



Commissioners:
District 1
Jim Swenson
District 2
Rick Greene
District 3
Marlys Dunne
District 4
Ben Montzka
District 5

BUDGET & FINANCE COMMITTEE / WORKSHOP AGENDA

Wednesday, June 12th, 2024

County Board Room, Room 172 at 3:00 p.m.

PROPOSED AGENDA

- I.** Current Year-to-Date Financial Update
 1. Operating Budget vs Actual
 2. Salaries and Wages Budget vs Actual
 3. Fund Balance Charts
 4. Wheelage Tax and Local Option Sales Tax Charts
 5. CIP Budget to Actual
 6. ARPA Budget to Actual
- II.** Monthly Current County Staffing Update
- III.** County Vehicle Leasing Program
- IV.** K-9 Program – CCSO
- V.** Flock Safety License Cameras – CCSO
- VI.** Axon Agreement – Chisago County Attorney's Office
- VII.** Water Line Break – Parking Lot Repairs – Public Works Center City
- VIII.** Other Topics

Upcoming Schedule

- Monday, June 17th – Board of Appeal and Equalization at 6:30 p.m. in the Chisago County Boardroom
- Tuesday, June 18th – Chisago County Board of Commissioner's Meeting at 6:30 p.m. in the Chisago County Boardroom
- Monday, July 1st – County Board Tour of Wyoming/Stacy (District 4) begins at 3:00 p.m. at Wyoming City Hall
- Tuesday, July 2nd – Chisago County Board of Commissioner's Meeting at 6:30 p.m. in the Chisago County Boardroom

OPERATING BUDGET (AS AMENDED) VS ACTUAL
(EXCLUDES SALARIES AND BENEFITS)
AS OF 05/31/2024
42% OF YEAR COMPLETE

TAB I.

	Adopted Budget	Amended Budget	Actual	% of Amended Budget	Notes
GENERAL FUND					
Board of Commissioners	\$ 208,024	\$ 280,024	\$ 138,432	49%	2024 AMC & MICA Dues
District Court	212,500	212,500	62,917	30%	
Law Library	30,000	162,368	14,046	9%	Restricted
					HUB Q1 & Q2 Fees, 2024 AMC
County Administrator	83,200	83,200	61,569	74%	Dues, Leadership Training
Auditor-Treasurer	28,065	28,065	10,140	36%	
Audit	110,000	110,000	8,156	7%	
Assessor	79,850	79,850	15,912	20%	
Enterprise Services	4,182,484	4,182,484	1,580,174	38%	
Central Services	110,750	110,750	36,152	33%	
Elections	116,500	277,904	63,252	23%	
					Contract Employee - offset
					in Salaries & Benefits
County Attorney	92,550	92,550	51,057	55%	Annual Contract Pymts
County Attorney Forfeiture	-	34,998	-	0%	Restricted
Recorder	17,950	17,950	7,970	44%	
Recorder Compliance/Technology	1,500	2,207,802	156,114	7%	Restricted
Maintenance	1,008,089	1,008,089	298,537	30%	
Planning & Zoning	291,500	291,500	65,119	22%	
Wellness, Safety and Ergonomics	-	40,768	5,021	12%	
					2024 General Liability Insurance
					Retiree Payouts:
General Government	1,287,695	1,362,382	984,699	72%	\$102k Actual vs. \$274k Budget
Contingency	100,000	225,630	-	0%	
Sheriff	930,521	930,521	291,814	31%	
Sheriff Forfeitures	-	29,484	19,064	65%	Restricted
Boat & Water	-	-	-	0%	Restricted
Sheriff's Reserve	-	9,824	6,095	62%	Restricted
Snowmobile Safety	-	-	-	0%	Restricted
Sheriff's Contingency	-	6,253	6,283	100%	Restricted
Gun Permits	-	137,549	13,770	10%	Restricted
Project Lifesaver	-	5,986	-	0%	Restricted
Public Safety Grants	161,500	1,256,181	39,960	3%	Restricted
Coroner	153,159	153,159	74,434	49%	1st Half Allocation
County Jail	742,650	742,650	229,923	31%	
Jail Canteen	-	181,516	64,920	36%	Restricted
Probation & Parole	131,006	131,006	62,638	48%	Sentence to Serve 1st Half Allocation
Emergency Management	33,374	33,374	31,508	94%	2024 CODERED
E-911	162,000	630,248	11,880	2%	Restricted
Controlled Substances - Share of Fines	-	298	-	0%	Restricted
Historical Society	40,000	40,000	20,000	50%	1st Half Allocation
Regional Library	778,495	778,495	389,247	50%	1st Half Allocation
Parks	137,000	137,000	32,740	24%	
County Agricultural Society	16,000	16,000	8,000	50%	1st Half Allocation
County Extension Services	141,200	141,200	42,833	30%	
Soil & Water	200,000	200,000	100,000	50%	1st Half Allocation
Water Quality Grant	80,900	361,139	5,160	1%	Restricted
Sewer Grants	-	45,494	17,690	39%	Restricted
Wetland Grant	5,000	5,000	5,672	113%	Restricted - has offsetting revenue
Watercraft Inspection	86,100	211,661	3,986	2%	Restricted
Economic Development	47,000	47,000	-	0%	
TOTAL GENERAL FUND	\$ 11,806,562	\$ 17,039,852	\$ 5,036,884	30%	
ROAD AND BRIDGE FUND					
Surveyor	\$ 5,050	\$ 5,050	\$ 2,042	40%	
Highway Administration	33,600	33,600	12,061	36%	
Highway Engineering	2,956,450	2,884,450	741,065	26%	
Highway Construction	12,940,000	14,240,000	2,486,324	17%	
Highway Maintenance	3,033,550	3,033,550	508,312	17%	
Equipment Maintenance/Shop	932,200	932,200	368,759	40%	
Traffic Operations	437,500	437,500	26,041	6%	
TOTAL ROAD AND BRIDGE FUND	\$ 20,338,350	\$ 21,566,350	\$ 4,144,604	19%	

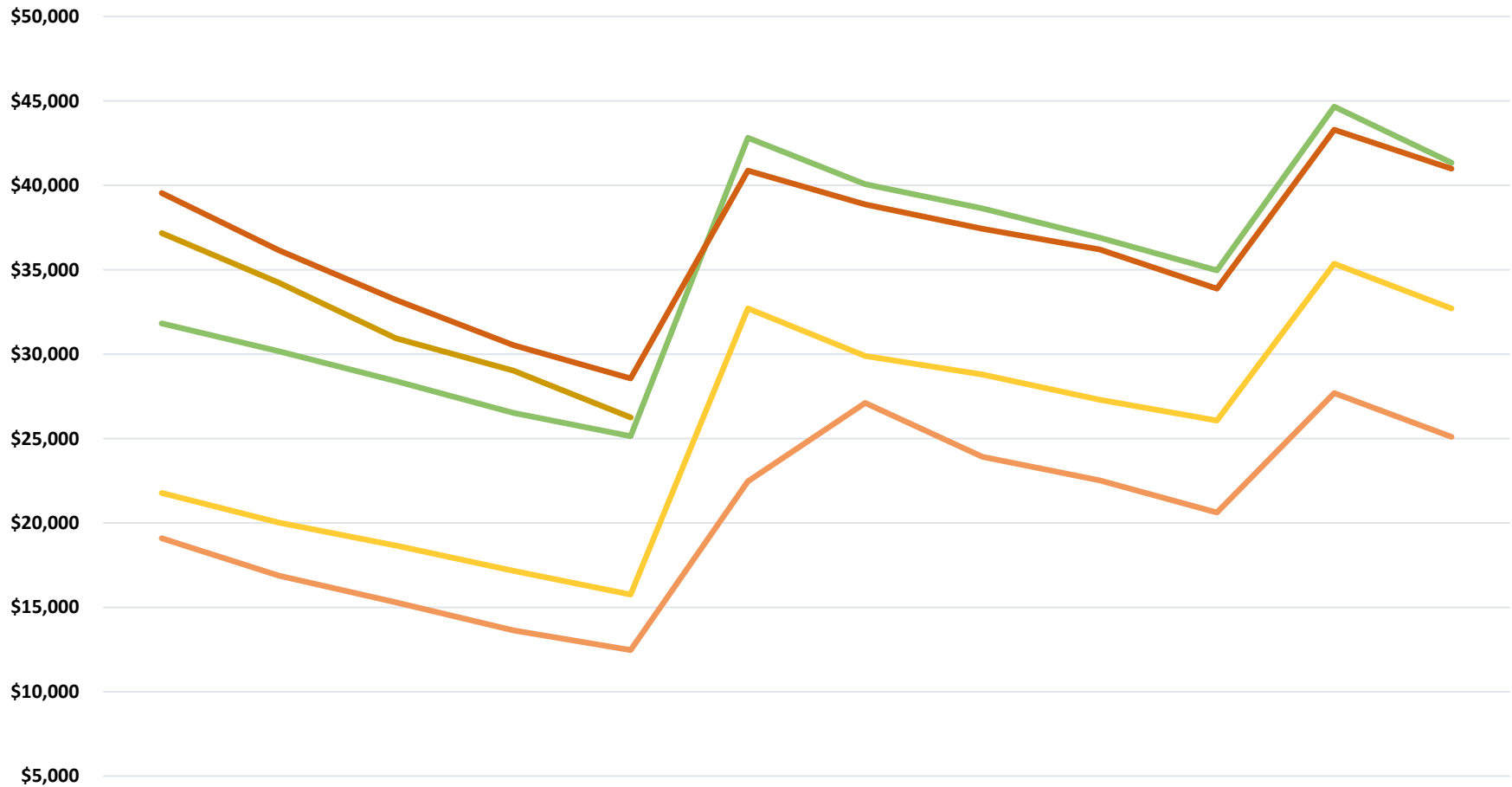
OPERATING BUDGET (AS AMENDED) VS ACTUAL
(EXCLUDES SALARIES AND BENEFITS)
AS OF 05/31/2024
42% OF YEAR COMPLETE

	Adopted Budget	Amended Budget	Actual	% of Amended Budget	Notes
HEALTH AND HUMAN SERVICES					
Veterans Service	\$ 37,150	\$ 37,150	\$ 13,477	36%	
Income Maintenance	792,045	1,070,889	380,321	36%	
Social Services	3,794,095	4,032,942	1,460,197	36%	
Public Health Nursing	332,030	332,030	143,463	43%	
<i>Opioid Settlement</i>	-	618,129	3,055	0%	<i>Restricted</i>
TOTAL HEALTH AND HUMAN SERVICES	\$ 4,955,320	\$ 6,091,140	\$ 2,000,513	33%	
BUILDING FUND					
General Government	\$ 83,602	\$ 153,671	\$ 83,602	54%	Honeywell bond payment
Score Grant Fund	-	17,000	-	0%	
TOTAL BUILDING FUND	\$ 83,602	\$ 170,671	\$ 83,602	49%	
CAPITAL EQUIPMENT FUND					
Administration	\$ 9,055	\$ 36,567	\$ 26,567	73%	
Armer Radio - Replacement Fund	-	328,580	-	0%	
Auditor-Treasurer & Elections	65,500	160,911	1,750	1%	
Enterprise Services	587,800	974,791	325,974	33%	
HHS	-	80,000	29,670	37%	
Facilities/Maintenance	806,086	891,019	73,130	8%	
Other General Government (<i>Unallocated</i>)	-	56,901	-	0%	
Sheriff	548,617	771,391	498,770	65%	
Emergency Management	9,295	9,295	9,253	100%	
Highway	905,500	1,583,756	425,037	27%	
Environmental Services/Parks	361,500	361,500	19,822	5%	
TOTAL CAPITAL EQUIPMENT FUND	\$ 3,293,353	\$ 5,254,711	\$ 1,409,973	27%	
SOLID WASTE FUND					
Score Grant Fund	\$ 271,900	\$ 271,900	\$ 42,318	16%	
HHW Operations	443,430	907,467	86,278	19%	
TOTAL SOLID WASTE FUND	\$ 715,330	\$ 1,179,367	\$ 128,596	11%	
PARK ACQUISITION & IMPROVEMENT FUND					
Park Acquisition & Improvement Fund	\$ -	\$ 337,456	\$ 337,456	100%	
PARK ACQ & IMPROVEMENT FUND	\$ -	\$ 337,456	\$ 337,456	100%	
LAKE IMPROVEMENT DISTRICT MAINTENANCE					
Lake Improvement District Maintenance	\$ 196,000	\$ 196,000	\$ 56,130	29%	
TOTAL LAKE IMPV DISTRICT MAINT	\$ 196,000	\$ 196,000	\$ 56,130	29%	
DEBT SERVICE FUND					
Road Debt	\$ 2,108,019	\$ 2,108,019	\$ 1,775,605	84%	Principal + Interest
HHS Debt	260,781	260,781	231,575	89%	Principal + Interest
Library Debt	474,075	474,075	425,945	90%	Principal + Interest
Jail Debt	1,057,731	1,057,731	796,299	75%	Principal + Interest
Business Park Bonds	244,440	244,440	190,240	78%	Principal + Interest
Capital Projects	628,684	628,684	526,219	84%	Principal + Interest
TOTAL DEBT SERVICE FUND	\$ 4,773,730	\$ 4,773,730	\$ 3,945,883	83%	
TOTAL ALL FUNDS	\$ 46,162,247	\$ 56,609,277	\$ 17,143,641	30%	

