTEE WORKSHOP AGENDA

Wednesday, January 10, 2024

3:00 PM • Boardroom

Chisago County Government Center, 313 N. Main St., Center City, MN 55012

PROPOSED AGENDA

I. Current Year-to-Date Financial Update
   A. Operating Budget Activity (P&L)
   B. Cash Flow Considerations (CF)
   C. Monthly-to-Annual Payroll Assessment
   D. Local Option Sales Tax and Wheelage Tax Update
   E. ARPA Budget to Actual Report

II. ARMER User and Subscriber Fees Discussion

III. Statewide Affordable Housing Aid Discussion

IV. Lake Improvement District – ARPA Request – Channel and Weir Project

V. SpyGlass Technology Auditing

VI. 38814 3rd Ave., North Branch Building – SWCD and USDA Building

VII. Acknowledgement of HHW Grant

Notice of Virtual Attendance

Commissioner Jim Swenson is participating in the Budget and Finance Workshop virtually via Interactive TV, pursuant to Minnesota Statute 13D.02 and MN Department of Administration Advisory Opinions 08-034 and 13-009. Commissioner Swenson may be seen and heard at the meeting via electronic means and will participate from The Hammocks 1688 Overseas Highway Marathon FL 33050, a location open and accessible to the public. Any questions can be directed towards Chase Burnham, County Administrator, at (651) 213-8877.

TAB I

ARPA Expenses
Budget to Actual
As of December 31, 2023

ADMINISTRATION

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0199 ADM	'Old' Jail and White House Demolition	$ 692,781	$ (44,455)	$ (395,012)	$ 253,314
ARPA-0335 ADM	Broadband	1,483,688	(79,960)	(838,026)	565,702
ARPA-0336 ADM	School Grants - Vocational Programs	500,000	(500,000)	-	-
ARPA-0341 ADM	School Grants - Open Use	100,000	(100,000)	-	-
ARPA-0345 ADM	IT Assessment	35,000	(36,944)		(1,944)
ARPA-0349 ADM	Employee Engagement Survey	9,300	(8,660)	-	640
ARPA-0354 ADM	ARPA Advisory Consultant	1,775	(1,775)	-	-
ARPA-0356 ADM	Childcare Provider Training Assistance	100,000	-	-	100,000
2023 ADD	Administration Fee	89,860	-	-	89,860
2023 ADD	Management Training - 2024	10,000	-	-	10,000
2023 ADD	Legal Counsel	30,000	-	-	30,000
2023 ADD	Replace HVAC at Arrowhead Transit Building	26,012	-	-	26,012
2023 ADD	Replace HVAC at Historical Society	28,000	-	-	28,000
		$ 3,106,416	**$ (771,794)**	**$ (1,233,038)**	**$ 1,101,585**

ATTORNEY

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0339 ATT	Children's Services Collaborative	$ 118,298	$ (118,298)	$ -	$ -
ARPA-0340 ATT	County Attorney - FT Media Services Tech	108,018	(5,575)	(31,655)	70,788
ARPA-0344 ATT	County Attorney - PT Law Clerk	51,468	(15,645)	(23,090)	12,733
2023 ADD	LENS Update	40,600	-	-	40,600
		$ 318,384	**$ (139,518)**	**$ (54,745)**	**$ 124,121**

AUDITOR-TREASURER

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0337 AUD	Tyler Tax/CAMA Software	$ 250,000	$ -	$ (81,954)	$ 168,046
ARPA-0347 AUD	Single Use Audit - ARPA Funds	30,000	-	-	30,000
		$ 280,000	**$ -**	**$ (81,954)**	**$ 198,046**

EMERGENCY MANAGEMENT

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0342 EMGT	Emergency Management - COOP Update	**$ 60,000**	**$ -**	**$ (2,750)**	**$ 57,250**

ENTERPRISE SERVICES

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0062 ENTS	Replace ceiling grid and tile in the hallways of the 1989 Courthouse	$ 75,000	$ -	$ (48,024)	$ 26,976
ARPA-0092 ENTS	Cisco USC Interconnects / Chassis	229,032	-	(229,032)	-
ARPA-0093 ENTS	Upgrade Backup Exec Tape Library	75,000	-	(70,641)	4,359
ARPA-0101 ENTS	Upgrade data center fabric network switches at the ECC data center	75,000	-	(75,000)	-
ARPA-0102 ENTS	Upgrade data center fabric network switches at the Courthouse data center	75,000	-	(75,000)	-
ARPA-0133 ENTS	Cyber Security Audit, Testing and Mitigation	65,000	-	(64,648)	352
ARPA-0202 ENTS	Cisco UCS in DMZ Replacement of Chassis and Fabric Interconnects	53,400	-	(53,400)	-
ARPA-0352 ENTS	2 Laptops - U of MN Extension	4,200	(2,937)	-	1,263
ARPA-0355 ENTS	Laptop - HHS	1,620	(1,620)	-	-
ARPA-0086 ENTS	*ARPA ARMER* Broadband PTT Solution (ARMER Radio to Smartphone)	15,000	-	(13,238)	1,762
ARPA-0087 ENTS	*ARPA ARMER* Increase microwave bandwidth to Nessel ARMER site	1,700	-	-	1,700
ARPA-0261 ENTS	*ARPA ARMER* Upgrade of ARMER Microwave backhaul system- this is a multi year project	800,000	-	(7,106)	792,894
ARPA-0334 ENTS	*ARPA ARMER* ARMER Infrastructure Replacement	2,083,300	-	(182,005)	1,901,295
ARPA-0392 ENTS	Wi-Fi in County Parks	60,000			
ARPA-0394 ENTS	Replace Camera Security System	100,000			
2023 ADD	Phase II County Scanning Project	5,500	-	(5,190)	310
		$ 3,718,752	**$ (4,557)**	**$ (823,284)**	**$ 2,890,911**

ARPA Expenses
Budget to Actual
As of December 31, 2023

ENVIRONMENTAL SERVICES

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0117 ENVS	Park Maintenance Cold Storage and Shop (add'l $5,500 allocated on 04/12/23)	$ 105,500	$ -	$ (106,523)	$ (1,023)
ARPA-0180 ENVS	Online Permitting/Licensing Module ($145,000 budget reallocated on 04/12/23)	-	-	-	-
ARPA-0240 ENVS	Chisago County Mountain Bike Course (add'l $109,500 allocated on 04/12/23)	184,500	-	-	184,500
ARPA-0304 ENVS	Ki Chi Saga Park Municipal Building (add'l $30,000 allocated on 04/12/23, add'l $5,605 allocated on 8/9/23)	185,605	-	(121,190)	64,415
ARPA-0305 ENVS	Water Resources Grant Match	250,000	-	(64,780)	185,220
ARPA-0306 ENVS	Water Resources Truck	50,000	-	-	50,000
ARPA-0307 ENVS	Lower St. Croix Watershed Planning	121,200	-	(4,983)	116,217
2023 ADD	Preliminary Engineering - Swedish Immigrant Trail Connection to Center City	7,766	-	(7,873)	(107)
2023 ADD	Land Acquisition & Appraisal - Swedish Immigrant Trail Connection to Center City	25,513	-	(2,354)	23,160
2023 ADD	Ki Chi Saga Septic System	21,000	-	(2,196)	18,804
2023 ADD	Sunrise Prairie Regional Trail - seeding and fertilizing (not included in original bid)	70,000	-	-	70,000
2023 ADD	Planning Code Review	14,000	-	-	14,000
2023 ADD	HHW Cold Storage	281,000	-	-	281,000
		$ 1,316,084	**$ -**	**$ (309,898)**	**$ 1,006,186**

HEALTH AND HUMAN SERVICES

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0350 HHS	Public Health Payroll	**$ 8,190**	**$ (8,190)**	**$ -**	**$ -**

JAIL

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0348 JAIL	PPE	**$ 13,058**	**$ (13,058)**	**$ -**	**$ -**

LID

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0353 LID	Canoe, Motor and Batter - LID	**$ 2,132**	**$ (2,104)**	**$ -**	**$ 28**

MAINTENANCE

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0135 MNT	Repair elevator on 1973 side of Courthouse	$ 111,119	$ -	$ (44,448)	$ 66,671
ARPA-0333 MNT	Honeywell Phase II	729,577	(729,577)	-	-
ARPA-0343 MNT	HVAC Replacement - ECC	59,894	(59,894)	-	-
ARPA-0346 MNT	JACE Controller	29,600	(29,600)	-	-
ARPA-0351 MNT	Air Handler - ECC	6,859	(6,859)	-	-
2023 ADD	Concrete Repairs	54,300	-	(3,300)	51,000
2023 ADD	Standby Generator	27,081	-	(2,415)	24,666
		$ 1,018,430	**$ (825,930)**	**$ (50,163)**	**$ 142,337**

PUBLIC WORKS

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0338 PWKS	Harris Building Improvements - Phase I (Engineering/Architectural Fees)	$ 148,300	$ (9,230)	$ (139,070)	$ 0
2023 ADD	Harris Building Improvements - Phase II	900,000	-	(726,635)	173,365
		$ 1,048,300	**$ (9,230)**	**$ (865,705)**	**$ 173,366**

SHERIFF'S OFFICE

Project #	Description	Budget	2022 Actual	2023 Actual	Amount Remaining
ARPA-0182 CCSO	Camera Work Station for Jail	$ 5,061	$ -	$ (5,492)	$ (431)
2023 ADD	Recruitment Program	55,000	-	-	55,000
2023 ADD	School Safety	40,000	-	-	40,000
		$ 100,061	**$ -**	**$ (5,492)**	**$ 94,569**
	TOTALS	**$ 10,989,807**	**$ (1,774,381)**	**$ (3,427,029)**	**$ 5,788,398**

TAB II

ARMER User and Subscriber Fees – Discussion

Currently all Chisago County USERs and SUBSCRIBERs are operating under a January 1, 2020 to December 21, 2023 'initial term' agreement. The agreement renews for successive one (1) year terms, beginning 1, 2024 and continues written notice is provided by either party.

The County and all the USERS and SUBSCRIBERS can renegotiate other rates for 2024 and beyond. All entities need to budget these costs.

The 2023 invoices were sent on July 1st 2023.

ARMER INFORMATION

All the USERs of the Chisago County ARMER System are still required to meet this year to determine the User Fee for 2024 and beyond (the SUBSCRIBERS are still under contract through 2024). This meeting is required under the current USER and SUBSCRIBER Agreements. Due to this meeting, the County has the ability to change the USER fee for ARMER USERs in 2024 and beyond. This will have an effect on the levy of the County.

At this time, the fee per radio is the 'MESB Fee and SUA2 fee by the number of radios on the system and adding a $30 fee per radio.' Each radio costs a USER $203.18 per year (each radio costs a SUBCRIBER $518.18, but $315 goes into a 'replacement fund').

There are currently 571 radios on the Chisago County ARMER System.

2023 Radios	TOTAL 571
Agency Name	**# of Radios**
Almelund Fire Department	23
Center City Fire Department	22
Chisago City Fire Department	26
Chisago County Sheriff's Office	130
Department of Enterprise Services	5
Emergency Communications Center	16
Emergency Communications Services	50
Harris Fire Department	26
Lakes Area Police Department	36
Lindstrom Fire Department	33
North Branch Fire Department	27
North Branch Police Department	34
Rush City Fire Department	14
Shafer Fire Department	14
Stacy-Lent Fire Department	35
Taylors Falls Fire Department	19
Unassigned	2
Wyoming Fire Department	34
Wyoming Police Department	25

2023 AMOUNTS	
North Branch	$ 21,528.98
Lakes Area PD	$ 7,314.48
Wyoming	$ 11,987.62
Almelund	$ 4,673.14
Center City	$ 4,469.96
Chisago City	$ 5,282.68
Harris	$ 5,282.68
Lindstrom	$ 6,704.94
Rush City	$ 2,844.52
Shafer	$ 2,844.52
Stacy	$ 7,111.30
Taylors Falls	$ 3,860.42
CCSO	$ 67,363.40
Probation	$ 1,036.36
COLLECTED for 2023	$152,305.00

	571
Agency Name	**# of Radios**
Almelund Fire Department	23
Center City Fire Department	22
Chisago City Fire Department	26
Chisago County Sheriff's Office	130
Department of Enterprise Services	5
Emergency Communications Center	16
Emergency Communications Services	50
Harris Fire Department	26
Lakes Area Police Department	36
Lindstrom Fire Department	33
North Branch Fire Department	27
North Branch Police Department	34
Rush City Fire Department	14
Shafer Fire Department	14
Stacy-Lent Fire Department	35
Taylors Falls Fire Department	19
Unassigned	2
Wyoming Fire Department	34
Wyoming Police Department	25

			User Fee	Subscriber Fee		
$30 Fee for each unit	15,000.00		30.00			
SAU Fee	61,566.33		123.13	203.18		
MESB Fee	25,026.00		50.05			
Replacement Fund	$ **101,592.33**			315.00		
			$203.18	$518.18		
Total Collected for 2023			**$68,878.02**	**$83,426.98**	**$152,305.00**	
				($50,715 is for replacement fund)		

In addition to the SUA2 and MESB fee, the County has 1.8 employees devoted to the ARMER radio system, in addition to the debt service for the system and the daily operating expenses.