**SALARIES AND WAGES
BUDGET VS ACTUAL
AS OF 05/31/2024
42% OF YEAR COMPLETE**

	Adopted Budget	Actual	% of Budget
GENERAL FUND			
Board of Commissioners	\$ 230,108	\$ 110,945	48%
Law Library	10,514	2,919	28%
County Administrator	1,028,189	409,588	40%
Auditor-Treasurer	823,213	350,945	43%
Assessor	986,228	424,014	43%
Enterprise Services	2,153,925	924,437	43%
Elections	37,386	2,537	7%
County Attorney	2,832,540	1,074,017	38%
Recorder	346,477	123,201	36%
Maintenance	661,442	251,231	38%
Planning & Zoning	1,117,645	474,874	42%
Sheriff	7,297,256	3,042,849	42%
County Jail	4,324,033	1,857,520	43%
Probation & Parole	1,320,479	545,026	41%
Emergency Management	118,053	54,593	46%
Parks	465,220	139,878	30%
Water Quality Grant	118,293	57,812	49%
Wetland Grant	113,352	48,495	43%
Watercraft Inspection	229,223	43,171	19%
TOTAL GENERAL FUND	\$ 24,213,576	\$ 9,938,052	41%
ROAD AND BRIDGE FUND			
Surveyor	\$ 168,442	\$ 74,829	44%
Highway Administration	390,743	176,309	45%
Highway Engineering	1,069,593	450,284	42%
Highway Maintenance	1,961,065	801,492	41%
Equipment Maintenance/Shop	487,335	278,620	57%
Traffic Operations	209,075	95,420	46%
TOTAL ROAD AND BRIDGE FUND	\$ 4,286,253	\$ 1,876,954	44%
HEALTH AND HUMAN SERVICES			
Veterans Service	\$ 220,212	\$ 92,674	42%
Income Maintenance	3,110,312	1,347,654	43%
Social Services	7,423,133	3,170,800	43%
Public Health Nursing	1,888,620	712,658	38%
Opioid Settlement	-	8,820	0%
TOTAL HEALTH AND HUMAN SERVICES	\$ 12,642,277	\$ 5,332,606	42%
SOLID WASTE FUND			
Score Grant Fund	\$ 61,067	\$ 25,894	42%
HHW Operations	186,746	73,171	39%
TOTAL SOLID WASTE FUND	\$ 247,813	\$ 99,065	40%
LAKE IMPROVEMENT DISTRICT MAINTENANCE			
Lake Improvement District Maintenance	\$ 169,330	\$ 71,855	42%
TOTAL LAKE IMPV DISTRICT MAINT	\$ 169,330	\$ 71,855	42%
TOTAL ALL FUNDS	\$ 41,559,249	\$ 17,318,532	42%

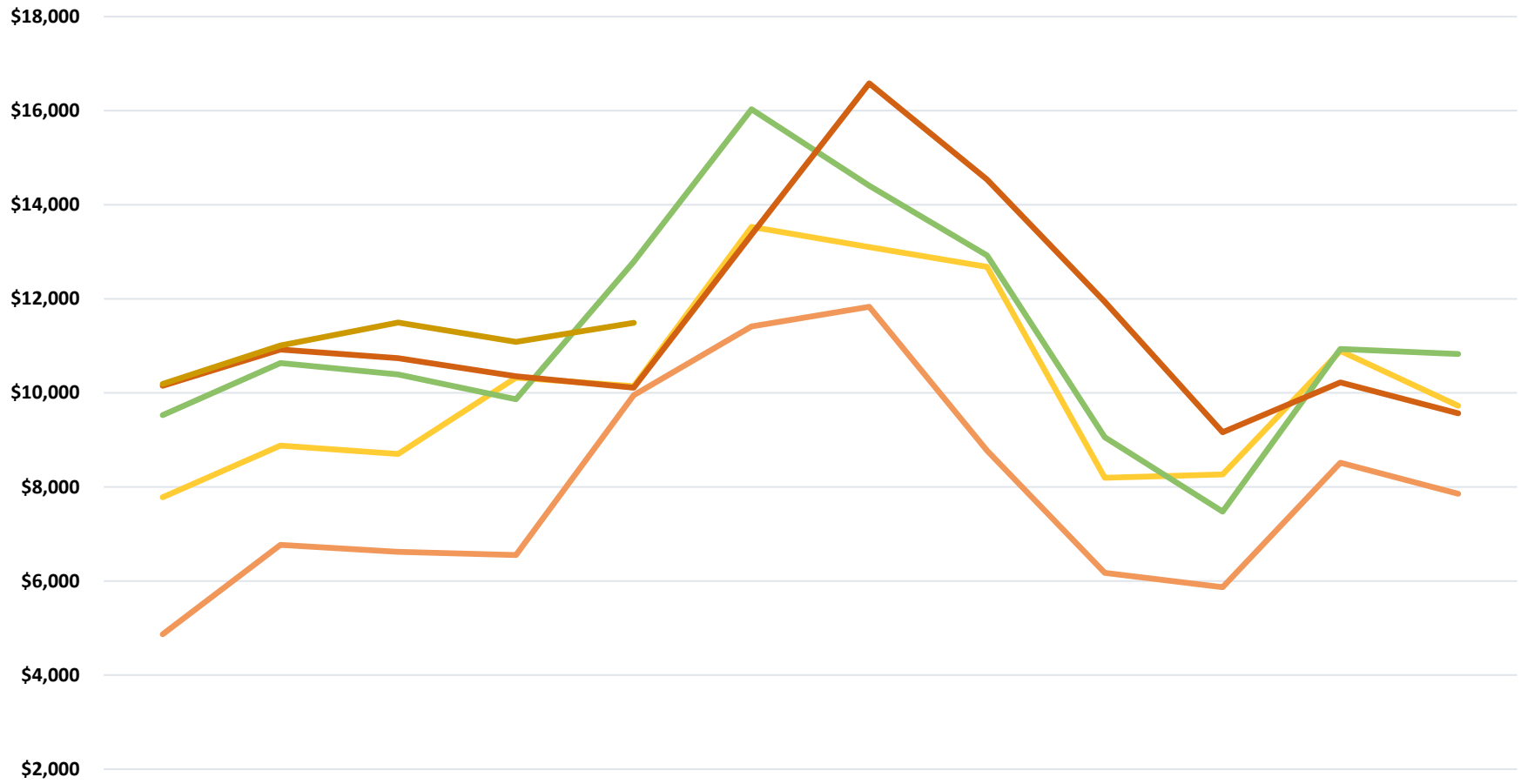
GENERAL FUND BALANCE BY MONTH 2020 - 2024



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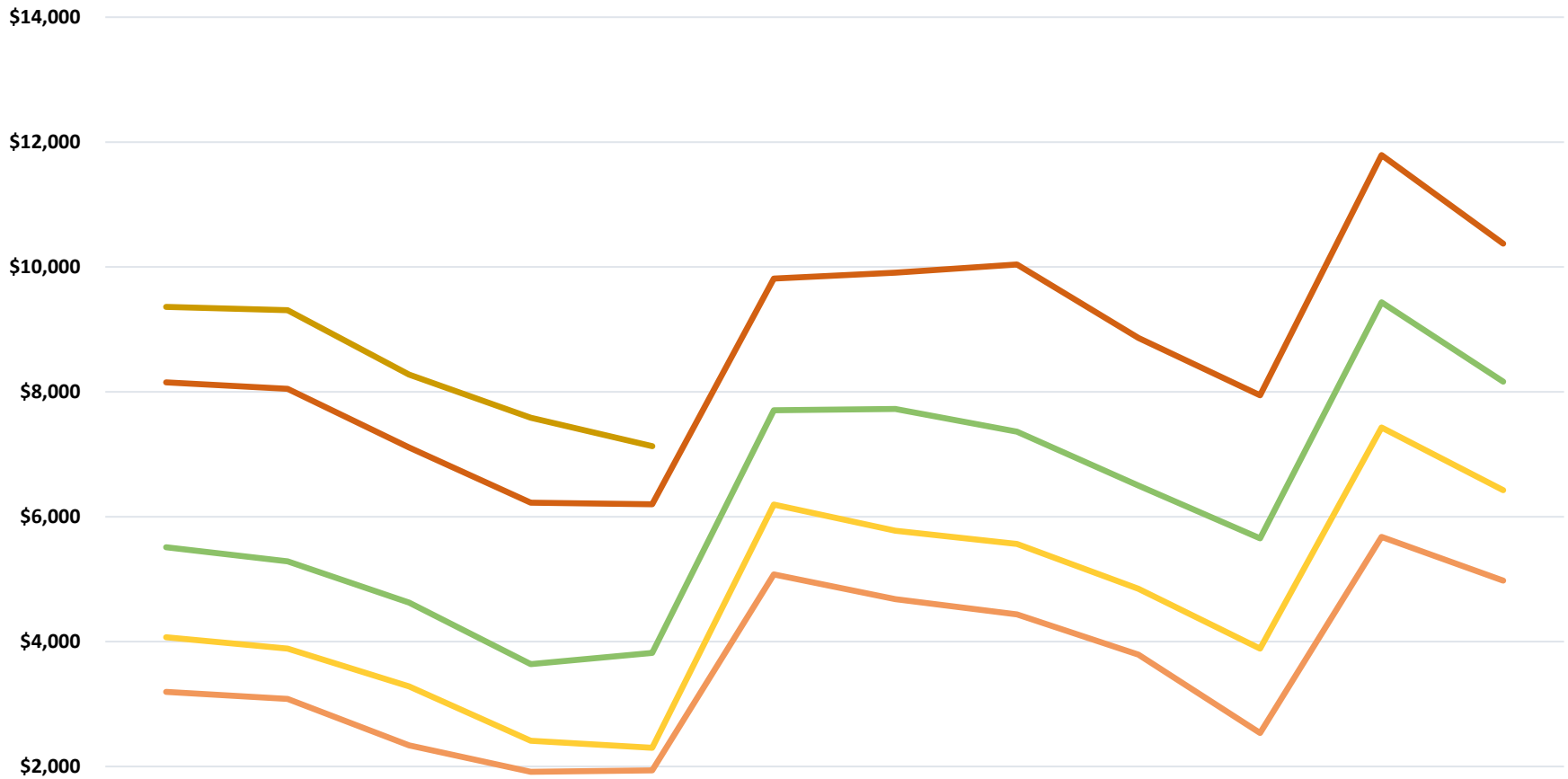
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	\$19,092	\$16,873	\$15,291	\$13,634	\$12,472	\$22,462	\$27,108	\$23,919	\$22,522	\$20,619	\$27,698	\$25,101
2021	\$21,774	\$20,019	\$18,660	\$17,164	\$15,767	\$32,710	\$29,891	\$28,791	\$27,296	\$26,067	\$35,360	\$32,704
2022	\$31,823	\$30,169	\$28,401	\$26,522	\$25,144	\$42,821	\$40,066	\$38,629	\$36,901	\$34,966	\$44,667	\$41,343
2023	\$39,545	\$36,157	\$33,205	\$30,535	\$28,566	\$40,874	\$38,871	\$37,426	\$36,201	\$33,879	\$43,300	\$40,988
2024	\$37,178	\$34,237	\$30,936	\$29,025	\$26,248							

ROAD & BRIDGE FUND BALANCE BY MONTH 2020 - 2024



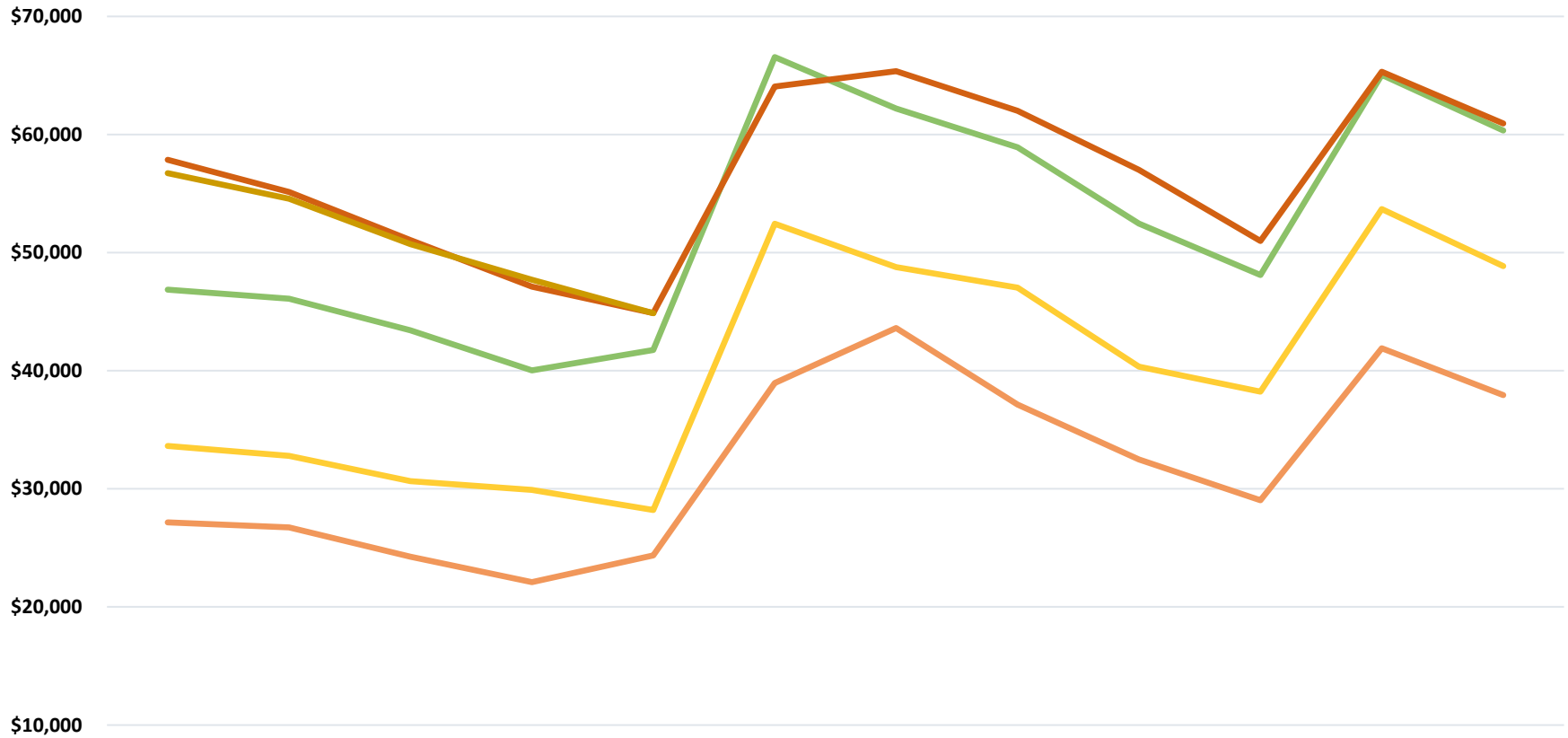
\$-	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	\$4,869	\$6,770	\$6,620	\$6,554	\$9,950	\$11,412	\$11,832	\$8,774	\$6,173	\$5,868	\$8,514	\$7,856
2021	\$7,783	\$8,879	\$8,703	\$10,323	\$10,144	\$13,532	\$13,100	\$12,679	\$8,196	\$8,267	\$10,892	\$9,726
2022	\$9,528	\$10,634	\$10,392	\$9,864	\$12,786	\$16,033	\$14,405	\$12,924	\$9,058	\$7,477	\$10,935	\$10,828
2023	\$10,151	\$10,922	\$10,739	\$10,353	\$10,111	\$13,364	\$16,583	\$14,537	\$11,938	\$9,164	\$10,223	\$9,565
2024	\$10,193	\$11,009	\$11,497	\$11,085	\$11,491							

HEALTH & HUMAN SERVICES FUND BALANCE BY MONTH 2020 - 2024



\$-	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2020	\$3,195	\$3,082	\$2,338	\$1,917	\$1,938	\$5,075	\$4,679	\$4,437	\$3,792	\$2,537	\$5,679	\$4,977
2021	\$4,071	\$3,887	\$3,283	\$2,413	\$2,300	\$6,194	\$5,776	\$5,565	\$4,846	\$3,888	\$7,431	\$6,425
2022	\$5,512	\$5,286	\$4,624	\$3,640	\$3,818	\$7,706	\$7,727	\$7,362	\$6,499	\$5,653	\$9,435	\$8,163
2023	\$8,152	\$8,049	\$7,110	\$6,226	\$6,201	\$9,814	\$9,908	\$10,040	\$8,864	\$7,944	\$11,792	\$10,374
2024	\$9,361	\$9,308	\$8,276	\$7,585	\$7,131							

REVENUE, ROAD & BRIDGE AND HHS COMBINED FUND BALANCE BY MONTH 2020 - 2024

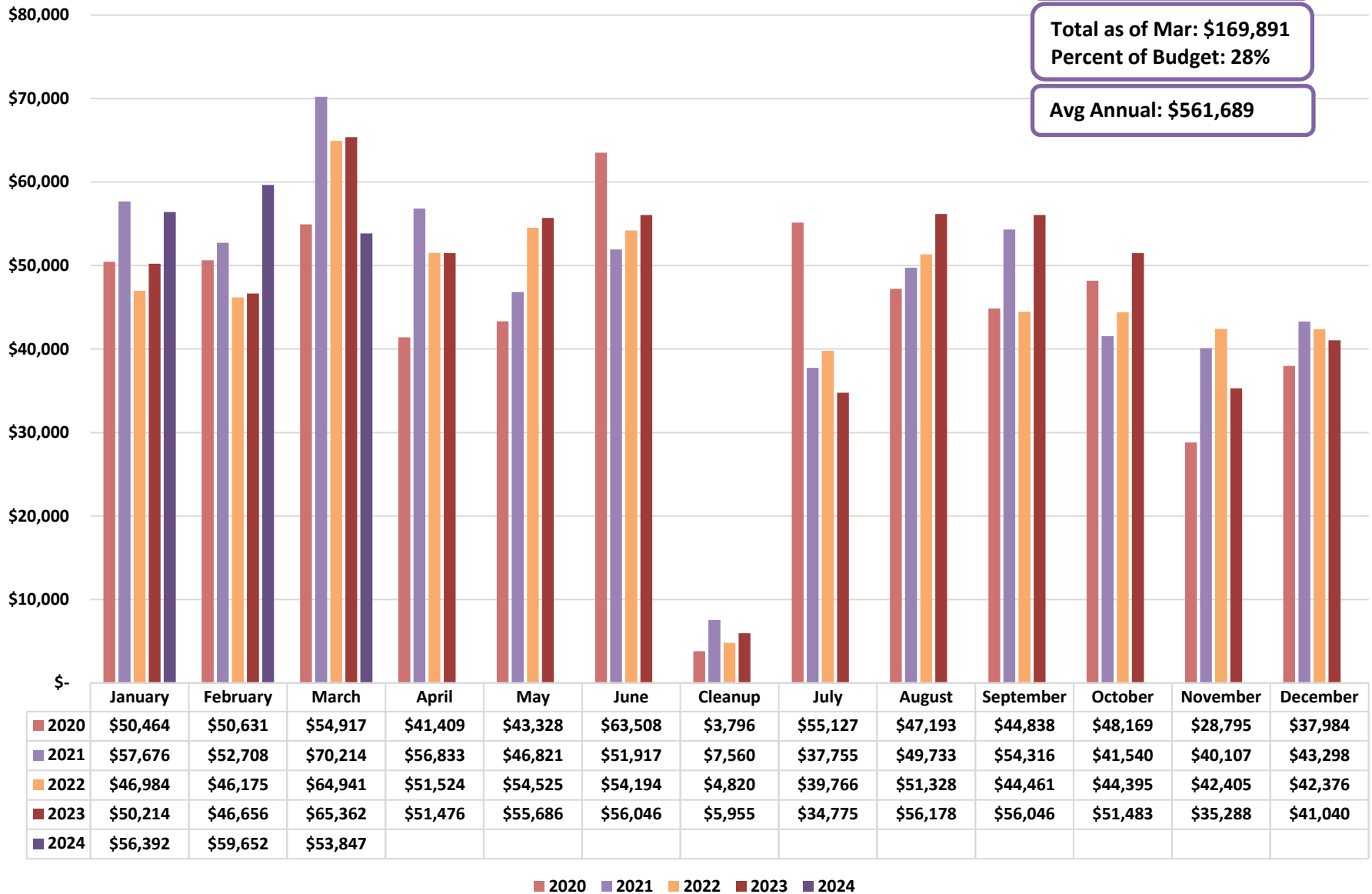


March 2024 Wheelage Tax 25% of Year Complete

2024 Budget: \$600,000

Total as of Mar: \$169,891
Percent of Budget: 28%

Avg Annual: \$561,689

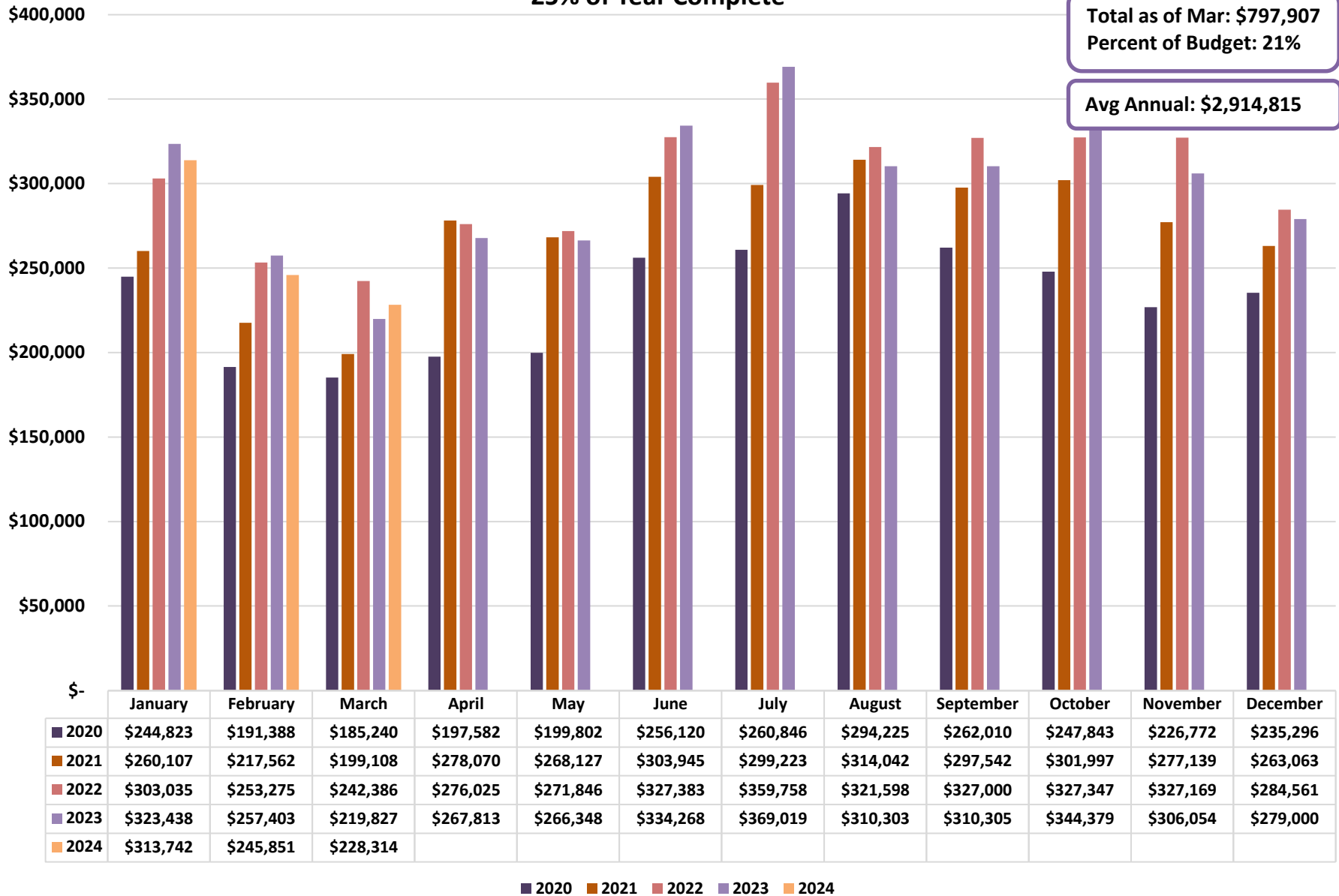


March 2024 Sales Tax 25% of Year Complete

2024 Budget: \$3,700,000

Total as of Mar: \$797,907
Percent of Budget: 21%

Avg Annual: \$2,914,815



2024 Capital Improvement Plan Budget to Actual As of May 31, 2024					
ADMINISTRATION					
Description	Project #	Source	Budget	Actual	Remaining
Office Remodel - Veteran's Services	ADM-0198	CARRYOVER	10,000	-	10,000
Laser Measuring Tools (Assessor)	2023 ADD	CARRYOVER	1,567	(1,567)	-
Total Carryover from 2023			11,567	(1,567)	10,000
Community Engagement	ADM-0419	2024 CIP BUDGET	25,000	(25,000)	-
Total 2024 CIP Budget			25,000	(25,000)	-
Total			\$ 36,567	\$ (26,567)	\$ 10,000
AUDITOR-TREASURER & ELECTIONS					
Description	Project #	Source	Budget	Actual	Remaining
Election Equipment Replacement Fund	AUD-0137	CARRYOVER	90,911	-	90,911
Election Results - Storage Media	AUD-0139	CARRYOVER	4,500	-	4,500
Total Carryover from 2023			95,411	-	95,411
Election Equipment Replacement Fund	AUD-0137	2024 CIP BUDGET	59,000	-	59,000
Election Results - Storage Media	AUD-0139	2024 CIP BUDGET	4,500	-	4,500
Safe	AUD-0418	2024 CIP BUDGET	2,000	(1,750)	250
Total 2024 CIP Budget			65,500	(1,750)	63,750
Grand Total			\$ 160,911	\$ (1,750)	\$ 159,161
FACILITY MAINTENANCE					
Description	Project #	Source	Budget	Actual	Remaining
Repair Courthouse lots	MNT-0055	CARRYOVER	5,000	-	5,000
Better Hallway Signage on 3rd floor	MNT-0219	CARRYOVER	1,000	-	1,000
Fencing and Parking Gate at PSC	MNT-0267	CARRYOVER	47,213	(6,900)	40,313
Ceiling Tile Rplcmnt Overage (ARPA-0062)	2023 ADD	CARRYOVER	31,720	(31,720)	-
Total Carryover from 2023			84,933	(38,620)	46,313
Parking lot repairs at PSC	MNT-0054	2024 CIP BUDGET	20,000	-	20,000
Replace carpet in public hallways at Gov't Center (1989 side)	MNT-0063	2024 CIP BUDGET	60,000	-	60,000
Main lift for PSC	MNT-0071	2024 CIP BUDGET	18,000	-	18,000
Replace exterior doors at NBHHS	MNT-0076	2024 CIP BUDGET	10,000	-	10,000
Repair/Replace retaining wall around paring lot at Gov't Center	MNT-0186	2024 CIP BUDGET	250,000	-	250,000
Replace Leibert HVAC in data center at Gov't Center	MNT-0187	2024 CIP BUDGET	200,000	-	200,000
Replace alarm system in Gov't Center (1989 side & DES)	MNT-0191	2024 CIP BUDGET	80,000	-	80,000
Replace analog cameras in Courthouse for courthouse security	MNT-0193	2024 CIP BUDGET	30,000	-	30,000
Updates to 3rd floor victim/witness waiting area	MNT-0222	2024 CIP BUDGET	20,000	-	20,000
Office security changes for County Administration	MNT-0393	2024 CIP BUDGET	50,000	(34,510)	15,490
Window blinds for 3rd floor at Courthouse	MNT-0396	2024 CIP BUDGET	3,086	-	3,086
Add fencing and electronic gate to Harris DO	MNT-0414	2024 CIP BUDGET	65,000	-	65,000
Total 2024 CIP Budget			806,086	(34,510)	771,576
Grand Total			\$ 891,019	\$ (73,130)	\$ 817,889