ARMER Debt Service (2024)	$	628,683.00
Staff Costs (2024)	$	265,285.68
061-6342 Total (2024) - Day-to-day operating expenses	$	862,579.00
TOTAL	**$**	**1,756,547.68**

Based upon the current costs to operate the ARMER system (*above*), each radio should cost $3076.26 per year. **USERs pay $203.18 per radio per year and SUBSCRIBERs pay $518.18, although $315 goes into a 'replacement fund, which means the County is paying/levying 93.39% of the total cost per radio.**

It is important to also recognize that the County has also already spent $1,252,504.62 to upgrade and maintain the ARMER system, which has further reduced the cost to the County and its taxpayers.

If the Committee was interested in lowering the County levy, the County could increase the USER fee amount for the USERs to be more in line with other Counties. The County could also creatively use the ARMER ARPA calculation to potential lower the yearly operational costs but would need a revenue stream once ARPA is exhausted or the ARPA program ends.

It is important to note that the County's ARMER Debt is structured to stay fairly level over the years. The debt for ARMER will increase significantly beginning in 2027 after some of the County's other debt drops off. Below are the debt payments for the remainder of the 2015A GO Bond:

2015A GO Bond - ARMER

	Principal	Interest	Total Annual Payment
2024	415,000	213,684	628,684
2025	335,000	203,088	538,088
2026	355,000	194,798	549,798
2027	1,250,000	174,110	1,424,110
2028	1,290,000	138,510	1,428,510
2029	1,330,000	101,205	1,431,205
2030	1,360,000	62,850	1,422,850
2031	1,415,000	21,225	1,436,225
	$7,750,000	$1,109,469	$ 8,859,469

Statewide Affordable Housing Aid Discussion

Statewide Affordable Housing Aid helps counties, tribal governments, and greater Minnesota local governments develop and preserve affordable housing within their jurisdictions to keep families from losing housing and to help those experiencing homelessness find housing.

In 2024 Chisago County received $130,416.

Funds distributed under this aid program must be spent on a qualifying project.

Funds will be considered spent if:

- A county or eligible demonstrates to the Minnesota Housing Finance Agency that the city or county cannot expend funds on a qualifying project by the deadline below due to factors outside the control of the city or county
- The funds are transferred to a local housing trust fund

Chisago County Housing Trust Fund:

Chisago County created a Local Housing Trust fund April 7th, 2021. In 2018, the HRA-EDA commissioned a Comprehensive Housing Needs Analysis for Chisago County. A Housing Toolkit was also created to help with decision making around housing. One of the goals identified was to “Evaluate Tools for financial assistance available through the County that would support diverse types of housing.”
The HRA-EDA researched several programs and determined the Housing Trust Fund was a good, flexible tool that could be used in Chisago County.

Statewide Affordable Housing Aid:

Funds transferred to a local housing trust fund must be spent on a project or household that meets the affordability requirements described below.

Qualifying projects include:

- Emergency rental assistance for households earning less than 80% of area median income as determined by the United States Department of Housing and Urban Development

- Financial support to nonprofit affordable housing providers in their mission to provide safe, dignified, affordable and supportive housing
- For counties outside the metropolitan counties as defined in Minnesota Statutes, section 473.121, subdivision 4, development of market rate residential rental properties as defined in M.S. 462A.39, subd. 2, para. (d), if the relevant unit of government submits with the report required as described in the Reporting to the Minnesota Housing Finance Agency section a resolution and supporting documentation showing that the area meets the requirements of M.S. 462A.39, subd. 4, para. (a)
- Projects designed for the purpose of construction, acquisition, rehabilitation, demolition or removal of structures, construction financing, permanent financing, interest rate reduction, refinancing, and gap financing of housing to provide affordable housing to households that have incomes which do not exceed:
    - For homeownership projects, 115% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development
    - For rental housing projects, 80% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development
- Housing developed or rehabilitated with funds under this program must be affordable to the local work force.

Projects are prioritized that provide affordable housing to households with incomes that:

- For homeownership projects, do not exceed 80% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development
- For rental housing projects, do not exceed 50% of the greater of state or area median income as determined by the United States Department of Housing and Urban Development.

Priority may be given to projects that:

- Reduce disparities in home ownership
- Reduce housing cost burden, housing instability, or homelessness
- Improve the habitability of homes
- Create accessible housing
- Create more energy- or water-efficient homes

Gap financing is the difference between the costs of the property and either:

- The market value of the property upon sale
- The amount the targeted household can afford for housing, based on industry standards and practices.

If aid received under this program is used for demolition or removal of existing structures, the cleared land must be used for the construction of housing to be owned or rented by persons who meet the income limits described above.

If an aid recipient uses the aid on new construction or substantial rehabilitation of a building containing more than four units, the loan recipient must construct, convert, or otherwise adapt the building to include:

- The greater of:
    - At least one unit
    - At least 5% of units that are accessible units, as defined by section 1002 of the current State Building Code Accessibility Provisions for Dwellings Units in Minnesota, and include at least one roll-in shower
- The greater of:
    - At least one unit
    - At least 5% of units that are sensory-accessible units that include:
        - Soundproofing between shared walls for first and second floor units
        - No florescent lighting in units and common areas
        - Low-fume paint
        - Low-chemical carpet
        - Low-chemical carpet glue in units and common areas

MINNESOTA

Payment Advice

To

Vendor ID: 0000197284
Vendor Location: 001
Vendor Name: CHISAGO COUNTY TREASURER
Vendor Address: 313 N MAIN ST #274
CENTER CITY, MN 55012

Reference Information

Pay Cycle: DLYEFT
Pay Cycle Seq Number: 3145

12/26/2023

Payment Information

Payment Reference: 0008535807
Payment Date: 12/22/2023
Payment Method: Automated Clearing House

Agency Code / Description	Contact Phone	Voucher ID / Payment Message	Invoice Date	Invoice Number	Customer Account	Paid Amt
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529578 OUT-OF-HOME PLACEMENT	12/26/2023	23370A11300001B001	CNTY-130000 OUT_OF_HOME WELFARE	2,347.50
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529579 DISPARITY REDUCT AID	12/26/2023	23370A11300001D001	CNTY-130000 DISP_RED_AID REC# 16987	2,487.00
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529580 RIPARIAN PROTECT AID	12/26/2023	23370A11300001E001	CNTY-130000 RIPARIAN_PROT REC# 16987	20,000.00
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529581 LOCAL HOMLESS AID	12/26/2023	23370A11300001G001	CNTY-130000 LOCHOMLESS_AID WELFARE	14,676.50
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529582 COUNTY PROGRAM AID	12/26/2023	23370A11300001H001	CNTY-130000 CO_PROGRAM_AID REC# 16987	1,537,267.50
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529583 STATE LOCAL HOUSE AID	12/26/2023	23370A11300001K001	CNTY-130000 SWLHOUSING_AID WELFARE	130,416.00
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529584	12/26/2023	23370A11300001M001	CNTY-130000 PUBSAFETY_AID REC# 16987	1,138,241.00

MINNESOTA

Payment Advice

Agency Code / Description	Contact Phone	Voucher ID / Payment Message	Invoice Date	Invoice Number	Customer Account	Paid Amt
		PUBLIC SAFETY AID				
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529585	12/26/2023	23370A11300001T00 1	CNTY-130000 CAISP_AID	67,195.50 REC# 16987
		COUNTY AQUATIC ISP AID				
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529586	12/26/2023	23370A11300001W0 01	CNTY-130000 MVCREDIT_AGRIC	146,804.61 REC# 16987
		MV CREDIT-AGRICULTURAL				
G90 / REVENUE/INTERGOVT	651/556-6092	00 10529587	12/26/2023	23370A11300001X00 1	CNTY-130000 PYADJ_MVCREDIT	1,096.96 REC# 16987
		PRIOR YR ADJ-MV CREDIT				
P07 / DRIVER LIC - MIKE HUTCHINGS	651/201-7024	70 00968261	11/30/2023	Wheelage Tax / November 2023		35,287.89 REC# 16984
R29 / DNR OMB	218/328-8792	FM 00890375	12/08/2023	WILD RIVER TRAILS BM1 FY24		16,130.39 REC# 16985
					Total:	**3,111,950.85 USD**

CHISAGO COUNTY
HRA-EDA
A Natural Resource for Business

Housing Trust Fund

Chisago County HRA-EDA Mission

"Fostering a high quality of life and thriving communities in Chisago County by collaboratively providing resources for residents and businesses."

Overview

- Background
- What we learned
- Why a Housing Trust Fund
- Requested County Board Action

Background

- Maxfield Study
  - Completed in 2018
- Toolkit
  - Completed 2019
- Strategic Plan
  - Completed 2020

Maxfield Study Key Findings

- Income disparities between owners and renters
- Low supply of rental housing units, low vacancy
- Demand for 3,600 housing units and 1,100 senior units by 2030
- Challenge of meeting demand @ reasonable price points
- Wages 38% lower than the Metro Area across all industry sectors
- 76% of residents leave the county for work
  - Employers indicated a key reason - lack of adequate housing options
  - Lack of tools to support new housing affordability

Housing Toolkit Created

The purpose:

- Provide cities and developers with a summary of resources available from the cities and the county
- Provide developers with a summary of key land use and zoning for each city
- Provide a high-level overview of land that is potentially available for development

Created through two facilitated workshops and city/county/developer input

HRA-EDA Strategic Plan

STRATEGIC DIRECTIONS:

1. Positioning the county for continued business growth
2. Clarifying a countywide growth strategy
3. **Developing affordable housing options**
4. Coordinating broadband development

Chisago County stakeholders were surveyed (13 responses) and 20 participated in a half day strategic plan session, along with two HRA-EDA Board Member half day sessions

What we learned through the process

- The Data
- Housing is a Key Economic Development Approach
- Existing Tools Not Adequate to Meet Needs