2024 Capital Improvement Plan					
Budget to Actual					
As of May 31, 2024					
SHERIFF'S OFFICE					
Description	Project #	Source	Budget	Actual	Remaining
Insurance Reimbursements (incl Auction Proceeds)	N/A	REVENUE	210,302	(105,460)	104,842
Sheriff's Office Patrol Vehicle Replacements - 6 squads	CCSO-0141	CARRYOVER	12,472	(12,472)	-
Total Carryover from 2023			222,774	(117,932)	104,842
Sheriff's Office Patrol Vehicle Replacements - 6 squads	CCSO-0141	2024 CIP BUDGET	414,670	(339,985)	74,685
NOPTIC NV3 Night Vision	CCSO-0367	2024 CIP BUDGET	8,000	-	8,000
Drone	CCSO-0368	2024 CIP BUDGET	20,075	(20,075)	-
Patrol Suppressors	CCSO-0369	2024 CIP BUDGET	12,750	(12,090)	660
Less Lethal - Pepperball	CCSO-0374	2024 CIP BUDGET	5,172	(5,210)	(38)
SWAT Helmets	CCSO-0379	2024 CIP BUDGET	8,250	(8,250)	-
Ballistic bunker replacements	CCSO-0416	2024 CIP BUDGET	72,000	-	72,000
SWAT rifle place replacement	CCSO-0417	2024 CIP BUDGET	7,700	(7,700)	-
Total 2024 CIP Budget			548,617	(393,310)	155,307
Grand Total			\$ 771,391	\$ (498,770)	\$ 260,149
PARKS/ENVIRONMENTAL					
Description	Project #	Source	Budget	Actual	Remaining
Sunrise Prairie Trail crack fill and fog seal	ENVS-0121	2024 CIP BUDGET	175,000	-	175,000
3/4 ton truck replacement	ENVS-0123	2024 CIP BUDGET	60,000	-	60,000
Swedish Immigrant Regional Trail land acquisition	ENVS-0129	2024 CIP BUDGET	50,000	-	50,000
Checkerboard Park swing replacement	ENVS-0376	2024 CIP BUDGET	16,000	-	16,000
Sunrise Prairie Trail benches	ENVS-0381	2024 CIP BUDGET	25,000	-	25,000
Millermatic 252 wire feed welder	ENVS-0382	2024 CIP BUDGET	5,500	-	5,500
Ki Chi Saga shelter picnic tables	ENVS-0383	2024 CIP BUDGET	10,000	-	10,000
Trash and recycling containers for park shelters	ENVS-0384	2024 CIP BUDGET	20,000	(19,822)	178
Total 2024 CIP Budget			\$ 361,500	\$ (19,822)	\$ 341,678
PUBLIC WORKS					
Description	Project #	Source	Budget	Actual	Remaining
Auction Proceeds	N/A	REVENUE	84,350	(5,043)	79,307
Hydrant Replacement	N/A	CARRYOVER	10,073	-	10,073
1-Ton Work Truck	PWKS-0168	CARRYOVER	60,000	-	60,000
1-Ton Tipper Truck	PWKS-0206	CARRYOVER	76,563	-	76,563
Tandem Snow Plow Truck	PWKS-0171	2023 CIP BUDGET	170,000	-	170,000
Tandem Snow Plow Truck	PWKS-0172	2023 CIP BUDGET	170,000	-	170,000
1-ton Work Truck	PWKS-0209	2023 CIP BUDGET	80,000	(76,335)	3,665
Fuel Island Repairs	PWKS-0233	2023 CIP BUDGET	27,270	-	27,270
Total Carryover from 2023			678,256	(81,378)	596,878
1-ton Work Truck	PWKS-0167	2024 CIP BUDGET	75,000	-	75,000
Traffic Counters	PWKS-0400	2024 CIP BUDGET	20,000	-	20,000
Thermoplastic Heaters	PWKS-0401	2024 CIP BUDGET	10,000	(9,000)	1,000
938M Wheel Loader	PWKS-0402	2024 CIP BUDGET	300,000	-	300,000
Snowblower for Loader	PWKS-0403	2024 CIP BUDGET	65,000	(62,500)	2,500
Vehicle Lift	PWKS-0404	2024 CIP BUDGET	30,000	-	30,000
272D Skid Steer	PWKS-0405	2024 CIP BUDGET	85,000	(83,225)	1,775
299D Skid Steer	PWKS-0406	2024 CIP BUDGET	111,000	(111,000)	-
Chainsaws	PWKS-0407	2024 CIP BUDGET	8,000	(2,916)	5,084
Weedwhips	PWKS-0408	2024 CIP BUDGET	6,500	(10,350)	(3,850)
1-ton Work Truck	PWKS-0409	2024 CIP BUDGET	100,000	-	100,000
Crash Attenuator Trailers	PWKS-0410	2024 CIP BUDGET	65,000	(62,900)	2,100
Additional CIP funding for Approved Equipment	PWKS-0411	2024 CIP BUDGET	30,000	(1,768)	28,232
Total 2023 CIP Budget			905,500	(343,659)	561,841
Grand Total			\$ 1,583,756	\$ (425,037)	\$ 1,158,719

2024 Capital Improvement Plan Budget to Actual As of May 31, 2024					
TECHNOLOGY					
Description	Project #	Source	Budget	Actual	Remaining
ARMER Testing Equipment	N/A	CARRYOVER	37,800	-	37,800
Relocate the Wyoming Emergency Paging Tower	ENTS-083	CARRYOVER	100,000	-	100,000
MCC 7500E Laptop Consoles (2)	ENTS-0088	CARRYOVER	165,000	(78,156)	86,844
Replace network cores at ECC, No parts available	ENTS-0099	CARRYOVER	20,970	(20,970)	-
Replace network switches that support end user devices at the ECC / 911 due to core replacement	ENTS-0103	CARRYOVER	60,000	(6,646)	53,354
Total Carryover from 2023			383,770	(105,772)	277,998
Replace primary UPS units #1 and #2 in Courthouse Data Center, Courthouse 2nd floor data room, and North Branch Data Center due to age and unavailability of replacement parts (added ENTS-0372 and ENTS-0395 in April 2024)	ENTS-0371	2024 CIP BUDGET	197,200	(33,113)	164,087
2024 Small Equipment Replacement	ENTS-0385	2024 CIP BUDGET	255,200	(152,050)	103,150
Cyber Security - Policies	ENTS-0390	2024 CIP BUDGET	50,000	-	50,000
2024 Small Equipment New Requests	ENTS-0391	2024 CIP BUDGET	36,900	(14,586)	22,314
Seim Tool - help us detect,prevent and resolve cybersecurity incidents along with centralizing server logs, firewall logs etc.	ENTS-0397	2024 CIP BUDGET	30,000	-	30,000
6 Cradlepoint modems for squad cars to utilize axon Fleet 3 camera systems	ENTS-0415	2024 CIP BUDGET	18,500	(17,232)	1,268
IT Equipment for Probation new hires	2024 ADD	2024 CIP BUDGET	3,221	(3,221)	-
Total 2024 CIP Budget			591,021	(220,202)	370,819
Grand Total			\$ 974,791	\$ (325,974)	\$ 648,817
HHS					
Description	Project #	Source	Budget	Actual	Remaining
Child Protection interview/visitation rooms	HHS-0195	CARRYOVER	40,000	(29,670)	10,330
HHS Interview Rooms	HHS-0196	CARRYOVER	40,000	-	40,000
Total			\$ 80,000	\$ (29,670)	\$ 50,330
EMERGENCY MANAGEMENT					
Description	Project #	Source	Budget	Actual	Remaining
EOC replacement chairs	EMGT-0386	2024 CIP BUDGET	9,295	(9,253)	42
Total			\$ 9,295	\$ (9,253)	\$ 42
UNALLOCATED					
Description		Source	Budget	Actual	Remaining
2024 Unallocated CIP Funds		CARRYOVER	60,122		
IT Equipment for Probation new hires	12/20/23 Board Mtg	TO TECHNOLOGY	(3,221)		
Total			\$ 56,901	\$ -	\$ 56,901
ARMER			\$ 328,580		\$ 328,580
TOTAL ALL DEPARTMENTS			\$ 5,254,711	\$ (1,409,973)	\$ 3,950,198

ARPA Budget to Actual As of May 31, 2024						
ADMINISTRATION						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
ARPA-0335 ADM	Broadband	1,666,986	(1,317,986)	\$ (349,000)	6/11/2024	-
2023 ADD	Administration Fee/Unallocated	426,034	-	-		426,034
2023 ADD	Management Training - 2024	10,000	-	(10,000)	12/31/2024	-
2023 ADD	Legal Counsel	30,000	-	(30,000)	As Needed	-
2024 ADD	ICS - Capital Building Planning Prof Svcs	23,005	-	(23,005)	Invoice Pending	-
		\$ 2,156,025	\$ (1,317,986)	\$ (412,005)		\$ 426,034
ATTORNEY						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
ARPA-0340 ATT	County Attorney - FT Media Services Tech	108,018	(49,154)	\$ (58,864)	Under Contract	-
2023 ADD	LENS Update	40,600	-	(40,600)		-
		\$ 148,618	\$ (49,154)	\$ (99,464)		\$ -
AUDITOR-TREASURER						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
ARPA-0337 AUD	Tyler Tax/CAMA Software	\$ 250,000	\$ (153,690)	\$ (96,310)	Under Contract	\$ -
ARPA-0347 AUD	Single Use Audit 2023 - ARPA Funds	30,000	-	(30,000)	12/31/2024	-
		\$ 280,000	\$ (153,690)	\$ (126,310)		\$ -
EMERGENCY MANAGEMENT						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
ARPA-0342 EMGT	Emergency Management - COOP Update	\$ 60,000	\$ (10,550)	\$ (49,450)		\$ -
ENTERPRISE SERVICES						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
ARPA-0334 ENTS	*ARPA ARMER* ARMER Infrastructure Replacement	1,966,546	(489,172)	(1,477,374)	Ongoing	-
ARPA-0392 ENTS	Wi-Fi in County Parks	60,000	-	(60,000)	Planning Stages	-
ARPA-0394 ENTS	Replace Camera Security System	100,000	-	(100,000)	8/31/2024	-
2024 ADD	Additional Cloud SharePoint Storage	35,800	(17,900)	(17,900)	Pending Discussion	-
2024 ADD	*ARPA ARMER* Radios (2) - Stacy squads	12,221	-	(12,221)	8/31/2024	-
2024 ADD	*ARPA ARMER* Radios (35) - Public Works	99,649	-	(99,649)	8/31/2024	-
2024 ADD	VPN Service - Sheriff Squads	26,000	(6,000)	(20,000)	12/31/2024	-
		\$ 2,300,216	\$ (513,072)	\$ (1,787,144)		\$ -

ARPA Budget to Actual As of May 31, 2024						
ENVIRONMENTAL SERVICES						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
ARPA-0240 ENVS	Chisago County Mountain Bike Course (add'l \$109,500 allocated on 04/12/23)	167,355	(164,802)	(2,553)		-
ARPA-0304 ENVS	Ki Chi Saga Park Municipal Building (add'l \$30,000 allocated on 04/12/23, add'l \$5,605 allocated on 8/9/23, add'l \$17,145 allocated on 4/17/24)	202,750	(131,150)	(71,600)		-
ARPA-0305 ENVS	Water Resources Grant Match	250,000	(64,779)	(185,221)		-
ARPA-0307 ENVS	Lower St. Croix Watershed Planning	121,200	(5,063)	(116,137)		-
	Land Acquisition & Appraisal - Swedish					
2023 ADD	Immigrant Trail Connection to Center City	25,513	(3,522)	(21,991)		-
2023 ADD	Ki Chi Saga Septic System	21,000	(2,196)	(18,804)		-
	Sunrise Prairie Regional Trail - seeding and fertilizing (not included in original bid)	70,000	(58,975)	(11,025)		-
2023 ADD	Planning Code Review	14,000	-	(14,000)		-
2023 ADD	HHW Cold Storage	281,000	-	(281,000)		-
		\$ 1,152,818	\$ (430,487)	\$ (722,331)		\$ -
LID						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
2024 ADD	Channel and Weir Project	\$ 175,000	\$ -	\$ (175,000)		\$ -
MAINTENANCE						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
2023 ADD	Concrete Repairs	54,300	(3,300)	(51,000)	9/30/2024	-
		\$ 54,300	\$ (3,300)	\$ (51,000)		\$ -
PUBLIC WORKS						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
2024 ADD	Fuel Tank Removal - Rush City Shop	\$ 6,375	\$ -	\$ (6,375)	Invoice Pending	\$ -
SHERIFF'S OFFICE						
Project #	Description	Budget	Actual	Allocated	Status	Amount Remaining
2023 ADD	Recruitment Program	\$ 55,000	\$ (30,500)	\$ (24,500)	12/31/2024	-
2023 ADD	School Safety	40,000	-	(40,000)	Fall 2024	-
2024 ADD	Stacy Squads (2)	170,856	(114,025)	(56,831)	8/31/2024	-
2024 ADD	TZD Squad & Accessories	97,500	-	(97,500)	Pending Grant Award	-
		\$ 363,356	\$ (144,525)	\$ (218,831)		\$ -
COMPLETED PROJECTS						
Project #	Description	Budget	Actual	Allocated		Amount Remaining
		\$ 4,293,099	\$ (4,293,099)			\$ -
	TOTALS	\$ 10,989,807	\$ (6,915,863)	\$ (3,641,535)		\$ 426,034