Key Local Data

23% residents pay more than 30% of their income on housing

8% residents pay more than 50% of their income on housing

Severe Renter Cost Burden **496** households or **19%** of all renter households

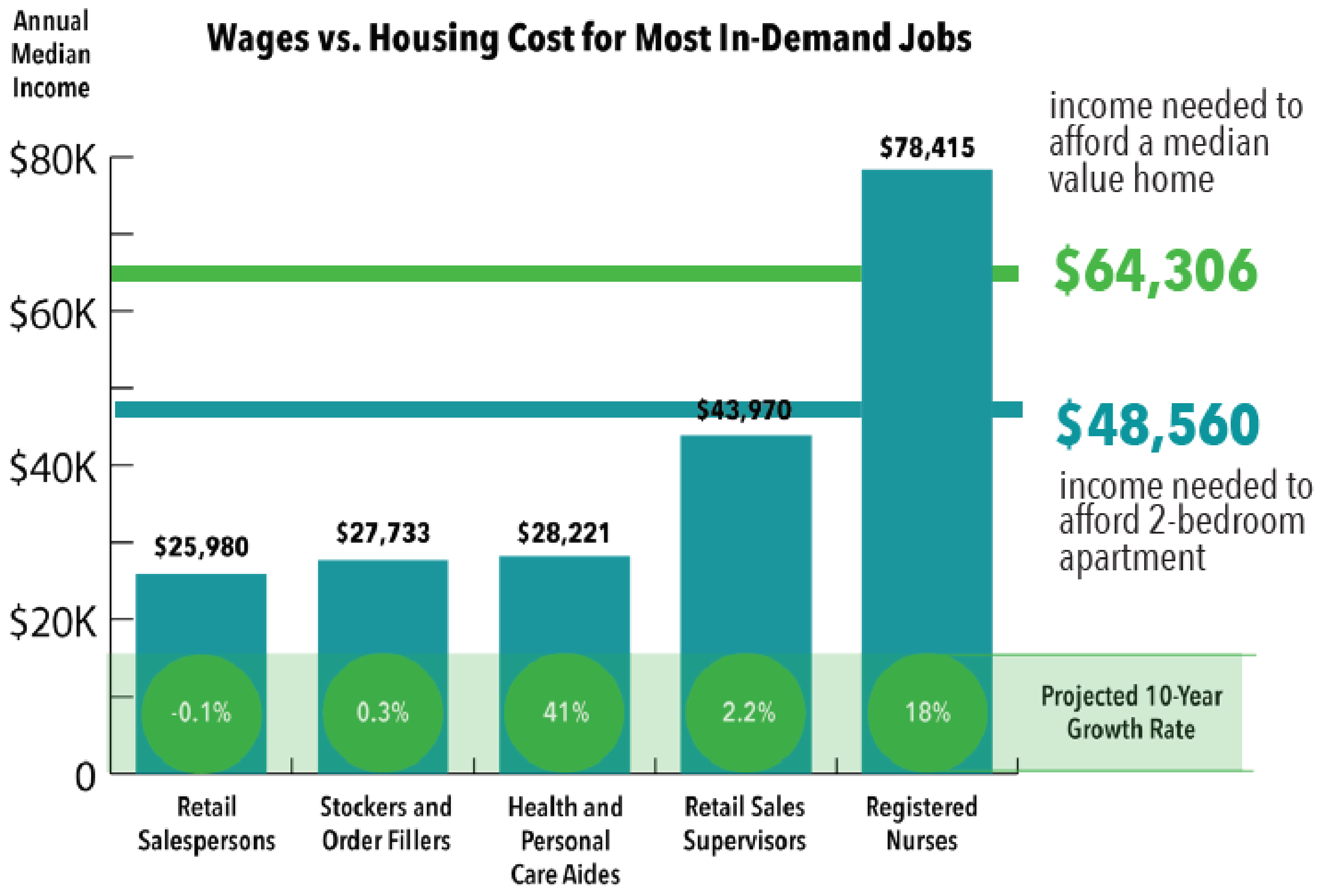
Severe Owner Cost Burden **1,139** households or **7%** of all owner households

Rent (18%) and Owner (17%) Housing Costs Increasing Higher than Wages = Gap is Getting Larger

Homelessness increase 20% (2000-18)

- 36% are children

Gap in wages and housing costs



HRA-EDA Owned Housing

6 housing developments owned across the County

- Target Seniors and Low-Income Residents
- No Vacancies
- Fills a critical need for seniors - 90% seniors
- Does not address workforce housing need

Available Workforce Housing is Critical for Business Success

Why?

- Housing Options just as important as Businesses, Jobs, Infrastructure (broadband, roads, transit)
- When workers live closer to jobs = lower turnover, higher job satisfaction, higher productivity
- Available labor force is the top site selection criteria for business locations decisions

Important to Take a Holistic Approach to Economic Development

Evaluated Existing Tools

- Tax Increment Financing
  - complex, too costly for smaller projects, gap still remains
- Tax Abatement
  - Not widely used for housing, reserve for businesses
- State Tax Credits
  - Very competitive, 3+ years average, limited transit access, limited economically disadvantaged census blocks Example: Wyoming Proposed Development

A New Tool Is Important = Housing Trust Fund

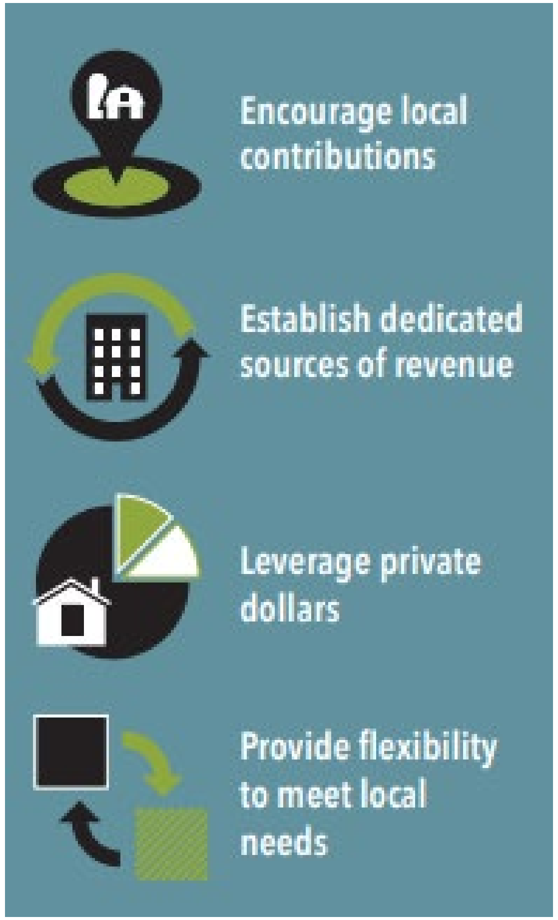
Housing Trust Fund

- What is a Housing Trust Fund?
- What are the Benefits?
- Who else has a fund and for what?
- Proposed for Chisago County

Local Housing Trust Fund

- State Legislative Authority
  - Minn. Stat. §462C.16 says that a "'a local government may establish a local housing trust fund by ordinance or participate in a joint powers agreement to establish a regional housing trust fund."
- Dedicated Funding for Housing
  - As outlined in adopting ordinance and local policy
- Addresses Local Need
  - LHTC is a tool to address the specific local needs
- Resource to Fill Gaps
  - Goal = Fill gaps in resources that are not currently being met

What are the Benefits?



On average, for every $1 invested in a LHTF leverages $6 in additional public and private funds

Current MN Legislative Match Request – HF 528

HF 528 requests a $10 million appropriation to provide a match for local governments who have created a LHTFs

We do not want to pass up this opportunity!

City/County Examples

- 10 LHTF Across the State - Only 3 Counties

- Crow Wing County
- Goodhue County
- Hennepin County

- Alexandria
- Bloomington
- Edina
- Minneapolis
- Red Wing
- St. Louis Park
- St. Paul

- Annual Funding Range = $100,000 to $15 million

Let's Be the 4th County to Create a LHTF
Competitive Advantage

CCAHTF SUMMARY

- Priority
  - Workforce Housing Units
  - Long term affordability
- Loans or Grants
  - For-Profit or Non-Profit
  - $30,000 - $200,000 depending upon funds available
- Distribution throughout the County
  - Application Process Required
  - Reviewed by a HTF Committee
  - Approvals by HRA-EDA Board
- Funding Source
  - Annual budget process - $150,000 approved for current budget by HRA-EDA
  - Primarily from distributions from housing currently owned by HRA-EDA
  - Accept gifts, grants, donations from corporations and individuals

HRA-EDA's action:

- ordinance adopted
- policy & application
- funding source

Income Targets

FY 2020 Income Limit Area	Median Family Income Explanation	FY 2020 Income Limit Category	Persons in Family 1	2	3	4	5	6	7	8
Minneapolis-St. Paul-Bloomington, MN-WI HUD Metro FMR Area	$103,400	Very Low (50%) Income Limits ($) Explanation	36,200	41,400	46,550	**51,700**	55,850	60,000	64,150	68,250
		Extremely Low Income Limits ($)* Explanation	21,700	24,800	27,900	**31,000**	33,500	36,000	39,640	44,120
		Low (80%) Income Limits ($) Explanation	54,950	62,800	70,650	**78,500**	84,800	91,100	97,350	103,650

Chisago County Median Family Income: $83,464

CCAHTF Priorities

Rental Housing

Ownership Housing

Per Federal HUD Guidelines

Business & City Support

- Svens
- Plastech Corporation
- DennisKirk
- Plastic Products Co
- City of Wyoming
- Rush City
- Chisago City EDA
- City of Lindstrom
- Chisago Lakes Area Housing Task Force

Chisago County Board Action

- Request Adoption of the Chisago County HRA-EDA Ordinance Creating a Local Housing Trust Fund and Designating the Chisago County HRA-EDA as the Administrator of the Fund.

TAB IV

Lake Improvement District – ARPA Request – Channel and Weir Project

The Chisago Lakes Lake Improvement District (LID) is respectfully requesting the Chisago County Board allocate **$175,000.00 of ARPA** funding, to assist in the repair of the Lofton Avenue and Lake Ellen weirs (Chisago Lakes Channel and Weir System).

Initial estimates project a total repair cost of roughly $350,000, which includes $30,000 for professional engineering and design services. The request of $175,000.00 is roughly 50% of the anticipated total project cost.

In the early 1980's, the Lake Improvement District (LID) installed the channel and weir (water control structure) system to move water out of the watershed, quickly and efficiently. The channel and weir system is a network of engineered ditches and weirs that connect most lakes within the watershed, allowing for management of water levels and serving as the primary flood prevention tool on area lakes.

The LID had not anticipated, nor planned for such a significant capital expense. Staff is in the process of gathering information on other funding sources and agency partnerships. Securing a 50% match ($175,000) from the County would make the LID's application significantly more attractive in a competitive grant process. Currently, staff is soliciting quotes for *engineering & design for bid*.

Attachments:

- Memo from LID Administrator Ben Elfelt
- 2024 LID Budget
- Draft Minutes from LID Planning Meeting 12/28/2023
- Chisago County Weir Inspection Report – Collins Engineer Inc.
- RFP – Professional Services Engineering and Design

Chisago Lakes Lake Improvement District, American Rescue Plan Act

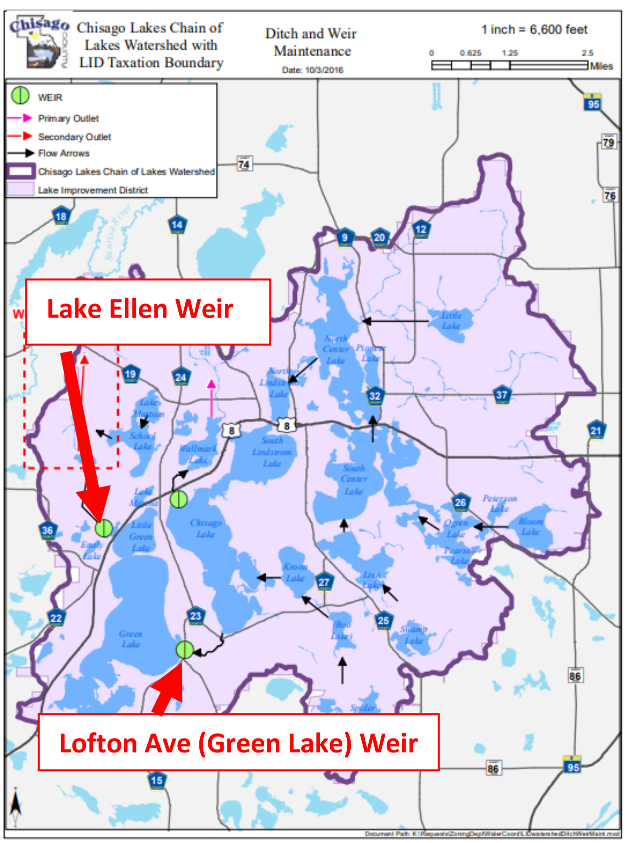
Request for Funding

Request

The Chisago Lakes Lake Improvement District (LID) is **respectfully requesting the Chisago County Board allocate $175,000.00 of ARPA funding**, to assist in the repair of the Lofton Avenue and Lake Ellen weirs (Chisago Lakes Channel and Weir System). Initial estimates project a total repair cost of roughly $350,000, which includes $30,000 for professional engineering and design services. The request of $175,000.00 is roughly 50% of the anticipated total project cost.

Background

Following significant flooding in the 1970's and again in the early 1980's, the Lake Improvement District (LID) installed the channel and weir (water control structure) system to move water out of the watershed, quickly and efficiently. The channel and weir system is a network of engineered ditches and weirs that connect most lakes within the watershed, allowing for management of water levels and serving as the <u>primary flood prevention tool on area lakes</u>.