Current Job Vacancies

June 12th, 2024, Budget and Finance/Workshop

TAB II

Title	Notes:
Financial Worker – Part Time	Replacement – long-term ON HOLD
Case Aide/Front Desk HHS	Replacement – long-term ON HOLD
MCH Nurse 0.8 Public Health	Replacement – ON HOLD
MCH Nurse 0.8 Public Health	Replacement – ON HOLD
Contracted Workforce Analyst	NEW Grant Funded (unknown status)
MCH Nurse 1.0 Public Health	Replacement – Reposted, declined offers; ON HOLD
Community Health Services Lead (contract)	Replacement – reposted multiple times; ON HOLD
Community Health Worker	NEW under COVID-19 Vaccine Grant – posted 8/30/2023 – ON HOLD
MCH Nurse Team Lead – Public Health	Replacement – ON HOLD
MCH/Family Home Visiting Nurse – Public Health	Replacement – ON HOLD
Social Worker/Case Manager – CPS	2 Vacancies – posted until May 7, 2024/pending
Public Health Planner	1 new position & 1 replacement – filled June/July 2024
Dispatcher	2 FT Vacancies as of March/April 2024 – test/interviews in April
Patrol	1 Vacancy – 2 retirements summer 2024 – reposted June/July
CSO	1 Vacancy – post in summer 2024
Assistant County Attorney I	1 Vacancy – job posted until filled
Corrections Officer	1 Vacancy – interviews in June
Public Health Supervisor	Replacement - 1 vacancy – reposted until May 16, 2024/pending
Public Health Nurse FT/PT	Job Posting closed April 7, 2024; Interviewing/Pending
Parks and Grounds Maintenance Supervisor	NEW position – closes June 11, 2024
Financial Eligibility Worker	1 vacancy – filled in June 2024
Deputy Assessor	1 vacancy – interviewing/pending
Building Inspector	1 vacancy – filled in June 2024
AIS Specialist – Lead Watercraft Inspector	1 vacancy – posted until June 19, 2024

The ON HOLD vacancies are undergoing assessment and revisions will be made to duties/job descriptions that better suit the department, etc.

County Vehicle Program

June 12th, 2024

The County uses County-owned vehicles to accomplish the work required. Below are the total number of vehicles per department (excluding squad cars, heavy equipment, etc.):

2024 (May 2024)			
Department	# of Lease Vehicles	# of Owned Vehicles	Total Vehicles
Health & Human Services	4	0	4
General Pool	2	0	2
Facilities/Maintenance	2	0	2
Environmental Services	4	7	11
Probation	2	0	2
Enterprise Services	2	0	2
Assessor	2	0	2
Sheriff's Office	17	1	18
Public Works	19	14	32
TOTAL	58	22	80

The County began the Enterprise Fleet Management program in 2013, with the fleet being leased rather than owned (however the County does own some other vehicles). The lease program has guaranteed the County's vehicles are newer, safer, cohesive and more fuel efficient.

The Enterprise Fleet Management Program allows Chisago County's to monitor vehicle maintenance, fuel usage, and overall vehicle utilization to ensure the best use of each vehicle in the fleet using an online dashboard.

Chisago County currently has 3 Enterprise Fleet Accounts: Fleet, Sheriff's Office, and Public Works. Each account is administrated by the department (Fleet is administered by County Administration).

Currently, the County leases the following vehicles from Enterprise (+ Maintenance Cost):

Department	# of Vehicles	Monthly Cost	Yearly Cost
Health & Human Services	4	\$2,128.35	\$25,540.20
General Pool	2	\$578.19	\$6,938.28
Facilities/Maintenance	2	\$919.59	\$11,035.08
Environmental Services	4	\$1,530.49	\$18,365.88
Probation	2	\$780.99	\$9,371.88
Enterprise Services	2	\$863.78	\$10,365.36
Assessor	2	\$727.20	\$8,726.40
Sheriff's Office	17	\$7,080.36	\$84,964.32
Public Works	19	\$10,733.12	\$128,797.44
TOTAL ****5/3/2024 Invoice	58	\$25,342.07	\$304,104.84
• 1 Additional Vehicle for Environmental Services in 2024			
AVERAGE - \$469.30 per vehicle per month Total Maintenance Cost - \$1,550.36 (April 2024)			

Total Enterprise Fleet Services Costs

Year	Total Amount Spent
2021	\$314,341.74
2022	\$298,726.76
2023	\$348,879.02
YTD 2024	\$151,774.94

Total County Mileage Reimbursement Amounts

Year	Amount	Set Amount
2021	\$43,512.87	\$.56/\$.35
2022	\$58,427.95	\$.56/\$.35
2023	\$73,904.04	\$.625/\$.35
2024 YTD 5/15/24	\$24,521.29	\$.67/\$.35

Total County Fuel Costs (WEX Fuel Cards)

The County uses the WEX Fuel Fleet cards for fuel purchases in County lease vehicles. WEX fuel cards eliminate the busywork and hassle of tracking fuel expenses, requires all drivers to have PINs, which act like a security checkpoint and automatically tracks all fuel accounting, so there are no lost receipts.

Year	Total Amount Spent
2021	\$132,423.17
2022	\$83,295.78
2023	\$68,805.55
YTD 2024	\$12,196.45 (through April)

Enterprise Fleet Maintenance Program:

The Full Maintenance Program covers all repairs on the vehicle up until the contract mileage of the lease, at which point it can either be extended, or switched to Maintenance Management (pass through program). The only things not covered is maintenance which is the result of abuse, neglect, or a collision. The program

covers oil changes, tire rotations, etc. Currently 0 brakes and 0 tires are covered.

The Maintenance Program can be cancelled at any time. However, because so little maintenance is needed on vehicles in their first 1-2 years, it is not recommended.

Taxes and Fees:

Being a government entity, Chisago County is tax exempt on most things, including maintenance, fuel, registration, etc. However, in the state of MN, governments are not tax exempt on the vehicle purchase/lease unless it is used in a pursuit capacity and has lights, sirens, and LE graphics (Squad Cars are tax-exempt). The County fleet does not have any pursuit vehicles, so all new purchases will be taxed at the standard rate. It is worth noting though, that because the vehicles are leased, you are entitled to a tax credit once the vehicle is sold. All these costs are amortized across the term of the lease.

For example, if you acquire a \$30K vehicle you pay taxes on the full amount. But if years later we sell that vehicle for \$15K, you get a credit back for half of the tax you paid up front. If we sold for \$10K you'd get a third of your taxes back. Essentially you are credited the tax rate on the "unused portion of the lease".

The other fees from Enterprise are listed below:

Courtesy Delivery: This is charged by the delivering dealer to unwrap, inspect, and prep vehicle for final delivery to Chisago. This varies between \$200-\$600 and Enterprise selects the closest dealer to you with the lowest fee available.

Service Charge: This \$300 is charged by Enterprise once the lease is terminated, whether its sold or you purchase it and take ownership of title. This goes towards the license and title work required to settle a lease and transfer title (to either new buyer or to you).

Sales Fee: When we sell vehicles for you, we sometimes assess fees relating to the expense of selling the vehicle. If transportation is required, we charge \$250 for that. And if graphics/logos need to be removed before sale, we charge an additional \$250 for that. Sales fee would be a max of \$500 combined, depending on the specific vehicle and what is needed to sell the vehicle.

Interim Interest: Enterprise is billed for our vehicle orders once they are produced and shipped. Because the County doesn't start making payments until the vehicle is delivered, we asses interim interest for the time between when Enterprise is billed for the vehicle and when you receive it. This varies between each vehicle dependent on the total cost and time it takes for vehicle to be delivered.

Attachment(s):

- **5/3/2024 – Enterprise Fleet Invoice Summary**

CHISAGO COUNTY (447564)																	REPLACEMENT				Change in Cost (month)
Vehicle	Customer Vehicle ID	Maint Cost Code	Type	Charge Detail	TOTAL	LEASE	Driver	Year	Make	Model	Series	VIN	Term	Months in Service	Vehicle	Lease	Maint.	TOTAL			
23SKW	HHS	HHS	Base Lease	Lease Charge (Full Month): Rent	1036.66	960.06	Veterans Van	2019	Ford	Transit-350	XL w/Sliding Pass-Side Cargo Door High Roof HD Ext. Passenger Van 147.6 in. WB DRW	1FBVU4XMRKKA95072	60	59							
22SSN9	HHS	HHS	Base Lease	Lease Charge (Full Month): Rent	465.20	460.20		2019	Toyota	Sienna	LE 8 Passenger 4dr Front-Wheel Drive Passenger Van	5TDKZ3DC5K5966865	72	68							
22STCJ	HHS	HHS	Base Lease	Lease Charge (Full Month): Rent	287.53	283.53		2018	Chevrolet	Malibu	LS w/1FL 4dr Sedan	1G1ZC5ST3JF272276	72	69	25 Equinox	\$343.65	\$57.10	\$400.75	\$113.22		
23CSRT	HHS	HHS	Base Lease	Lease Charge (Full Month): Rent	338.96	298.59		2020	Chevrolet	Malibu	LS w/1FL 4dr Sedan	1G1ZC5ST3JF096429	60	49					\$166.24		
22STC2	General Pool	General Pool	Base Lease	Lease Charge (Full Month): Rent	286.61	281.61		2018	Chevrolet	Malibu	LS w/1FL 4dr Sedan	1G1ZC5ST1JF269537	72	69	25 Equinox	\$395.75	\$57.10	\$452.85			
22STCM	General Pool	General Pool	Base Lease	Lease Charge (Full Month): Rent	291.58	286.58		2018	Chevrolet	Malibu	LS w/1FL 4dr Sedan	1G1ZC5ST3JF284617	72	68	25 Equinox	\$381.69	\$57.10	\$438.79	\$147.21		
22SNNL	FM	FM	Base Lease	Lease Charge (Full Month): Rent	377.59	372.59		2019	Ford	F-250	XL 4x4 SD Regular Cab 8 ft. box 142 in. WB SRW	1FTBF2B62KEC68977	72	68	25 Equinox	\$570.74	\$59.79	\$630.53	\$252.94		
23BFRF	FM	FM	Base Lease	Lease Charge (Full Month): Rent	542.00	502.84		2020	Ford	F-250	XL 4x4 SD Regular Cab 8 ft. box 142 in. WB SRW	1FTBF2B69LEC47139	60	52							
22SSP6	ESD	ESD	Base Lease	Lease Charge (Full Month): Rent	281.98	276.98		2018	Ford	F-150	XL 4x4 Regular Cab Styleside 6.5 ft. box 122 in. WB	1FTMF1EB8KF37025	72	67	25 Equinox	\$355.99	\$57.10	\$413.09	\$131.11		
23SK8S	ESD	ESD	Base Lease	Lease Charge (Full Month): Rent	456.12	332.05		2019	Ford	F-150	XL 4x4 SuperCab Styleside 6.5 ft. box 145 in. WB	1FTEX1EB8KKD98275	60	59	25 Equinox	\$348.03	\$57.10	\$405.13			
23CS6W	ESD	ESD	Base Lease	Lease Charge (Full Month): Rent	435.50	382.23		2020	Chevrolet	Equinox	LS w/1FL All-Wheel Drive	2GNAXSEVL6202929	60	52	25 Equinox	\$398.72	\$57.10	\$455.82	\$20.32		
278BNG	ESD	ESD	Base Lease	Lease Charge (Full Month): Rent	356.89	299.79		2024	Chevrolet	Equinox	LS w/1FL 4dr All-Wheel Drive	3GNAXSEGRL182133	60	7							
23HFJC	Probation	Probation	Base Lease	Lease Charge (Full Month): Rent	447.05	418.28		2020	Chevrolet	Equinox	LS w/1FL All-Wheel Drive	3GNAXSEVL6S20527	60	51							
278BNR	Probation	Probation	Base Lease	Lease Charge (Full Month): Rent	333.94	276.84		2024	Chevrolet	Equinox	LS w/1FL 4dr All-Wheel Drive	3GNAXSEGRLL182213	60	7							
23NXV8	MICS	MICS	Base Lease	Lease Charge (Full Month): Rent	525.17	486.01		2021	Ford	F-250	XL 4x4 SD Super Cab 6.75 ft. box 148 in. WB SRW	1FT7X2B6XMEC39152	60	39							
278BNJ	MICS	MICS	Base Lease	Lease Charge (Full Month): Rent	338.61	281.51		2024	Chevrolet	Equinox	LS w/1FL 4dr All-Wheel Drive	3GNAXSEGRL182174	60	7							
278BNH	Assessor	Assessor	Base Lease	Lease Charge (Full Month): Rent	395.85	338.75		2024	Chevrolet	Equinox	LS w/1FL 4dr All-Wheel Drive	3GNAXSEGRL182149	60	7							
278BNM	Assessor	Assessor	Base Lease	Lease Charge (Full Month): Rent	331.35	274.25		2024	Chevrolet	Equinox	LS w/1FL 4dr All-Wheel Drive	3GNAXSEGRL182195	60	6							
MONTHLY					7528.59	6811.69															
YEARLY					90343.08	81740.28															
																	New Vehicles for 24				
																	Assessor (x4)				
																	ESD				