The channel and weir system includes two mechanical weirs (Green Lake & Lake Ellen), which allow managers to open and close gates, increasing or decreasing the flow of water throughout the system. These structures were installed in the mid 1980's and have had minimal maintenance, aside from minor cleaning, and are operated in accordance with the 2016 Channel & Weir Operation and Maintenance Plan.

In September of 2023, a structural inspection that was conducted by Collins Engineers Inc, discovered significant deterioration of the superstructure of the weirs, as noted in the attached structural inspection report. Initial estimates project a total repair cost of roughly $350,000, which includes $30,000 for engineering and design. Representatives from Collins Engineers Inc. recommended the <u>noted repairs should be made within three years to ensure the safety and functionality of the weirs</u>.

The LID had not anticipated, nor planned for such a significant capital expense. Staff is in the process of gathering information on other funding sources and agency partnerships. Securing a 50% match ($175,000) from the County would make the LID's application significantly more attractive in a competitive grant process. Currently, staff is soliciting quotes for *engineering & design for bid*.

Why this Matters

The lakes in the Lake Improvement District are public water resources that benefit the entire County. These lakes offer high-quality recreational opportunities that attract visitors from across the region and enrich the lives of the residents of Chisago County.

Although the economic benefit of water-based recreation and tourism is difficult to quantify and has not been studied locally, it is undeniable that area lakes are major destinations for year-round recreation. Overflowing parking lots are not uncommon sights at major boat landings in the summer months. One of the reasons these lakes are so popular is because they provide a unique experience due to being connected. When connected (under normal/highwater conditions) Chisago, North and South Lindstrom, and Center Lakes offer the largest navigable lake in the region, second only to Lake Minnetonka. Under these conditions, boaters have seamless access to the downtowns of Chisago City, Lindstrom, and Center City from the water, providing a rich user experience that brings more traffic to local small businesses.

There are roughly 14,000 residences, and hundreds of businesses within the LID, most of which are not waterfront properties. However, they all benefit from enhanced property values in relation to their proximity to the lakes. Identical homes and businesses in an area without lakes would typically hold a lower value, and thus provide a lower tax revenue.

In the absence, or failure of the weirs, water levels would likely need to be maintained at slightly lower levels to provide a buffer for highwater events. The resulting lower water in area lakes would decrease access, cutoff connectivity, and have a detrimental impact on lakeshore property values. Residents and visitors alike benefit from the mechanical control of water levels – since the weirs allow for water to be quickly and safely removed from the system, managers can confidently maintain higher water levels that are more conducive to navigation and recreation.

Thank you for your consideration on this matter,

Benjamin Elfelt
Administrator
Chisago Lakes Lake Improvement District

		Budget	Fund Balance
Goal 1 Water Quality 6828		**Budget**	**Fund Balance**
Obj 1	Lake Water Quality Monitoring	$ 10,000.00	$ -
Obj 2	Lake Water Quality Monitoring Report	$ 6,000.00	$ 5,000.00
			$ -
	Subtotal	**$ 16,000.00**	**$ 5,000.00**
Goal 2 Ditch & Weir System, Water Levels 6813			
Obj 1	Maintain Ditch & Weir System		
Obj 1a	*Master Services Agreement*	$ 40,000.00	
Obj 1b	*Channel and Weir Maintenance - Structural*		$ 53,000.00
Obj 3	Equipment & Supplies	$ 500.00	
	Subtotal	**$ 40,500.00**	**$ 53,000.00**
Goal 3 Land Use Practices 6893			
Obj 1			
Obj 2	Matching funds - Install Projects		$ -
Obj 2a	*SWCD FY 2023Match*		$ 45,000.00
Obj 2b	*SWCD FY 2024 Match*	$ 45,000.00	
Obj 3	Best Management Practices Maintenance	$ 8,000.00	
	Subtotal	**$ 53,000.00**	**$ 45,000.00**
Goal 4 Recreational Use 6454			
Obj 1	Recreation and safety recommendations	$ -	$ -
Obj 2	Waterway Trail System	$ 150.00	
Obj 3	Parks adjacent to lakes	$ 150.00	
Obj 4	Public-use docks	$ 150.00	
	Subtotal	**$ 450.00**	
Goal 5 Navigation Channels 6834			
Obj 1	North Center North Lindstrom Channel	$ -	$ 40,000.00
Obj 2	Navigation Channels Maintenance - Navigation	$ -	$ 20,000.00
	Subtotal	**$ -**	**$ 60,000.00**
Goal 6 Shorelines 6827			
Obj 1	Lakeshore and Urban Restoration	$ 10,000.00	$ -
Obj 2	Landowner Cost Share Program	$ 10,000.00	$ -
	Subtotal	**$ 20,000.00**	**$ -**
Goal 7 Environmental Education & Stewardship 6881			
Obj 1	Children's Water Festival	$ 1,000.00	
Obj 2	Water Resource Education Collaboration EMWREP	$ 7,000.00	
Obj 3	Education/Outreach	$ 200.00	
Obj 4	Hook Line & Sinker & Lead	$ -	
Obj 6	Boat Launch Garbage & Recycling		$ 250.00
	Subtotal	**$ 8,200.00**	**$ 250.00**
Goal 8 Aquatic Invasive Species 6840			
Obj 1	Lake Association partnerships	$ 30,000.00	
Obj 2	Rapid Response		$ 5,000.00
Obj 3	Develop and Implement Carp Control Plan		
Obj 4	Survey Aquatic Plants/Animal Monitoring	$ 6,000.00	
Obj 5	Invasive Phragmites Treatment	$ 7,000.00	$ 3,000.00
	Subtotal	**$ 43,000.00**	**$ 8,000.00**
Staff & Administrative Support			
Obj 3a	County Staff Support 6105		
	Salaries And Wages - Permanent	$ 95,699.00	
	Salaries And Wages - Parttime	$ 34,091.00	
	Insurance	$ 19,877.00	$22,000
	Pera	$ 9,734.00	
	Social Security	$ 8,047.00	
	Medicare	$ 1,882.00	
	Subtotal	**$ 169,330.00**	**$22,000**
Administrative Support			
Obj 1	Contractor meeting attendance 6886	$ 3,000.00	
Obj 2	Per diems 6111	$ 6,000.00	
Obj 3b	Technology		$ 500.00
Obj 4	Miscellaneous Expenses		
	Postage 6205	$ 350.00	
	Publications and brochures 6235	$ 2,000.00	
	Conferences, dues, training 6245	$ 500.00	$ 500.00
	Gas & oil 6561	$ 1,000.00	
	Truck/Boat Maintenance 6482	$ 2,000.00	
	Mileage 6330		
	Office Supplies 6400		
	Totals	**$ 14,850.00**	**$ 45,000.00**
Totals			
		$ 365,330.00	**$ 238,250.00**

Cash Balance as of 11/1/2023	$341,120.81
Carryover (commitments) SWCD 2023 funds	($45,000.00)
Available Cash for 2024	**$296,120.81**
1st 1/2 Expenses for 2024	($182,665)
Water Quality Report	($5,000)
Fund Balance to cover insurance gap	($22,000)
Projected Cash Balance after 1st 1/2 of 2024	**$86,456**

Draft MINUTES
Chisago Lakes Lake Improvement District
Planning and Budget Workgroup Meeting
Thursday, December 28, 2023

The Chisago Lakes Lake Improvement District (LID), 2023 Planning and Budget Workgroup met at 2:00 p.m. on Thursday, December 28, 2023, in Conference Room 150B of the Chisago County Government Center with the following Board of Directors present: Jill Behnke, Travis LaMotte, and Steve Paquay.

Also present: LID Administrator Ben Elfelt, Water Resource Specialist Monica Kinny, County Commissioner Marlys Dunne, County Administrator Chase Burnham, and County Chief Deputy Auditor-Treasurer Kristin Waddell.

Administrator Elfelt reviewed the recommendation from Collins Engineers, Inc. resulting from their inspection of the Lofton Avenue and Lake Ellen Weirs in September of 2023. According to their report, "The weir structures were generally in poor condition with defects of structural significance."

The consensus is that the repairs should commence as soon as funding can be obtained to avoid increased costs due to inflation or supply chain issues, as well as to avoid the risk of weir structural instability or failure.

In addition to the suggested repairs, several optional upgrades could be completed at that time to prevent future issues with the moving parts and mechanisms. The weirs could also be retrofitted to accommodate remote sensing technology such as dataloggers for such parameters as flow rate, water temperature, nutrient levels, chloride levels, etc. if desired.

A request for weir repair (engineering and design) quote has been sent to several engineering firms with a response deadline of February 2, 2024.

Elfelt shared with the workgroup that he has investigated funding via a Flood Hazard Mitigation Grant Program administered by the Minnesota Department of Natural Resources. This program runs in 3-year cycle, and the next funding consideration will be in 2026. Elfelt will research this funding route as a back-up source since the timeline is not ideal for the weir project, and costs must be incurred and paid before reimbursements can be made. There may be some funds left over from the most current grant cycle to pursue.

Another option may be to pursue an appropriations bill with the state. Elfelt reached out to State Senator Mark Koran to investigate the feasibility of this funding source and will follow up as needed.

Pete Stauber, 8th Congressional District Representative, may be a source of federal funding pathways.

An option potentially exists with the county’s American Rescue Plan Act (ARPA) funds received from the Federal Government. This funding is awarded at the discretion of county commissioners and the majority has already been allocated to projects, but if those projects come in under budget, some excess funds may become available. All ARPA funds must be spent by 2026.

If ARPA funds do not materialize, the LID could obtain a county grant from general funds and pay this back with a temporary levy increase to LID residents.

If the LID could obtain a 50% match toward a state or federal grant, its application would be much more attractive in a competitive grant process. (ARPA funds **are** an acceptable match for grant funding.) However, the ARPA funds timeline does not match up well with the state’s 3-year grant cycle for Flood Hazard Mitigation dollars.

Since grant timelines can be extensive, it is recommended to “get the ball rolling” on a county grant, (ARPA or other), of $175,000 to provide a 50% match for federal or state level funding. The target goal from all funding sources combined would be $350,000 to pay for recommended weir repair costs and mechanism upgrades.

The LID Planning and Budget Workgroup recommends to the LID Board of Directors to request $175,000 from the County Board, via ARPA funds or a General Fund loan, to provide a 50% match to state or federal grant funding for the full weir repair project; $35,000 of which would be earmarked for design and engineering costs.

STRUCTURAL INSPECTION AND ASSESSMENT OF LAKE ELLEN AND LOFTON AVENUE WEIRS

CHISAGO COUNTY
SEPTEMBER 2023

Prepared for:

Chisago County Environmental Services
313 N Main St., Suite 240
Center City, MN 55012

Prepared by:

COLLINS ENGINEERS INC.

1599 Selby Avenue, Suite 206
St. Paul, Minnesota 55104
651.646.8502 • www.collinsengr.com

COLLINS ENGINEERS INC.

Dear Mr. Elfelt,

We hope this letter finds you well. We are writing to provide you with a comprehensive summary of the recent weir defect assessment conducted by our three-man inspection team in response to your concerns regarding the structural condition of the weirs as well as an estimated remaining service life and recommended repairs.

Inspection Procedures:

The inspection included an above and below water, visual and tactical examination of each element on the structure with particular attention given to any observed areas of deterioration or apparent distress. Various areas on the surfaces of the structure were cleaned so that the substrate condition could be more closely examined.

The interior structure inspection required rope-access and confined space entry procedures. The three-person team consisted of a Level II SPRAT certified engineer-climber and two other engineer-climbers, all of which were trained and certified in confined space entry operations and procedures. The inspection was conducted using commercial rope access equipment and operations following an approved job safety analysis. During the inspection, the climbers equipped with confined space air monitors used a confined space tripod lifting system to repel into the weir and a note taker recorded the inspection notes from the top of protective timber structure.

The underwater portion of the inspection consisted of a three-person team, including an ADCI certified professional engineer-diver and two engineer-divers. The inspection was conducted using commercial diving equipment and operations. During the inspection, the divers worked from shore and a note taker recorded the inspection notes from the top of the deck.

Photographs were taken to document the general conditions and observed deficiencies. The type of channel bottom material, the presence or extent of scour, the presence or extent of riprap, the presence or extent of drift and debris, and the location of any foundation exposure or undermining were noted.

Lake Ellen Weir:

The Weir structure consisted of vertical steel sheet piling with vertical steel columns welded to the sheeting. The steel columns support a timber enclosure structure and deck platform. The weir hydraulic control structure is a steel sheet pile containment cell with 1 lift gate controlling the outlet flow located at the bottom of the north end of the cell.

The structure was generally in **poor** condition with several defects of structural significance noted below.

- **Defects and Observations:**
  - **Steel Sheet Piling:** The Lake Ellen weir exhibited laminated rust with section loss typically ranging from 15-25% of steel sheet piling members. Interlocks of steel sheet piling were typically tight with no leaks observed.
  - **Vertical Steel Columns:** The primary load-carrying members exhibited heavy pitting and laminated rust with 25% section loss, with isolated areas up to 100% section loss, located in the webs of the columns near the groundlines of the exterior piles and the bottom 2 feet of interior piles. Additionally, minor deflection was observed.
  - **Secondary Steel Members:** All other secondary steel members typically exhibited coating failure and corrosion with minor section loss (~5%).
  - **Timber Deck and Enclosure System:** The timber joists supporting the deck planks were in good condition. The timber deck and timber enclosure system typically exhibited minor checking and areas of abrasion, decay, and minor section loss. Steel bands holding

the timber members together exhibited light surface corrosion, but generally the protective system was in working order. The majority of structural nails used on the timber deck were starting to pull out.

- **Lift Gate and Mechanical Devices:** Minor corrosion and section loss observed on metal surfaces. Minor displacement of the gate lift but remained operational.
- **Timber Debris:** Minor timber debris was observed around the exterior timber protective system and around the lift gate inside the timber containment cell, which was removed during inspection.
- **Scour and Erosion:** No scour or erosion was observed, and flows were unobstructed.
- **Channel:** The channel bottom material consisted of soft silt with up to 18 inches of probe rod penetration. The depth of the channel bottom around the structure ranged from 1 to 2 feet deep.

Lofton Avenue Weir:

The Weir structure consisted of vertical steel sheet piling with vertical steel columns welded to the sheeting. The steel columns support a timber enclosure structure and deck platform. The weir hydraulic control structure is a steel sheet pile containment cell with 1 lift gate controlling the outlet flow located at the bottom of the west end of the cell and 2 lift gates controlling the inlet flow located at the bottom of the northeast and southeast ends of the cell.

The structure was generally in **poor** condition with several defects of structural significance noted below.

- **Defects and Observations:**

  - **Steel Sheet Piling:** Typically exhibited laminated corrosion 1/16 inch thick and pitting up to 1/8 inch deep from the top of piling down 6 feet. Interlocks of steel sheet piling were typically tight with no leaks observed.
  - **Vertical Steel Columns:** Nine of the thirteen primary load-carrying steel columns exhibited 100% section loss in the web from the waterline up 2 feet. Flanges exhibited laminated rust and pitting with section loss up to 20% with minor distortion bowing inwards.
  - **Secondary Steel Members:** All other secondary steel members typically exhibited coating failure and corrosion with minor section loss (~5%).
  - **Timber Deck and Enclosure System:** The timber joists supporting the deck planks were in good condition. Timber plank decking exhibited checking up to ½ inch wide through 50% of member thickness. The timber enclosure system typically exhibited minor checking and areas of abrasion, decay, and minor section loss. Steel bands holding the timber members together exhibited light surface corrosion, but the entire protective system remains in working order. The majority of deck structural nails are starting to pull out.
  - **Lift Gates and Mechanical Devices:** Typically, in fair condition with minor corrosion and section loss observed on metal surfaces. All gates were in working condition. A minor leak was observed in the Northeast inlet gate.
  - **Scour and Erosion:** No timber debris, scour, or erosion was observed, and flow was unobstructed.
  - **Channel:** The channel bottom material consisted of soft silt with up to 18 inches of probe rod penetration. The depth of the channel bottom around the structure ranged from 2 to 4 feet deep.

COLLINS ENGINEERS INC.

Repair Considerations:

It is recommended to perform the following corrective actions to extend the life of the structure and remain operable:

- Replace, repair, or retrofit all vertical steel columns.
- Clean and recoat all steel surfaces.
- Replace deteriorated timber members and replace all nails with screws.

Until corrective action is taken, it is recommended to perform annual visual structural inspections looking for any signs or movement or accelerated deterioration.

Conclusion:

The weir structures were generally in poor condition with defects of structural significance. There is no immediate concern for the stability or proper functioning of the structures, however, we believe that implementing the above recommendations will extend the functional life of Lake Ellen and Lofton Avenue Wiers. If no corrective action is taken to address the observed defects, the structure is at risk of structural instability or failure. Extreme caution should be taken if anyone is required to enter the structure, otherwise we recommend prohibiting any persons from entering or loading the structure. Should you have any questions or require further clarification, please feel free to contact me. We look forward to working closely with you to preserve the structural integrity of these assets.

Marc B. Parker, P.E.
Regional Manager

Lake Ellen Weir Log of Photos

Lake Ellen Weir Log of Photos

NORTH FACE OF WEIR LOOKING SOUTH

EAST FACE OF WEIR LOOKING NORTH

SOUTH FACE OF WEIR LOOKING NORTHWEST

WEST FACE OF WEIR LOOKING NORTH

TYPICAL CHECKING OF TIMBER ENCLOSURE SYSTEM

TYPICAL SURFACE CORROSION OF STEEL BANDING

AREA OF MINOR DAMAGE AT SOUTHEAST CORNER OF WEIR LOOKING WEST

OVERALL VIEW OF WEIR DECK LOOKING SOUTH

TYPICAL FENCE POST BASE CONDITION

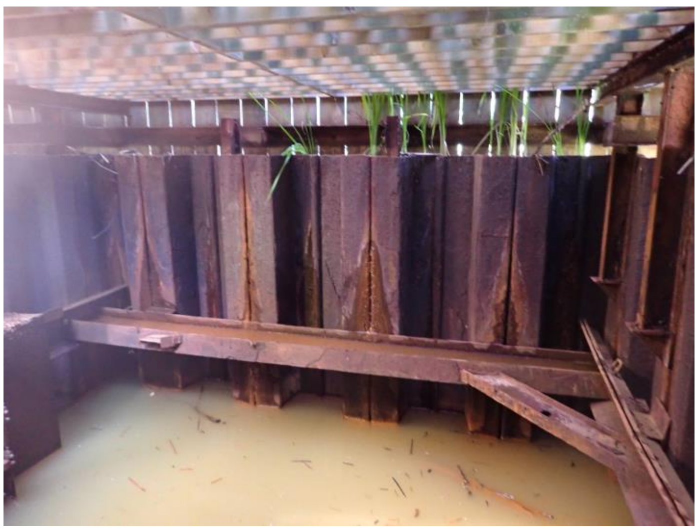
TYPICAL ABRASION OF WEIR DECK

TYPICAL CHECKING OF WEIR DECK

TYPICAL FLOOR JOIST CONDITION

NORTH SIDE OF CONTAINMENT CELL LOOKING NORTH

WEST SIDE OF CONTAINMENT CELL LOOKING WEST



EAST SIDE OF CONTAINMENT CELL LOOKING EAST

SOUTH SIDE OF CONTAINMENT CELL LOOKING SOUTH

TYPICAL STEEL INTERLOCK CONDITION

TYPICAL STEEL SHEET PILING CONDITION


TYPICAL LAMINATED RUST OF STEEL SHEET PILING


TYPICAL HORIZONAL SUPPORT CONNECTION CONDITION


TYPICAL HORIZONAL CANTILEVER CONNECTION


TYPICAL VERTICAL COLUMN CONDITION


TYPICAL CORROSION HOLE AND SECTION LOSS OF VERTICAL COLUMN WEB

GATE LIFT STAINLESS STEEL THREADING CONDITION

WEIR GATE CONDITION LOOKING NORTH

GATE LIFT DISPLACEMENT LOOKING WEST

Lofton Avenue Weir Log of Photos

NORTH FACE OF WEIR LOOKING WEST

EAST FACE OF WEIR LOOKING NORTHWEST

SOUTH FACE OF WEIR LOOKING NORTHWEST

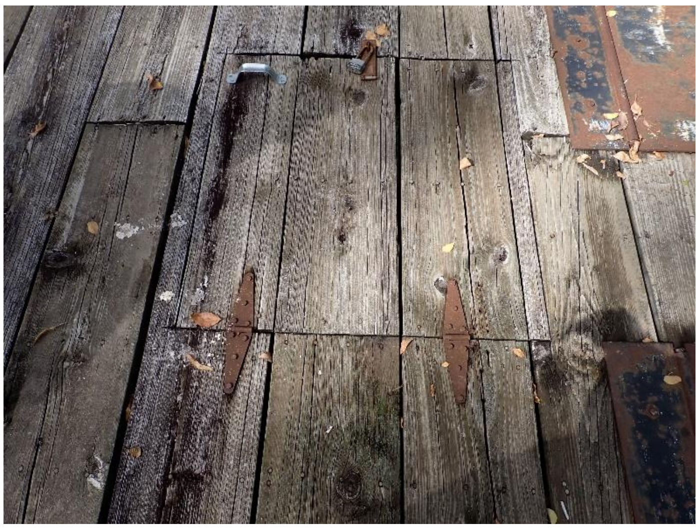
STEEL SHEET PILING ALONG THE WEST FACE OF WEIR LOOKING SOUTHWEST

TYPICAL CHECKING OF VERTICAL TIMBER PLANKS

TYPICAL SURFACE CORROSION OF STEEL BANDING

AREA OF ISOLATED SECTION LOSS OF STEEL BANDING AT SOUTH FACE LOOKING NORTH


TYPICAL STEEL ANGLE CONDITION ALONG TOP EDGE OF DECK


TYPICAL ACCESS HATCH CONDITION


TYPICAL LOOSE NAILS STARTING TO PULL OUT


TYPICAL CHECKING OF WEIR DECK

TYPICAL FLOOR JOIST CONDITION

NORTH SIDE OF CONTAINMENT CELL LOOKING NORTH

WEST SIDE OF CONTAINMENT CELL LOOKING WEST

SOUTH SIDE OF CONTAINMENT CELL LOOKING SOUTH

EAST SIDE OF CONTAINMENT CELL LOOKING NORTHEAST

TYPICAL STEEL INTERLOCK CONDITION

TYPICAL STEEL SHEET PILING CONDITION

TYPICAL BOTTOM CONNECTION OF STEEL COLUMNS TO SHEET PILING

TYPICAL HORIZONAL SUPPORT CONNECTION CONDITION

TYPICAL HORIZONAL CANTILEVER CONNECTION

TYPICAL VERTICAL STEEL COLUMN CONDITION

TYPICAL CORROSION HOLE AND SECTION LOSS OF VERTICAL COLUMN WEB

SECTION LOSS OF STEEL PILE WEB


TYPICAL DEFLECTION OF STEEL COLUMNS


TYPICAL FIELD WELD CONDITION OF STEEL COLUMNS TO STEEL SHEET PILING CONNECTION


WEIR GATE LIFT CONDITION LOOKING NORTH

Chisago Lakes Lake Improvement District
Department of Environmental Services/Zoning
Chisago County Government Center
313 North Main Street, Center City, Minnesota 55012
(651) 213-8383 or benjamin.elfelt@chisagocountymn.gov

REQUEST FOR QUOTE – PROFESSIONAL SERVICES

Engineering & Design for Bid - Repair of the Lofton Avenue and Lake Ellen Weirs

Chisago County, MN

Background

The Chisago Lakes Lake Improvement District (LID) is soliciting quotes from qualified firms for professional engineering and design services for the repair of the Lofton Avenue and Lake Ellen Weirs. Following a period of significant flooding in the 1970's, the Chisago Lakes Outlet Project was undertaken in 1986 to provide an outlet from Chisago Lake to Green Lake, and from Green Lake to the Sunrise River. As part of that project, two outlet structures (weirs) with control gates were constructed. The purpose of the outlet project was to move water out of the watershed, quickly and efficiently. The channel and weir system is a network of engineered ditches and weirs that connects most lakes within the watershed, allowing for management of water levels and serving as the primary flood prevention tool on area lakes, in accordance with the Channel and Weir Operations and Maintenance Plan, dated April 2017. *(Attachment: 1)*

In August of 2023, a structural inspection was conducted by Collins Engineers Inc, which revealed significant deterioration of several components of the weirs, as noted in the attached structural inspection report. *(Attachment: 2)*

The LID is tasked with repairing these structures to ensure their safety and functionality for years to come. The LID is soliciting quotes from qualified firms for professional engineering and design for bid services for the repair of the Lofton Avenue and Lake Ellen Weirs **AND** the repair/replacement/refurbishment of the control structures in each weir.