CHISAGO COUNTY SHERIFF (450272)																			
Vehicle	Customer Vehicle ID	Maint Cost Code	Type	Charge Detail	TOTAL	LEASE	Driver	Year	Make	Model	Series	VIN	Term	Months in Service					
2378BV			Base Lease	Lease Charge (Full Month): Rent	266.10	236.93	Transport Van	2019	Dodge	Grand Caravan	SE Front-Wheel-Drive Passenger Van	2C4RDGBG2KR796355	60	55					
23BDHW			Base Lease	Lease Charge (Full Month): Rent	235.94	230.94	Pat LeVasseur	2020	Jeep	Grand Cherokee	Laredo 4dr 4x4	1C4RJFAG2LC15773	60	52					
23BDJC			Base Lease	Lease Charge (Full Month): Rent	370.65	365.73	Derek Ankian	2020	Dodge	Durango	SXT 4dr All-Wheel Drive	1C4RDJAG2LC15170	60	51					
23GZPV			Base Lease	Lease Charge (Full Month): Rent	488.64	427.59	Dan Ackerman	2020	Jeep	Grand Cherokee	Laredo 4dr 4x4	1C4RJFAG1LC32561	48	48					
23GZQK			Base Lease	Lease Charge (Full Month): Rent	499.96	438.91	Josh Olds	2020	Jeep	Grand Cherokee	Laredo 4dr 4x4	1C4RJFAG1LC32560	48	48					
23SWTN			Base Lease	Lease Charge (Full Month): Rent	443.51	395.82	Dustin Swenson	2021	Chevrolet	Traverse	LS w/1LS All-Wheel Drive	1GNEVFKV3M1190637	48	36					
23SWTO			Base Lease	Lease Charge (Full Month): Rent	426.59	401.66	Justin Wood	2021	Dodge	Charger	SXT 4dr All-Wheel Drive Sedan	2C3CDXJG6MH57570	48	34					
23SWTT			Base Lease	Lease Charge (Full Month): Rent	219.37	173.60	Brandon Thyen	2021	Dodge	Charger	SXT 4dr All-Wheel Drive Sedan	2C3CDXJG6MH57572	48	35					
23SWTX			Base Lease	Lease Charge (Full Month): Rent	434.06	409.13	Andrew Mahowald	2021	Dodge	Charger	SXT 4dr All-Wheel Drive Sedan	2C3CDXJG6MH57571	48	34					
26WZB8			Base Lease	Lease Charge (Full Month): Rent	248.59	197.55	Unassigned	2023	Chevrolet	Traverse	LS w/1LS All-Wheel Drive	1GNEVFKW5P2227174	48	11					
26WZHK			Base Lease	Lease Charge (Full Month): Rent	539.08	500.21	Unassigned	2023	Chevrolet	Traverse	LS w/1LS All-Wheel Drive	1GNEVFKW5P2227212	60	11					
26B9JT			Base Lease	Lease Charge (Full Month): Rent	593.55	536.69	Scott Sellman	2023	RAM	2500	Tradesman 4x4 Crew Cab 6.3 ft. box 149 in. WB	3C6UR5C3P5559786	60	13					
26B6DX			Base Lease	Lease Charge (Full Month): Rent	469.97	413.51	Ron Istvanovich	2023	RAM	2500	Tradesman 4x4 Crew Cab 6.3 ft. box 149 in. WB	3C6UR5C3P5559787	60	11					
26B8X6			Base Lease	Lease Charge (Full Month): Rent	694.64	642.11	Matt Beckman	2023	RAM	1500	Tradesman 4x4 Crew Cab 144.5 in. WB	1C6SRFGT8PN576411	60	13					
26B8X9			Base Lease	Lease Charge (Full Month): Rent	441.75	494.28	Phil Johnson	2023	RAM	1500	Tradesman 4x4 Crew Cab 144.5 in. WB	1C6SRFGT8PN576412	60	13					
26L4N9			Base Lease	Lease Charge (Full Month): Rent	381.21	381.21	Derek Griggs	2022	RAM	1500 Classic	Tradesman 4x4 Crew Cab 5.6 ft. box 140 in. WB	3C6RR7KT0N3413138	60	16					
27JTN5			Base Lease	Lease Charge (Partial Month): Rent	326.75	326.75	TBD	2024	Jeep	Grand Cherokee	Laredo 4dr 4x4	1C4RJHAG6RC157980	60	1					
MONTHLY					7080.36	6572.62													
YEARLY					84964.32	78871.44													

CHISAGO COUNTY PUBLIC WORKS (470223)																
Vehicle	Customer Vehicle ID	Maint Cost Code	Type	Charge Detail	TOTAL	LEASE	Driver	Year	Make	Model	Series	VIN	Term	Months in Service		
23JKJJ	928	928	Base Lease	Lease Charge (Full Month): Rent	638.03	603.74	Wes Pallo	2020	Ford	F-150	XLT 4x4 SuperCab Styleside 6.5 ft. box 145 in. WB	1FTFX1E58LKD10003	60	49		
23KNZP	929		Base Lease	Lease Charge (Full Month): Rent	757.90	722.46		2020	Chevrolet	Silverado 2500HD	Custom 4x4 Crew Cab 6.75 ft. box 158.9 in. WB	1GCMYF6L7F212816	60	47		
23LJY2	931		Base Lease	Lease Charge (Full Month): Rent	613.62	580.70		2019	RAM	1500 Classic	Tradesman 4x4 Crew Cab 5.6 ft. box 140 in. WB	1C6RR7KT3K5632082	60	46		
23LJW5	930		Base Lease	Lease Charge (Full Month): Rent	622.72	589.80		2019	RAM	1500 Classic	Tradesman 4x4 Crew Cab 5.6 ft. box 140 in. WB	1C6RR7KT4K5631961	60	46		
23MMA29	932		Base Lease	Lease Charge (Full Month): Rent	240.60	210.68	Paul Gibson	2021	Chevrolet	Silverado 1500	Work Truck 4x4 Double Cab 6.6 ft. box 147.4 in. WB	1GCRVYAEH4M211706	60	42		
23MNC3	934		Base Lease	Lease Charge (Full Month): Rent	465.12	430.27		2021	Chevrolet	Silverado 3500HD	Work Truck 4x4 Crew Cab 8 ft. box 172 in. WB SRW	1GCMYF6L7F212833	60	41		
23MPDN	933		Base Lease	Lease Charge (Full Month): Rent	218.83	188.91	David Cherry	2021	Chevrolet	Silverado 1500	Work Truck 4x4 Double Cab 6.6 ft. box 147.4 in. WB	1GCRVYAEH1M211257	60	43		
23MPDP	935	935	Base Lease	Lease Charge (Full Month): Rent	626.00	596.08	Joe Triplett	2021	Chevrolet	Silverado 1500	LT w/1LT 4x4 Crew Cab 5.75 ft. box 147.4 in. WB	1GCMYDE5M210685	60	43		
26B8X0	936		Base Lease	Lease Charge (Full Month): Rent	706.56	706.56	Unassigned	2023	RAM	3500	Tradesman 4x4 Crew Cab 8 ft. box 169.5 in. WB	3C6R3RGJ0PG563484	60	12		
26B946	938		Base Lease	Lease Charge (Full Month): Rent	505.51	505.51	Matthew Campbell	2023	RAM	1500	Tradesman 4x4 Quad Cab 140.5 in. WB	1C6RRFCGP6N610131	60	11		
26B94N	937		Base Lease	Lease Charge (Full Month): Rent	456.04	456.04	Scott Johnson	2023	RAM	1500	Tradesman 4x4 Quad Cab 140.5 in. WB	1C6RRFCGP6N610130	60	11		
26B952	939		Base Lease	Lease Charge (Full Month): Rent	764.34	764.34	Ben Utah	2023	RAM	1500	Tradesman 4x4 Quad Cab 140.5 in. WB	1C6RRFCGP6N610132	60	11		
26B9D8	940		Base Lease	Lease Charge (Full Month): Rent	430.79	430.79	Patriot Blue	2023	RAM	1500	Tradesman 4x4 Quad Cab 140.5 in. WB	1C6RRFCGP6N610133	60	11		
276B6G	941		Base Lease	Lease Charge (Full Month): Rent	684.15	684.15	TBD	2024	RAM	2500	Tradesman 4x4 Crew Cab 8 ft. box 169 in. WB	3C6UR5H3RG151996	60	4		
276BBH	942		Base Lease	Lease Charge (Full Month): Rent	677.05	677.05	TBD	2024	RAM	2500	Tradesman 4x4 Crew Cab 8 ft. box 169 in. WB	3C6UR5H3RG151997	60	4		
276BBL	946		Base Lease	Lease Charge (Full Month): Rent	675.47	675.47	TBD	2024	RAM	2500	Tradesman 4x4 Crew Cab 8 ft. box 169 in. WB	3C6UR5H3RG151998	60	3		
2780ET	944		Base Lease	Lease Charge (Full Month): Rent	584.03	584.03	Ben Hobert	2024	RAM	1500	Big Horn/Lone Star 4x4 Quad Cab 140.5 in. WB	1C6RRFBG7RN188534	60	4		
27806V	945		Base Lease	Lease Charge (Full Month): Rent	528.91	528.91	Jake Boehmer	2024	RAM	1500	Big Horn/Lone Star 4x4 Quad Cab 140.5 in. WB	1C6RRFBG7RN188535	60	4		
278074	943		Base Lease	Lease Charge (Full Month): Rent	537.45	537.45	Tom Cahill	2024	RAM	1500	Big Horn/Lone Star 4x4 Quad Cab 140.5 in. WB	1C6RRFBG7RN188533	60	4		
MONTHLY					10733.12	10472.94										
YEARLY					128797.4	125675.3										

K-9 Program – CCSO

June 12th, 2024

Currently the Sheriff's Office K9 program is down one K9 and another is scheduled to retire in the near future.

Sheriff Thyen wants to discuss the current timeline and funding options to fill the current vacancies.

Flock Safety License Cameras – CCSO

June 12th, 2024

Flock Safety is a private technology company based in Atlanta. Founded in 2017, Flock has created a license plate reader camera and data storage for law enforcement, schools, businesses, and even homeowner associations.

When a vehicle passes a Flock camera, a photo and video is taken. AI technology pulls the license plate number and categorizes the vehicle characteristics. If you are not suspected of a crime, your information is logged and can be searched before being deleted after 30 days. If you are on a police "hot list" then the location data is pushed to law enforcement immediately for a response.

License plate recognition is an established technology. For years, police vehicles have been fitted with automatic license plate readers (ALPR).

Here's a list of data Flock says they collect:

- License plate image
- Vehicle image
- Vehicle characteristics
- License plate number

- License Plate State
- Date
- Time
- Location

MN now has statutes that allows for this technology and protects the usage of the data that is collected. The use of automatic license plate readers (ALPR) is expanding rapidly in our state.

All the Chisago County law enforcement agencies are exploring this technology. Before moving forward, they want to discuss with the County the ability of placing cameras in the road right of way on county roads.

Sheriff Thyen will also introduce this technology and get feedback on the use of it within the county.

TAB VI.

Chisago County Attorney's Office

313 North Main Street, Room 373, Center City, MN 55012, Phone: (651) 213-8400, Fax: (651) 213-8401

TO: Budget and Finance Committee

FROM: Janet Reiter, Chisago County Attorney

DATE: June 6, 2024

RE: County Attorney's Office – AXON Agreement.

Beginning in 2019 Chisago County law enforcement community began its foray into Body Worn Cameras (BWC). Through investments in this technology by local city councils, the county board of commissioner and the state, body cameras are utilized by every law enforcement officer working or patrolling in Chisago County. Each law enforcement agency, including CCSO, WPD, LAPD, and the Minnesota State Patrol, have contracted with Axon Enterprises for BWC deployment and data retention. (North Branch Police Department has elected to go with Watch Guard.)

The body cameras produce an immense amount of digital evidence. There is digital evidence created and associated with every major crime and every traffic stop and every call or incident in between. This data which is associated with a case that will be prosecuted must be managed, retained, disclosed to defense counsel or *pro se* defendants, and produced in the courtroom if/when a matter is set for evidentiary hearing or trial. This process is at significant cost to the County Attorney's Office, but specifically to Enterprise Services who has born these costs in their budget.

Chisago County Attorney's Office has worked with Enterprise Services regarding this expense and to explore solutions. We have now received a proposal from Axon Enterprise, Inc for their solution, "Axon Justice." The program focuses on 1) ingesting or receiving the data; 2) Reviewing and preparing the evidence; and 3) Disclosing and retaining the evidence. The solution is a cloud-based service and allows for unlimited storage. Before now, Chisago County's evidence management product, SharePoint, has (and will) charge for ever-increasing storage needs, and costs for the current solution are at \$25,800 for 2024; \$70,000 for 2025 and increasing based upon volume of storage needs, thereafter.