Project Deliverables

1. Develop engineered design and plans for bid to address the deficiencies detailed in the 2023 structural inspection conducted by Collins Engineers Inc. **AND** engineered plans for the replacement of the mechanical control gates in both weirs.
    a. Engineered plans for the repairs of the Lofton Avenue and Lake Ellen weirs and control gates should include, but are not limited to:
        i. Project Narrative, including strategy for access, traffic control, and safety
        ii. Itemized Cost Estimate of repairs, including labor, materials, permits, contractor meetings, and other associated fees
        iii. Project Timeline, including 30%, 60%, 90%, and 100% benchmarks

Optional Site Visit	**Monday,** January 15, 2024	(9:00 AM, Lofton Ave Weir)
	Monday, January 15, 2024	(10:30 AM Lake Ellen Weir)

(If interested, please RSVP to Ben Elfelt @ (651) 213-8383 or benjamin.elfelt@chisagocountymn.gov before Friday, January 12, 2024)

Submittal Details & Deadline **DUE Friday, Feb 2, 2024**

If interested, please submit quotes to Ben Elfelt, in PDF form to benjamin.elfelt@chisagocountymn.gov or by mail to ATTN: BEN ELFELT, 313 North Main Street, Center City, Minnesota 55012

SpyGlass Technology Auditing

SpyClass is an independent contractor which analyzes telecommunications service accounts (Voice, Data, Internet, Cloud Services, SaaS Licensing, and Mobility) to seek cost recovery, service elimination and cost reduction recommendations.

Company will pay Auditor the applicable fee set forth below **ONLY** for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 40% of any "Cost Recovery", as defined below
- 10 times any "Service Elimination Savings", as defined below
- 10 times any "Cost Reduction Savings", as defined below

According to SpyGlass, below is the top value added;

- **SpyGlass SnapShot Audit:** For most Counties G&A expense is higher than ever, and it would be good to bring dollars back to the bottom line rather than going to providers. Savings we provide from optimizing the technology cost center will free up dollars to invest into other areas of the budget on a recurring basis.
- **SpyGlass Inventory:** The inventories we provide will allow you to identify all devices, licenses, services, features, etc. in place as well as services not currently in use that can either be reallocated or eliminated. Providers often make if very difficult to determine individual cost components and true usage levels, which can lead to dollars overbilled on "extra stuff."
- **Benchmark Analysis:** This is a helpful tool when identifying if your pricing is where it should be as well as eliminating tax and tariff errors. Most of our clients do not have a ton time to reach out to competitive vendors regarding the best market price or verifying charges are correct with current providers.

- **Our Process:** We perform this analysis with minimal time or effort from your staff and deal with providers so that you may focus on other priorities. Essentially, we do the work and present you with the recommendations while your team focuses on more productive tasks.

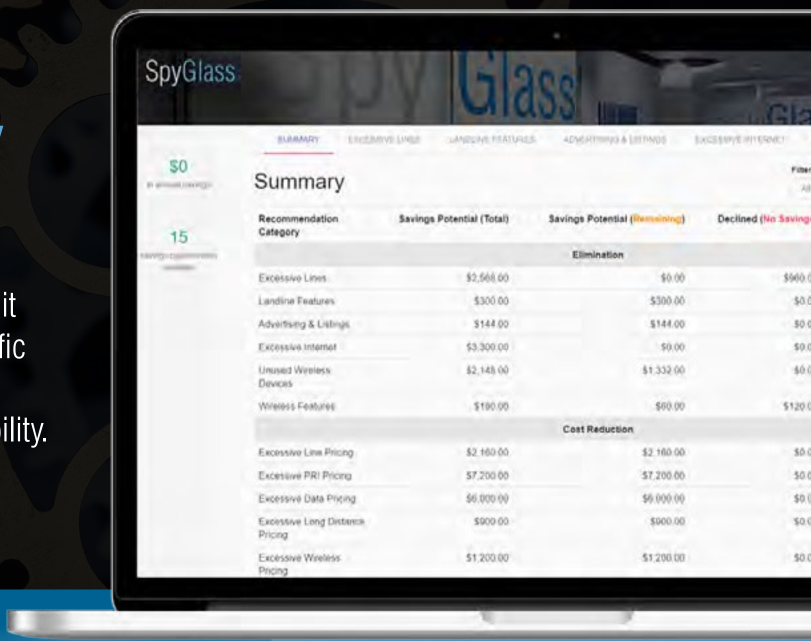
Attachments:

- SpyGlass Process and Benefit Overview
- SpyGlass Executive Presentation 2024
- SpyGlass – Success Based Cost Analysis Agreement
- June 6, 2018 SpyGlass Invoice

SpyGlass

Challenging the Technology Cost Status Quo

Our highly-personalized technology expense SnapShot Audit educates and empowers you with innovative, industry-specific insight and valuable cost-saving recommendations across voice, data, internet, cloud services, SaaS license, and mobility.



20+
Years of Experience

13,000+
Clients in the U.S. & Canada

99%
Audit Savings Success

We Provide Industry-Leading Technology Expense Management Solutions

We work exclusively for you to decipher billing systems designed by the providers to maximize revenue at your expense. Our technology expense management audits provide answers for surprising savings – and we only get paid when we succeed.

We Work Behind the Scenes to Reduce Your Technology Service Expense

Our technology cost audit is all about you. From our Kickoff meeting through the implementation of savings opportunities, we collaborate with you to ensure personalized industry-leading technology service cost solutions for long-term savings and process improvement.

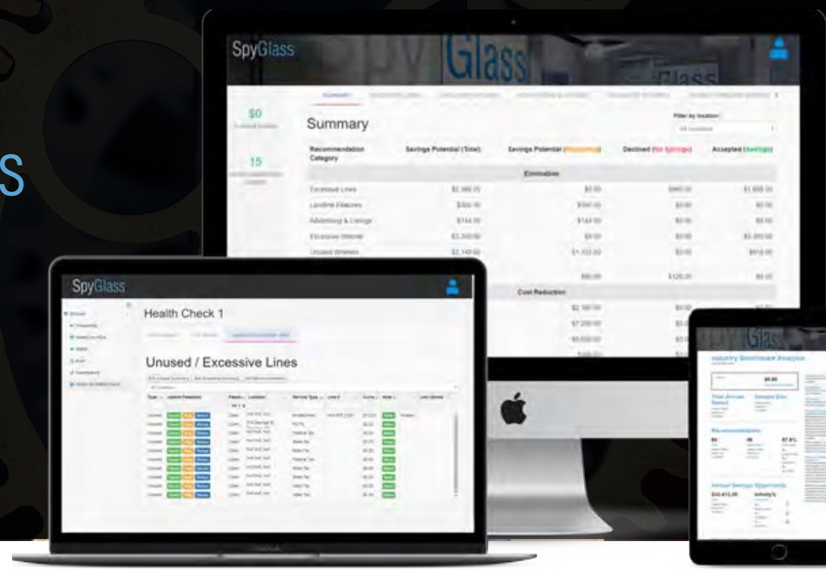
Technology Expense Management Experts at Your Service

Your IT staff is talented but they're also busy keeping your systems running and on the cutting edge. Our technology expense auditing team uncovers cost inefficiencies buried in the cost center and impossible to identify without professional tools. Very simply, our powerful technology SnapShot Audit delivers surprising savings to boost your technology environment budget.

www.SpyGlass.net

1.877.4.SPY.NOW
Info@SpyGlass.net

SpyGlass



Our SnapShot Audit Spots Technology Service Savings

With a comprehensive technology expense SnapShot Audit from SpyGlass, you'll gain technology expense clarity and an average saving of 20% monthly.

Get Started with Our Proven, Simple Steps

1

Contact

Contact SpyGlass to start your technology expense SnapShot Audit.

2

Submit

Submit technology billing from your most recent two-month period of all services.

3

Meet

Meet with our team of experts to review your SnapShot Audit results.

4

Choose

Choose the savings recommendations you want SpyGlass to implement.

5

Payment

Pay only for the implemented and verified savings SpyGlass executed on your behalf.

Guaranteed ROI in One Year or Less

Our compensation is success-based, so you only pay if we save you money. There are no up-front costs and you will always be in control of what's implemented. After your selected recommendations are implemented, you pay us a portion of what you've saved while being guaranteed to recoup our fee in one year or less. It's that simple.

www.SpyGlass.net

1.877.4.SPY.NOW
Info@SpyGlass.net

SpyGlass

Challenging the Technology Cost Status Quo

Our robust technology expense audits are known for finding errors and inefficiencies in 99% of engagements.

Joel McCutchan, Director, Key Accounts

(612) 351-2105, jmccutchan@spyglass.net

Agenda

SpyGlass

Insights

Industry statistics

Introductions

Group share

Our Customers

Successful projects

Our Process

Simple and efficient

Success Based

We win together

Next Steps

Moving forward

Technology Spend Categories

SpyGlass

Network (Voice, Data, Internet)

- AT&T
- windstream
- LUMEN
- COX
- Granite

Mobile

- verizon
- AT&T Wireless
- T Mobile
- ROGERS

Cloud

- aws
- Azure
- Google Cloud

Insights

SpyGlass

30%

Telecom contract optimization yields average savings of 15 to 30%; subscription/service optimization yields 10 to 25% based on CIO.

15%

The Motus Cost of Idle Assets report found that companies have anywhere from 10% - 15% of company-owned devices going unused.

18.6%

According to the Tax Foundation, the extra taxes on cell phone bills have increased by nearly 4.5% in the last 10 years to a shocking 18.6%.

93%

A recent survey by CloudCheckr found 93% of businesses face challenges with budgeting infrastructure cloud costs.

35%

Flexera noted, "organizations waste an average of about 35% of their cloud spend.

57%

More than 57% have experienced a negative business impact due to inefficient cloud cost management.

Technology Spend Experts

SpyGlass

The SpyGlass Group

- Highly-personalized technology cost advisory firm
- Over 20 years of experience
- Focused on reducing and recovering tech expenses
- Not a telecom provider – audit and optimization advisors
- We don't sell technology hardware

Results Driven

- Country's largest database of middle market tech spend
- Historical information for voice, data, Internet, cloud services, and mobility pricing
- Award-winning process, software, and culture

14,000+ *Clients and Growing*	**99%** *Audit Savings Success*
2,750+ *Audits in 2021-2023*	**60%** *Recovered Funds*
$100M+ *Identified Savings (2021-2023)*	**20%** *Avg. Monthly Savings*

About You

SpyGlass

Infrastructure

Billing

Initiatives

SpyGlass

About Client

The City of Mercer Island is home to more than 25,000 people, six schools, and 475 acres of parks and open spaces. With 220 employees and eight Boards and Commissions, the City of Mercer Island government requires a wide array of technology and services to support their operations.

The Challenges

With limited resources and time, the City of Mercer Island was unable to examine its technology service expenses in detail. After being presented with the idea of a SpyGlass Snapshot Audit and seeing the positive reviews from other city and county governments, leadership chose the SpyGlass team of technology expense management (TEM) experts to uncover where they may be overspending, including:

- Unused and excessive landline services (phone lines and data circuits)
- Unused wireless devices and features
- Improper tax applications
- Excessive landline pricing

The Strategy

SpyGlass's Snapshot Audit experts assessed the City of Mercer Island's various different telecom and technology expenses, examining several areas:

- Excessive internet connections
- Advertising and listing charges
- Retroactive credits for taxes billed in error

The Results

After a highly-comprehensive Snapshot Audit, the City of Mercer Island government was able to eliminate several large unnecessary expenses — including taxes it was paying they did not need to pay. The new savings will allow each of the government's different departments to save the money that would normally be spent on IT expenses and put it back into services for their citizens.