The cost of the AXON Agreement will be \$47,172 for 2024 and will include a 5-year contract with costs for years 2 through 5 at \$32,172 per year.

The funding for the five-year contract will total \$175,860.00. Proposed funding for this current expense: \$17,900 from previous board-approved funding for SharePoint; and we propose the additional \$29,272.00 be drawn from ARPA funds.

AXON JUSTICE

ENTERPRISE DIGITAL EVIDENCE MANAGEMENT SYSTEM

PROPOSAL SUMMARY

CHISAGO COUNTY (MN)

Axon Enterprise, Inc.
17800 North 85th Street
Scottsdale, AZ 85255

AXON JUSTICE



5/22/2024

To: Whom it may concern at the Chisago County's (MN) Office--

Thank you for your interest in our centralized digital evidence solution, Axon Justice. This proposal reflects our overall products, objectives, and resources regarding a potential partnership for this solution.

With Axon Justice, attorneys now will be empowered to focus on pursuing justice rather than performing tedious administrative workflows with the first digital evidence management system built specifically for attorneys.

This proposal will highlight the three main functions of a true digital evidence management system; 1) Ingestion 2) Evidence review and preparation 3) Disclosure and Retention.

Regardless of where your evidence is coming from, your office will have the tools needed to receive all forms of digital evidence from anywhere.

Axon Justice is more than just advanced discovery functionality. Included is a suite of software tools that will allow your staff to review evidence quicker by spending less time managing, viewing, and preparing evidence for trial. Some highlights of these features include automatic transcription of all digital evidence, proprietary video playback, and customizable video editing tools.

We are excited to present this proposal for your review. Included is a detailed summary of what you will be receiving as an Axon Justice Customer, including software functionality, support, and workflow management. This is an Enterprise Software solution, with unlimited licenses and unlimited CJIS compliant cloud storage. The only portion not included in the quote is implementation costs which will be dependent on what you all prefer.

Thank you for considering partnering with the Axon Justice Team. Please feel free to address any comments, questions, or concerns with me.

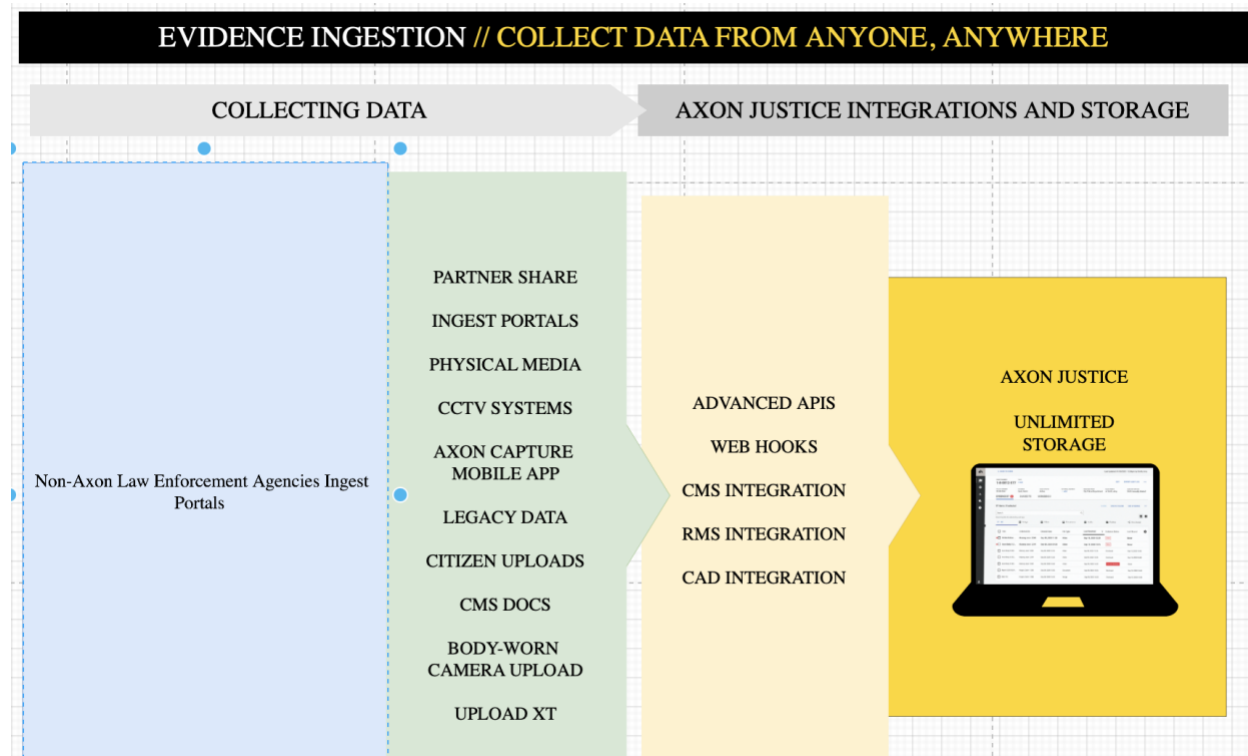
Best regards,

Madison O'Leary | Axon Justice Solutions
352.318.3707 | moleary@axon.com

DETAILED PRODUCT OVERVIEW

EVIDENCE INGESTION

To effectively take in evidence from multiple partners, we realize that we will have to accommodate differing requirements from each of your Law Enforcement Partners. Some may have Axon products, some may not. For this reason, we will provide you with a suite of solutions to take data from all sorts of different sources.



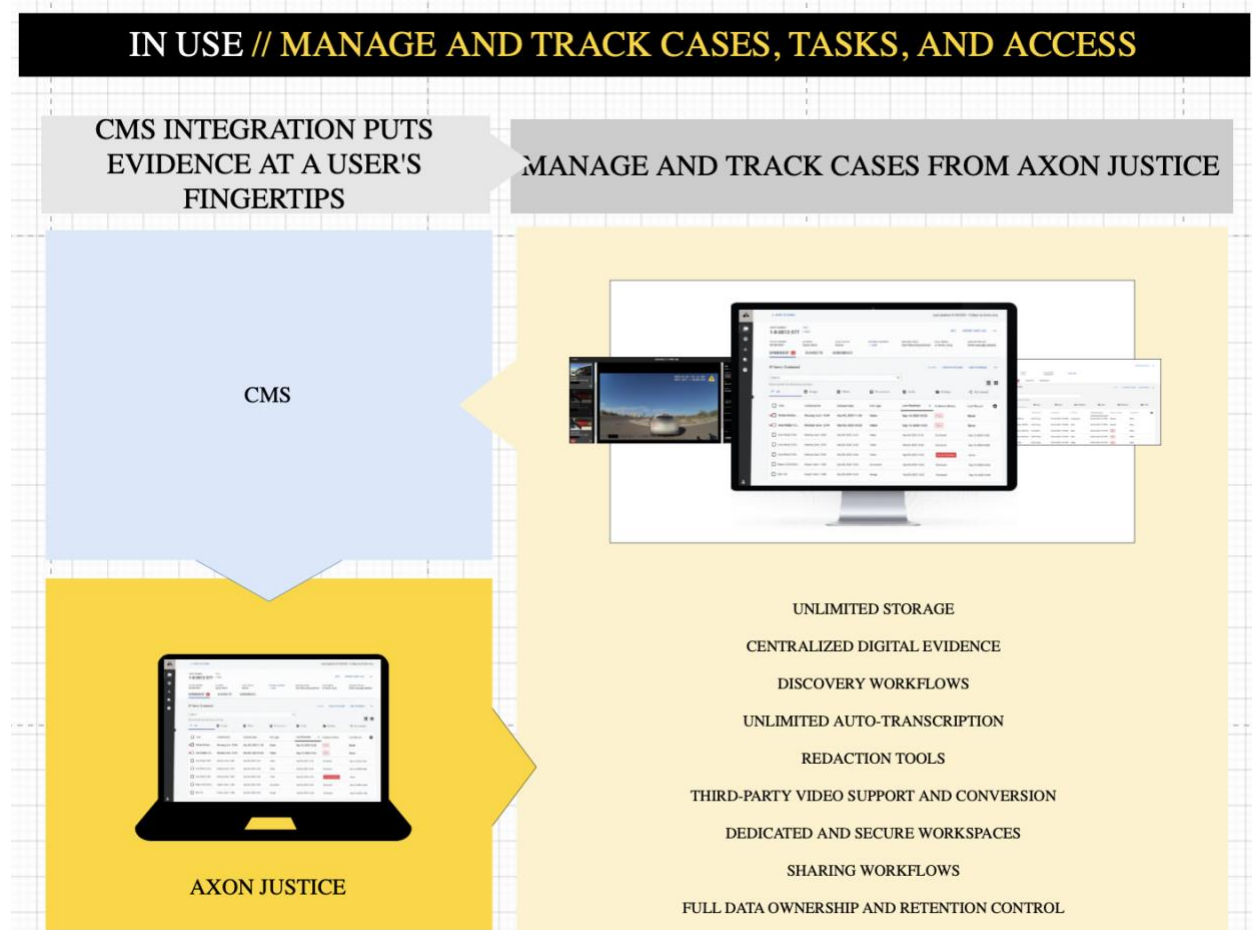
- Law Enforcement customers of Axon are able to seamlessly “partner share” their complete digital evidence case file from their evidence.com to your Axon Justice Account without any download or upload requirements.
- For non-Axon LE agencies, we will provide a tailored ingestion solution using various options to fit the needs of the individual agency in question.
- Your internal agency staff will also be provided multiple ways to upload digital evidence that is sent to them, or they collect, including physical media.
- We will provide Axon Citizen to your agency to securely allow any person to upload digital evidence either from a secure link sent via text or email. This will save your staff from having to drive to pick up files – they can be automatically loaded to the case with a secure chain of custody.
- All new evidence uploaded will be marked “New” to the office and separately to the user. Detailed audit log of all user activity.

Unlimited Upload Storage

- Store all digital evidence, regardless of file type, in one secure location. Axon utilizes Microsoft Government Cloud, housed entirely in the continental US. Replication for disaster recovery is also included.
- Maintain one centralized location for receiving and managing digital evidence disclosures from attorneys on the Axon network

DIGITAL EVIDENCE REVIEW | TRIAL PREPERATION

Integration with your CMS for easy access to your digital evidence files. Using AI and digital evidence review tools within Axon Justice, be able to get through more of your digital evidence files.



Unlimited AI Transcription Assistant / Fast Evidence Review

- Our constantly improving Transcription tool creates accurate video and audio transcription within minutes. Supported languages include English, French, and Spanish. Transcribe any file up to 16 hours in under 10 minutes.
- Transcripts are editable and time-synched to the video. Side-by-side transcript/video dramatically reduces review time.

3rd Party Video Playback/transcoding

- A big problem with reviewing video evidence is that it often is sent to you in proprietary formats. These formats require the installation of custom players to view files. With Axon, we handle all players and allow users to simply press play without additional steps required.
- Upon ingest into your account, approximately 95% of proprietary video formats will be transcoded and viewable without the proprietary player.
- Extract files into an MP4 to download, share, redact, and transcribe these assets just as you would any MP4 video file.

Multi-Cam Video Playback

- Multi-cam playback allows videos that were recorded by different cameras, but in the same location and time, to be found and viewed together. Axon then automatically time-synchs these video files so users can view up to four different angles at the same time.
- After the views are chosen and synched, users can extract a single file that contains all 4 views in one. This is extremely helpful for increasing situational awareness when presenting to the jury.

Redaction Assistant

- A Suite of solutions that allow advanced video editing and manipulation to comply with presentation requirements. Mute audio, highlight a portion or cut out parts of a video to prepare for trial.
- Auto-redaction of faces, license plates, and computer screens (MDTs) with the click of a button in the Redaction Studio
- PDF Document Redaction

Work Product Tools

- Track court, attorney, and LE numbers as well as accused names and other metadata relevant to your office
- Create custom Tags for organizing evidence within and outside of cases
- Create folders and subfolders within cases
- Case-level notes
- Add/remove user access

- AD/SSO integration
- API integration into CMS available (Consult with Axon if this is desired as it may have extra service costs).

Search and Security

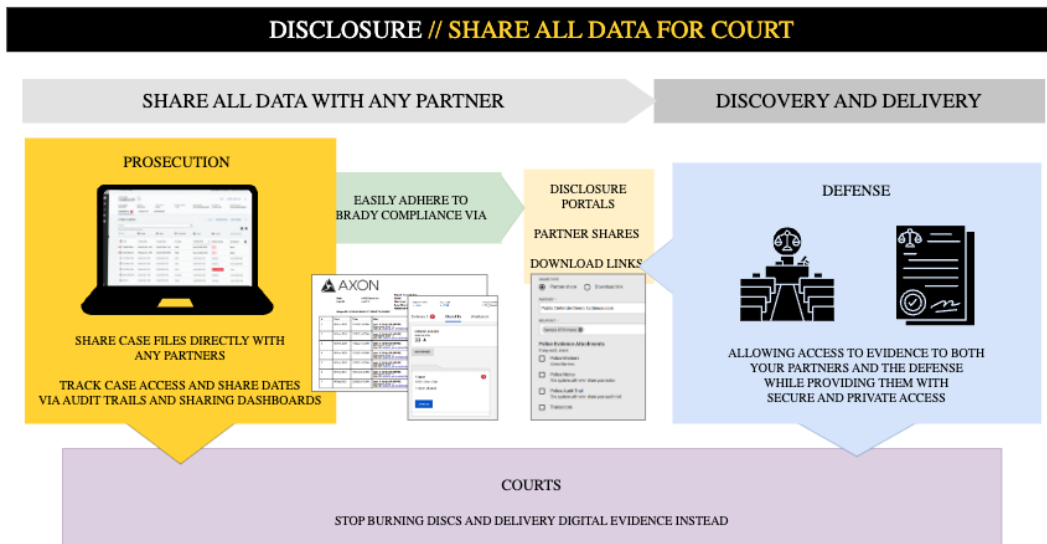
- Trace every piece of evidence to the accused, docket number, and other data sets through a detailed audit log.
- Secured organized space for attorney and paralegal- specific work product walled off, set retention policies, and categorize and tagged files for simplified evidence management

Axon Investigate provides a fast and forensically-sound solution to video evidence challenges. This is a separate local product install and is formerly known as Input-Ace.