Annual Savings	Mobility Savings	Monthly Savings
$24,000+	$12,000+	$2,000+

> We can never get through to our phone provider. It's nice to know that SpyGlass can do this and make the changes we needed... they went back and got us retroactive savings on some of the taxes we were paying — and shouldn't have been paying.
>
> Ali Spietz, Chief of Administration

GOVERNMENT

Our Customers

SpyGlass

INSURANCE	
GNY INSURANCE COMPANIES	"They were able to work with us to show us that maybe we didn't need as many PRIs as we were paying for. And they identified two of those that we didn't need, so that's $1,800 a month in savings." **Christopher McNulty,** CFO

EDUCATION	
District 115 Y YORKVILLE	"The big project they did for us generated a monthly savings amount of over $6,000 per month. I mean, $76,000 in annual savings could mean two paraprofessionals that could help our special education students." **Mindy Bradford,** Director of Finance

SOFTWARE	
mri REAL ESTATE SOFTWARE	"The biggest surprise to me were things like dormant lines going from Asia or Australia back to the U.S. was somehow getting ported four different times. It was like $10,000 a month that ended up going to a VoIP solution." **Roman Telerman,** VP of Finance

PUBLIC SECTOR	
COUNTY OF JOHNSON STATE OF TEXAS	"We reduced or we found savings in the neighborhood of about $90,000. They found situations where the contracts had expired, and AT&T automatically raised their price to us. We really didn't know it." **Ralph McBroom,** Purchasing

Our Analysis

SpyGlass

Recovery

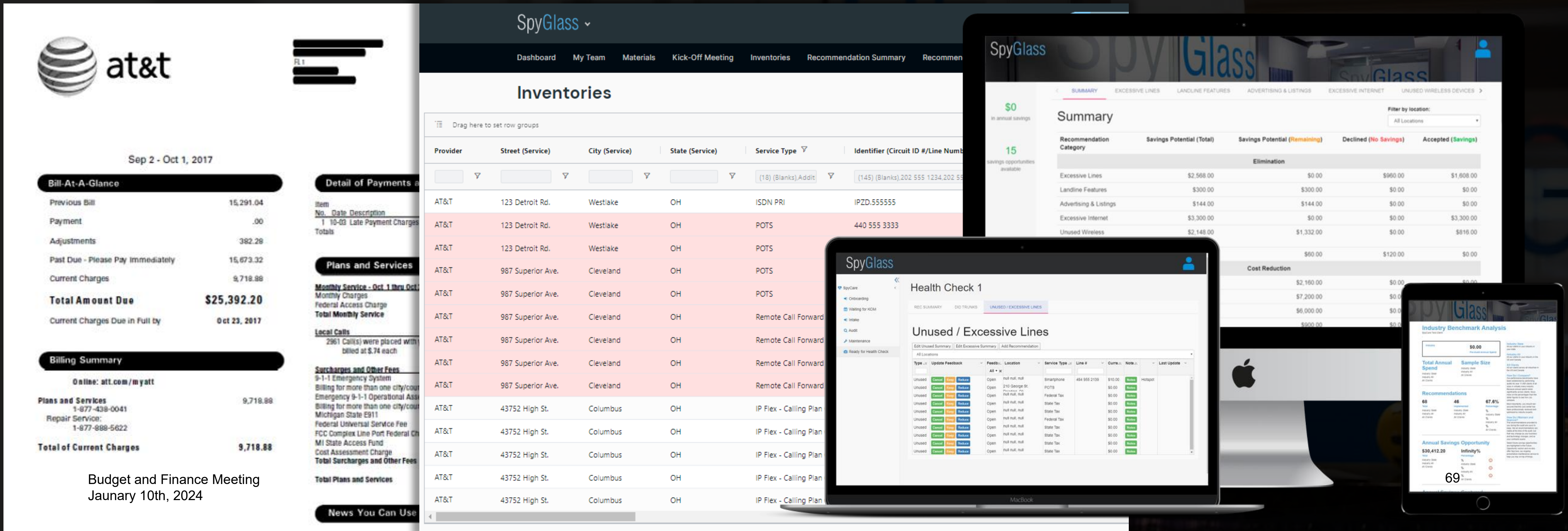
- Improper tax or tariff applications
- Improper discount applications
- Incomplete order entries

Service Elimination

- Dormant services
- Services associated with old locations
- Excessive services

Cost Reduction

- Latest discounts and promotions
- Plan optimization
- Benchmark analysis



SpyGlass

Our Process

Onboarding

Sales

- (2) Most recent months of technology billing (Online Access)
- Letter of Agency
- Schedule a Kickoff Meeting

Kickoff

Sales and Client Services

- Project team and client stakeholders
- Client-specific technology cost center insights based on expenses submitted
- Engagement roadmap and scheduling

Analysis & Findings

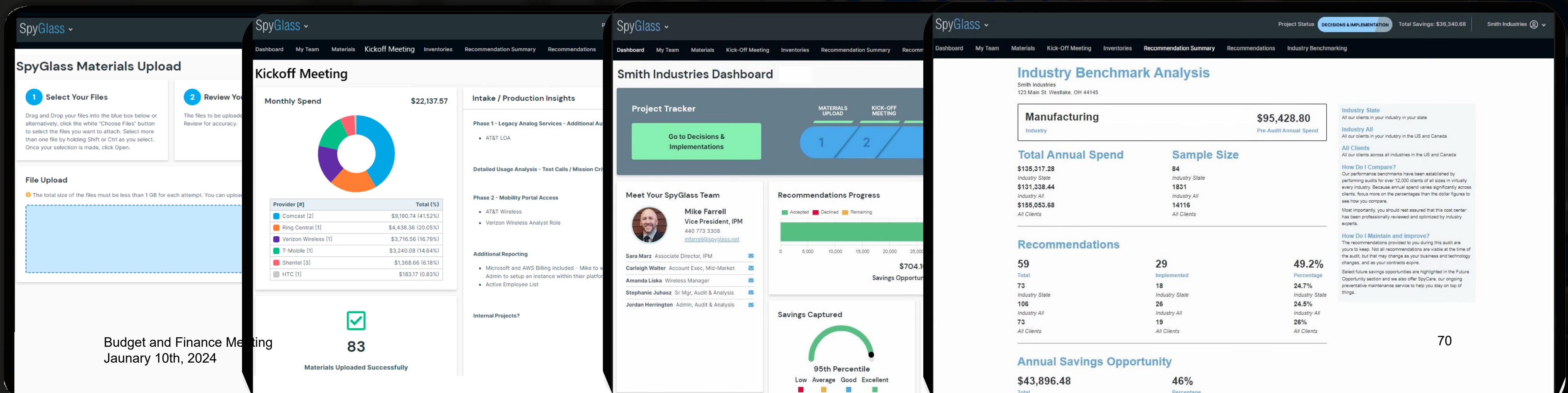
Client Services

- Analyzing data from inventories, bills, contracts, tariffs, and usage information
- Cost recovery, service elimination, and cost reduction recommendations delivery

Benchmark

Strategic Services

- Compares spend against the industry
- Compares recommendations against the industry
- Finalize project



Success Based

SpyGlass

We execute, you save

- Our fees are 100% Success-Based
- We earn ONLY what we implement
- You decide what we implement
- No cost for Analysis
- No cost for Inventories
- No cost for Benchmark

50%

Total Recovered

Recovery

1. We find $10,000 in faulty charges historically billed and already paid
2. We work with the provider to ensure a credit or payment is issued
3. We earn $5,000, half of the recovered funds

12x

Monthly Savings

Forward Looking

1. Our analysis identifies a $5 per month unused service or overcharge.
2. We execute the cancelation of the unused service or rate reduction with the provider
3. We earn $60 ($5 monthly savings X 12 months)

Next Steps

SpyGlass

Learn about our process in this short video.

Direct contact.

Joel McCutchan
Sr. Director, Sales

612.351.2105

jmccutchan@spyglass.net

Corporate info.

25777 Detroit Road, Suite 400
Westlake, OH 44145

1.877.4.SPY.NOW
1.877.477.9669

Info@SpyGlass.net

Connect with us.

www.SpyGlass.net

SpyGlass Snapshot Audit Agreement

This agreement, effective as of the later of the dates of signature below (“Effective Date”), is between **County of Chisago** (“Company”), and The SpyGlass Group, LLC, an Ohio limited liability company (“Auditor”).

1. **Primary Audit Services**. Company is engaging Auditor as an independent contractor to analyze its primary telecommunications service accounts (Voice, Data, Internet, Cloud Services, SaaS Licensing, and Mobility) to seek cost recovery, service elimination and cost reduction recommendations. Company will provide Auditor with the materials required to perform its analysis and Auditor will conduct a Kickoff meeting with Company to review the materials provided and introduce Auditor’s personnel assigned to the project. Auditor will deliver the recommendations to Company at a Summary of Findings meeting, implement recommendations that Company elects for Auditor to implement, and deliver a complete telecommunications inventory to Company. Upon completion of implementation, Auditor will conduct an Industry Benchmark Analysis (“IBA”) Meeting to compare Company’s spending and audit results against industry peers as well as all SpyGlass clients, officially bringing closure to the engagement.

While Auditor is performing its analysis, Company will not make changes or perform internal cost reduction analysis with respect to provider accounts which Company has included within the scope of Auditor’s review.

2. **Fees**. Company will pay Auditor the applicable fee set forth below **ONLY** for Auditor recommendations implemented within twelve (12) months of Auditor delivering the recommendation to Company:

- 40% of any “Cost Recovery”, as defined below
- 10 times any “Service Elimination Savings”, as defined below
- 10 times any “Cost Reduction Savings”, as defined below

“Cost Recovery” is any refund, credit or compensation received by Company relating to past services or charges.

“Service Elimination Savings” is any monthly cost reduction received by Company relating to cancellation of any service, including monthly usage cost reduction (calculated as the average of the last 2 months of usage costs associated with the cancelled service).

“Cost Reduction Savings” is any monthly cost reduction received by Company relating to the modification, consolidation or negotiation of any service, account or contract, including post discount usage rate improvement (calculated as the (a) decrease in post discount per unit pricing realized by Company for any service, times (b) the average of Company’s last two (2) months usage levels measured in such units for the modified service).

3. **Invoicing and Payment**. Fees for Cost Recovery are due as a one-time payment within 10 days of verification that Company has been issued the refund, credit or compensation resulting in such fees. Fees for Service Elimination Savings and Cost Reduction Savings are due as a one-time payment within 10 days of verification that the cancellation or other activity resulting in the Service Elimination Savings or Cost Reduction Savings has been completed. Auditor may issue separate invoices as different fees are earned.

4. **Confidential Information**. Auditor shall keep confidential and shall not divulge to any other person or entity who is not a director, officer or employee of Company, during the term of this Agreement or thereafter, any of the business secrets or other confidential information regarding Company which information has been received or become known to Auditor in the course of its consulting services hereunder and which has not otherwise become public knowledge; provided, however, that nothing in this Agreement shall preclude Auditor from disclosing information (a) to parties retained to perform services for Company, or (b) as may be required by law. Company shall keep confidential and shall not divulge to any other person or entity who is not a director, officer or employee of Auditor, during the term of this Agreement or thereafter, any of the business secrets or other confidential information regarding Auditor which has not otherwise become public knowledge, including, without limitation, Auditor’s consulting services pricing structure, method of performing such consulting services and any of the details of this Agreement; provided, however, that nothing in this Agreement shall preclude Company from disclosing information as may be required by law.

5. Miscellaneous. This agreement is governed by the laws of the State of Minnesota, without regard to principles of conflicts of law, and may be executed by facsimile and simultaneously in multiple counterparts. Company agrees that Auditor does not warranty the overall performance, Company satisfaction, or data accuracy of any telecommunications related carrier, provider, software manufacturer or vendor at any time whatsoever during or after the term of this agreement. Each person signing this agreement on behalf of a party represents that he or she has been duly authorized to sign this agreement and to bind the party on whose behalf this agreement is being signed by that signatory. In the event of any litigation, proceeding or legal action arising out of or relating to this agreement, the prevailing party in such action shall be entitled to recover its reasonable attorneys’ fees, court costs, and other expenses incurred in connection with such dispute or legal action, in addition to any other relief granted. AUDITOR SHALL NOT BE LIABLE TO THE COMPANY FOR INCIDENTAL, CONSEQUENTIAL, SPECIAL OR PUNITIVE DAMAGES, INCLUDING, WITHOUT LIMITATION, LOST PROFITS OR BUSINESS INTERRUPTION, WHETHER SUCH LIABILITY IS ASSERTED ON THE BASIS OF CONTRACT, TORT OR OTHERWISE, EVEN IF EITHER PARTY HAS BEEN WARNED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE IN ADVANCE. IN ADDITION, IN NO EVENT SHALL AUDITOR’S LIABILITY TO COMPANY EXCEED THE FEES ACTUALLY PAID BY COMPANY TO AUDITOR.

IN WITNESS WHEREOF, the parties hereto have executed this agreement as of the Effective Date.

COMPANY	**AUDITOR**
County of Chisago	The SpyGlass Group, LLC
Signature:______________________________	Signature:______________________________
Print Name: ____________________________	Print Name: Edward M. DeAngelo
Date:_________________	Date:_________________

SpyGlass

Invoice

The SpyGlass Group, LLC
25777 Detroit Rd Ste 400
Westlake, OH 44145-2450
www.spyglass.net

CHISAGO COUNTY
JUN 6 2018
BOARD APPROVED

Date	Invoice #
5/16/2018	15028

Remit To:

The SpyGlass Group, LLC
25777 Detroit Rd Ste 400
Westlake, OH 44145-2450

Email: AR@spyglass.net

Bill To:

County of Chisago
Chase Burnham
313 N Main St. Rm 240
Center City, MN 55012

Terms	Rep	IPM
Net 10	JMcCu	Mike

Description	Qty	Rate	Amount
Contingency consulting fee for monthly Service Elimination / Cost Reduction savings for land line services. See attached documentation for details.	12	7,825.49	93,905.88
Contingency consulting fee for Cost Recovery (retroactive credits) on land line services.	0.5	244.56	122.28

VENDOR # 19326
ACCT # 01-179-6811
SALES TAX ✓ AMT 94,028.16
APPROVED ✓ OK'D BY AO
PAYABLE DATE 6/8/18
WARRANT # 214346

5/31/18

Total	$94,028.16

Alternate payment methods accepted: EFT/ACH/Direct Deposit, Visa or Mastercard (no fee)

For W9, payment questions or alternate forms of payment contact Accounts Receivable:
Phone: 440-348-9350 Press 2 OR Email: AR@spyglass.net

The SpyGlass Group, LLC
Contingency Agreement Documentation

Client: ***County of Chisago***
Date: ***16-May-18***

Land Line Services

Service Elimination and Cost Reduction Savings (Forward-Looking)

Issue Identified	*Monthly Cost*	*Action Taken*	*New Monthly Cost*	*Net Monthly Savings*	***SpyGlass Fee (Monthly Savings * 12)***
Unused/Excessive Lines					
MN IT Services Account 100A01302					
651 674 5156	$27.70	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$27.70	**$ 332.40**
651 237 1159	$70.55	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$70.55	**$ 846.60**
651 257 6766	$70.08	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$70.08	**$ 840.96**
320 358 0781	$27.70	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$27.70	**$ 332.40**
320 358 4154	$58.90	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$58.90	**$ 706.80**
651 257 6249	$70.51	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$70.51	**$ 846.12**
651 257 7625	$81.97	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$81.97	**$ 983.64**
651 257 8209	$70.08	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$70.08	**$ 840.96**
651 257 8951	$81.97	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$81.97	**$ 983.64**
651 257 1631	$66.09	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$66.09	**$ 793.08**
651 257 9256	$53.59	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$53.59	**$ 643.08**
ISDN PRI Scalability					
MN IT Services Account 100A01302					
313 N Main St. Chisago, MN					
15.HCGS.234094.FLR	$819.91	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$819.91	**$ 9,838.92**
15.UHMA.010353					
Dcs Per Chan W/Easdc/Euam x24	$1,119.55	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$1,119.55	**$ 13,434.60**
Dsc 12 Month Contract	$535.50	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$535.50	**$ 6,426.00**
Diod Trk Term Per Channel x24	$228.48	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$228.48	**$ 2,741.76**
Analog Data Circuits					
MN IT Services Account 100A01302					
15.LAXX.95949	$104.72	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$104.72	**$ 1,256.64**
15.UGDA.101699	$18.44	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$18.44	**$ 221.28**
15.LADA.95883	$104.72	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$104.72	**$ 1,256.64**
15.LADA.95884	$104.72	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$104.72	**$ 1,256.64**
15.LAXX.96005..NW	$104.72	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$104.72	**$ 1,256.64**
15.USXX.101031	$504.65	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$504.65	**$ 6,055.80**

The SpyGlass Group, LLC
Contingency Agreement Documentation

Land Line Services

Service Elimination and Cost Reduction Savings (Forward-Looking)

Issue Identified	Monthly Cost	Action Taken	New Monthly Cost	Net Monthly Savings	SpyGlass Fee (Monthly Savings * 12)
Remote Call Forward					
MN IT Services Account 100A01302					
651 465 5030	$23.80	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$23.80	$ 285.60
651 674 2496	$26.18	Disconnected effective 5/8/18; Confirmed by MNIT	$0.00	$26.18	$ 314.16
Circuit Pricing					
MN IT Services Account 100A01302	$5,002.76	Contracted new rates via MNIT *See Implemented Circuit Savings Analysis*	$1,551.80	$3,450.96	$ 41,411.52
			Total Land Line Forward-Looking:	**$7,825.49**	**$ 93,905.88**

Cost Recovery (Retroactive)

Issue Identified	Credit Amount	Action Taken		Net Credit	SpyGlass Fee (Credit * .50)
Erroneous Tax					
Midco Account 148686401	$161.12	Obtained retroactive credits for past tax assessments 3/13/18		$161.12	$ 80.56
Midco Account 148486001	$30.32	Obtained retroactive credits for past tax assessments 3/13/18		$30.32	$ 15.16
Midco Account 142560801	$15.20	Obtained retroactive credits for past tax assessments 3/13/18		$15.20	$ 7.60
Midco Account 141043101	$22.72	Obtained retroactive credits for past tax assessments 3/13/18		$22.72	$ 11.36
Midco Account 139905401	$15.20	Obtained retroactive credits for past tax assessments 3/13/18		$15.20	$ 7.60
			Total Retroactive:	**$244.56**	**$ 122.28**

Invoice Total: $ 94,028.16

County of Chisago
Implemented Circuit Savings Analysis

Service Type	Line/Phone Number	Base Line Rate		MN IT 3-Year Contract	Savings
MN IT Services Acocunt 100A01302					
313 N Main St., Chisago, MN					
ISDN PRI	01.IP076017.CZ	$1,432.76		$387.95	-$1,044.81
PRI Number	651 196 1289				
T1 Circuit	1.TGXX.651213810	$1,190.00		$387.95	-$802.05
PRI Number					
T1 Circuit	1.TGXX.61213811	$1,190.00		$387.95	-$802.05
PRI Number	651 196 1316				
T1 Circuit	1.TGXX.61213812	$1,190.00		$387.95	-$802.05
PRI Number	651 196 1378				
	Monthly Totals:	**$5,002.76**		**$1,551.80**	**-$3,450.96**
				Annual Savings:	**-$41,411.52**
				3-Year Savings:	**-$124,234.56**

Chisago County MINNESOTA ADMINISTRATION

TAB VI

38814 3rd Ave., North Branch Building – SWCD and USDA Building

The building at 38814 3rd Ave., North Branch is for sale. This building is currently for sale with three tenants (SWCD, USDA, and Graphic Homes).

The gross revenue of the three tenants is $46,500. Graphic Homes pays $1,000 per month, SWCD pays $1,136.20 and USDA pays $1,740.54 per month.

The following are the current expenses:

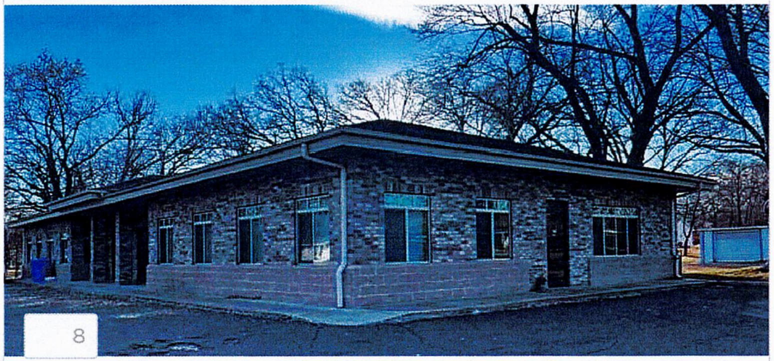
Electric:	$3,160
Gas:	$2,000
Insurance:	$1,600
Trash Removal:	$900
Water/Sewer:	$1,440
Cleaning/Mowing/Snow:	$5,400
Taxes:	$10,354
TOTAL:	$24,854

The Chisago County Assessor's Office values the building/property at $423,700.00 The building is currently listed at $325,000.

Attachments:

- Online Listing
- Chisago County Valuation

Overview | Details | Area Info | My Commute | Monthly Mortgage | Property History



38814 3RD AVE

NORTH BRANCH, MN 55056

$325,000

Listed By RE/MAX Synergy, Catherine Carchedi, GRI, CRS

— BEDROOMS	— TOTAL BATHS
— FULL BATHS	4,803 SQUARE FEET
0.40 ACRES	2003 YEAR BUILT
ACTIVE STATUS	MLS# 6464677

Fantastic Opportunity to own this great looking building in downtown North Branch. Almost 5000 square feet on one level with many windows for a sunny place to work! Long term tenants willing to stay. Leases run through July on 2 units and the other is a month to month. There is some vacant space in the building for you to move your business right in and keep the tenants! Zoning is central business district so there are many different options for this location. With 15-20,000 cars a day driving by, the possibilities are endless! Call for your private showing!

READ LESS

Details for 38814 3RD AVE

Year Built **2003**	Parking **No Info**
Price / Sq Ft **$68**	HOA **No Info**
Cooling **Yes**	Heating **Yes**

SCHEDULE A SHOWING

30 Days 0.4

Interior

Living Area
4,803 SqFt.

Building And Construction

Number Of Units Total	**Property Sub Type**
4	Office
Property Type	**Year Built**
Commercial	2003

Exterior And Lot

Lot Size Acres	**Lot Size Square Feet**
0.4	17424
Lot Size Units	**Parking Features**
Acres	Paved

Utilities

VIEW ALL

Price per square foot and days on website are not provided values and are calculated by RE/MAX.

Listing Office RE/MAX Synergy, 651-674-7070
MLS# 6464677
Updated 9:02AM - 12/27/2023

Area Information for 38814 3RD AVE

Map Street View

Cadastre Viewer

Tax Info | Refresh | New Search | List | Close

Cadastre Roll Criteria

Assessment roll: 2023-2023 Assessment Real and Personal no CWAR or Solar

Roll level: 5

Transaction type: Original

Inventory Data

PIN	16.00341.00
AIN	
Class Code	1 - Real Property
Roll Type	Real Property
Area Code	001
TAG	1601-NORTH BRANCH/138
Primary Owner	CENTRAL MINNESOTA LAND HOLDINGS LLC

Value Groups

Value group type

Code	Description	Type	Link
1	1	Real Property	
SPASS	SPASS	Special Assessment	

Cadastre Values

Expand to Filter Values

Value Group	Class	Value Type	Attribute	Secondary Attribute	Amount
1 - 1	Class	Use Code	300 Commercial		1.00
		State Classification Code	3A-Commercial/Industrial/Public Utility		1.00
	EMV	EMV Land	Other		$53,200.00
		EMV Improvement	Other		$370,500.00
		EMV Total	Other		$423,700.00
	TMV	TMV Total			$423,700.00
	NTC	Net Tax Capacity	3A-Commercial/Industrial/Public Utility		7724.00
		NTC before deferred values are removed	3A-Commercial/Industrial/Public Utility		7724.00
		RMV	3A-Commercial/Industrial/Public Utility		$423,700.00
		State NTC Commericial Industrial	3A-Commercial/Industrial/Public Utility		5474.00
Aggregate Value	EMV	RO EMV Total			$423,700.00

TAB VII

ACKNOWLEDGEMENT

Greater Minnesota Waste Reduction, Recycling, Reuse and Composting Grant

$249,766.00

Chisago County Household Hazardous Waste

In November, the Chisago County Board of Commissioners authorized HHW staff to pursue a grant from the MPCA to further assist with the improvements needed at the HHW.

From

HHW staff's (Lisa Thibodeau, Paul Dennison, Megan Stegmeir) relationship, trust, and rapport with the State solid waste folks caused them to encourage we pursue the opportunity.

This will now be $500,000 of outside funding brought to the facility for improvements!