- Produce side-by-side demonstratives
- Add automated on-screen text
- Embed video in PDF narrative reports
- Provide additional clarity
- Uncover hidden information
- Create a multi-cam view with different camera types
- Check advanced metadata, identify areas of compression, calculate speed, and more

DISCLOSURE AND RETENTION

Track whom and how digital evidence files are shared for discovery and other file sharing needs. Provide access portals for all defense members.



Advanced Discovery Functionality

- All new evidence uploaded will be marked “New” to the office and separately to the user.
- Visibility into what’s been shared, with who, and when. Full Brady disclosure compliance.
- All user actions are recorded in an audit trail to ensure the chain of custody and evidence authenticity.
- No cost sharing of evidence with opposing counsel or other stakeholders.

Disclosure Portal

Private and Public defense will have access to their own portal to download and review discovery for a limited time, removing any question about what has been shared.

Retention

With unlimited secure cloud storage, archiving your digital evidence is not required. Access control within Axon Justice allows for limited access sensitivity.

SUPPORT AND TRAINING

Full Deployment Support and Training

- Training will be coordinated with your office to determine the best mechanisms for educating your staff and assisting with the workflows.

- Onsite Training available as needed.
 - This does not include ongoing support, technical assistance, and customer support which are available at no cost, 24/7.

Dedicated Customer Success Manager, Sales Engineer, Product Team Support

- We are dedicated to making sure our Axon Justice Customer Launches go smoothly and you are given adequate support to make this DEMS system a success.

PRICING

OVERVIEW

- **Axon Justice** is an all-inclusive product and price to provide all the advanced features listed above plus the power of the justice user interface to provide your entire office personnel an attorney-tailored experience.

PRICING NOTES

- Pricing is budgetary only and includes our quoted 4% yoy inflationary adjustment; final and official pricing will be provided via a formal Axon Quote.
- If you have any questions regarding our solutions or pricing, please contact me.

PROTECT LIFE



DEDICATION TO CUSTOMER SUCCESS

Once a solution is delivered, most agencies are left asking, what's next? Axon has you covered. We are committed to providing post-sales and post-deployment support. Whether that be troubleshooting assistance, technical support, additional training, consulting advice, or help with exchanging and returning equipment, our dedicated team is here for you. Through regular communication, our knowledgeable staff can offer the County the support you should expect from a service provider. This support includes access to:

- ▶ **24/7 CUSTOMER SUPPORT** – Axon's full customer support division available via live phone support, 24 hours a day, seven days a week.
- ▶ **PROFESSIONAL SERVICES** – Experienced and skilled personnel who are involved in the implementation, development, deployment, management, and support of your Axon program
- ▶ **SALES ENGINEERS (SE)** – SEs own the technical aspects of the sales process and have the technical mindset which allows them to understand complex systems and solve intricate challenges involving hardware, software, and network issues
- ▶ **CUSTOMER SUCCESS MANAGERS** – Dedicated Axon personnel assigned per agency who communicate important operating system/firmware and hardware updates, identify day-to-day bugs, and address general issues, as well as fulfill hardware refreshes and deployment of new equipment, conduct quarterly business reviews with customers, and identify important customer feature requests
- ▶ **SUBJECT MATTER EXPERTS (SME)** – SMEs have vast experience in Axon products and an understanding of the complex issues that affect criminal justice around the world
- ▶ **ECOMMERCE** – Axon's online store available to clients for an expedited purchasing experience on smaller orders
- ▶ **CONSULTANTS** – Part-time expert consultants, made up of retired law enforcement leaders, who deliver service on smaller projects and serve as additional resources on large projects
- ▶ **AXON'S EXECUTIVE TEAM** – A leadership team with broad business and technology experience
- ▶ **CURRENT CLIENT EXPERIENCE** – Reference information provided by our current clients to demonstrate our experience working with agencies of similar size and scope of work
- ▶ **AXON ACCELERATE** – Axon's user conference brings members of the law enforcement community, technology leaders, and attorneys together to learn how agencies can make policing more effective and efficient with Axon products
- ▶ **ACCOUNT MANAGEMENT HELP** – Available assistance when issues arise with an agencies account
- ▶ **LUNCH AND LEARNS** – Short informational sessions to share knowledge across and within different disciplines at Axon
- ▶ **LEARNING AND DEVELOPMENT** – Ongoing training courses that cover and promote proper software and hardware use and compliance

Our goal is to provide you with the necessary assistance to help make the most of the solutions you count on every day. With a network of resources dedicated and designed to meet the needs of law enforcement, Axon is here to help.





Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-575376-45434.925MO

Issued: 05/22/2024

Quote Expiration:

Estimated Contract Start Date: 07/01/2024

Account Number: 510953

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Chisago County (MN) Attorney's Office 313 N Main St Center City, MN 55012-7698 USA	Chisago County (MN) Attorney's Office 313 N Main St Center City MN 55012-7698 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Madison O'Leary Phone: +1 3523183707 Email: moleary@axon.com Fax:	Dennis Wilton Phone: (651) 213-8400 Email: dennis.wilton@chisagocountymn.gov Fax: (651) 213-8401

Quote Summary

Program Length	60 Months
TOTAL COST	\$175,860.00
ESTIMATED TOTAL W/ TAX	\$175,860.00

Discount Summary

Average Savings Per Year	\$27,462.00
TOTAL SAVINGS	\$137,310.00

Payment Summary

Date	Subtotal	Tax	Total
Jul 2024	\$47,172.00	\$0.00	\$47,172.00
Jul 2025	\$32,172.00	\$0.00	\$32,172.00
Jul 2026	\$32,172.00	\$0.00	\$32,172.00
Jul 2027	\$32,172.00	\$0.00	\$32,172.00
Jul 2028	\$32,172.00	\$0.00	\$32,172.00
Total	\$175,860.00	\$0.00	\$175,860.00

Quote Unbundled Price:	\$313,170.00
Quote List Price:	\$175,860.00
Quote Subtotal:	\$175,860.00

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
AttorneyPrem	Justice Premier	25	60	\$198.78	\$107.24	\$107.24	\$160,860.00	\$0.00	\$160,860.00
A la Carte Services									
100491	AXON JUSTICE - PSO - STANDARD DEPLOYMENT	1			\$15,000.00	\$15,000.00	\$15,000.00	\$0.00	\$15,000.00
Total							\$175,860.00	\$0.00	\$175,860.00

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Shipping Location	Estimated Delivery Date
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Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Justice Premier	100165	AXON EVIDENCE - STORAGE - THIRD PARTY UNLIMITED	25	07/01/2024	06/30/2029
Justice Premier	73478	AXON EVIDENCE - REDACTION ASSISTANT USER LICENSE	25	07/01/2024	06/30/2029
Justice Premier	73618	AXON COMMUNITY REQUEST	25	07/01/2024	06/30/2029
Justice Premier	73686	AXON EVIDENCE - STORAGE - UNLIMITED (AXON DEVICE)	25	07/01/2024	06/30/2029
Justice Premier	73838	AXON EVIDENCE - ECOM LICENSE - PRO FOR PROSECUTOR	25	07/01/2024	06/30/2029
Justice Premier	85762	AXON AUTO-TRANSCRIBE - JUSTICE ACCESS	25	07/01/2024	06/30/2029
Justice Premier	85767	AXON EVIDENCE - DISCOVERY MODULE ACCESS	25	07/01/2024	06/30/2029

Services

Bundle	Item	Description	QTY
Justice Premier	101184	AXON INVESTIGATE - TRAINING - OPERATOR AND EXAMINER	1
Justice Premier	11642	AXON INVESTIGATE - THIRD PARTY VIDEO SUPPORT	25
A la Carte	100491	AXON JUSTICE - PSO - STANDARD DEPLOYMENT	1

Shipping Locations

Location Number	Street	City	State	Zip	Country
1	313 N Main St	Center City	MN	55012-7698	USA

Payment Details

Jul 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 1	AttorneyPrem	Justice Premier	25	\$32,172.00	\$0.00	\$32,172.00
Invoice Upon Fulfillment	100491	AXON JUSTICE - PSO - STANDARD DEPLOYMENT	1	\$15,000.00	\$0.00	\$15,000.00
Total				\$47,172.00	\$0.00	\$47,172.00

Jul 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	AttorneyPrem	Justice Premier	25	\$32,172.00	\$0.00	\$32,172.00
Total				\$32,172.00	\$0.00	\$32,172.00

Jul 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	AttorneyPrem	Justice Premier	25	\$32,172.00	\$0.00	\$32,172.00
Total				\$32,172.00	\$0.00	\$32,172.00

Jul 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	AttorneyPrem	Justice Premier	25	\$32,172.00	\$0.00	\$32,172.00
Total				\$32,172.00	\$0.00	\$32,172.00

Jul 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	AttorneyPrem	Justice Premier	25	\$32,172.00	\$0.00	\$32,172.00
Total				\$32,172.00	\$0.00	\$32,172.00

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract NASPO OK-MA-145-21-100 (PA-Delaware GSS24886-PS_VIDEO) is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at <https://www.axon.com/sales-terms-and-conditions>), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

5/22/2024





STATEMENT OF WORK FOR THE IMPLEMENTATION OF AXON JUSTICE FOR CHISAGO, MN ("SOW")

Submitted By: Madison O'Leary

Axon Enterprise, Inc. (Axon)

17800 North 85th Street

Scottsdale, AZ 85255



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1. PROJECT OVERVIEW

Axon Justice is a cloud-native software solution provided as a SaaS subscription.

1.1 DEFINITIONS

TERM	DEFINITION
Client	The office, organization, or association who is identified within this SOW
Professional Services	The services that Axon provides within the scope of this SOW
Product	The software solution being implemented as part of this SOW
Project	Scope of this SOW as defined by the work to be completed described herein
Project Change Order (PCO)	Change order form outlined in Attachment B to be executed between Axon and the Client if a material change in scope is required for this SOW
Milestone	Event that constitutes completion of work as listed in Attachment A
Milestone Completion Report	The report outlined in Attachment A to be executed at key milestones between Client and Axon to approve completion of project phases
Third-Party Products and Services	Software, hardware, and services that are not owned by Axon but are being provided by Axon for this project as listed in Attachment C

1.2 OUT OF PROJECT SCOPE

Axon is only responsible for performing the professional services described within this SOW. Any additional professional services that are not defined explicitly by this SOW shall be done through a Project Change Order. The following are considered outside the scope of this project:

- ▶ Administration, management, or support of any internal city, county, state, federal, or Client IT network or infrastructure
- ▶ Changes made by the Client or the Client's vendors after go-live.
- ▶ Third-party products and services costs related to the vendors or Client's side of the integration.



2. PROFESSIONAL SERVICES

2.1 CONFIGURATION

- ▶ Axon performs discovery to understand and document the Client's needs.
- ▶ Axon collaborates with the Client to configure workflows, permissions, and privileges within evidence.com based on the Client's needs.
- ▶ Axon will facilitate a workflow discussion with the core admin team.

2.2 DISCLOSURES

- ▶ Axon enables the Client to share digital evidence to the defense through the following methods as determined by Client and Axon:
 - Public Defender Case Sharing
 - Disclosure Portal
 - Download Links

2.3 TRAINING

Axon works with the Client to identify the Client trainers receiving instruction on the product. Axon provides a training guide that outlines the covered topics, intended audience, facility needs, and duration of the training.

FORMAT

Remote Train the Trainer

For this project, Axon will schedule a cadence of remote training sessions as needed, which are not to exceed three (3) 2-hour training sessions for Client staff. Each session can accommodate up to 20 users and will train them in full system functionality. Training sessions provided by Axon are conducted on consecutive weekdays (Tuesday-Thursday) during normal business hours (9am-6pm with an hour break in between sessions). After the initial training, Client is responsible for any future training. Axon provides all training materials for successful training.



PARTNER AGENCIES

Axon will provide Train the Trainer training to Client so that Client is equipped to train and support their partner agencies. Ensuring the partner agencies are trained to follow the ingestion method as outlined in section 3.1 of this document is the Client's responsibility.

2.4 GO-LIVE

Axon works in partnership with the Client to build, coordinate, and execute a Go-Live plan to ensure successful system acceptance. Axon coordinates the Go-Live event.



3. INTERFACES

The Client tasks related to interface setup start immediately after project kick-off. It is critical for the Client interface subject-matter experts (SME) and Axon project interface resources to work closely together to scope, set-up, and test all interfaces.

- ▶ The Client facilitates any necessary meetings with all third-party system vendors where integration is required.
- ▶ Axon provides any relevant Axon API documentation to the Client.
- ▶ Axon conducts integration acceptance testing demonstrating the functionality of each integration to the Client.
- ▶ The Client is responsible for ensuring the partner agencies follow the necessary steps for ingestion as recommended by Axon.

3.1 PARTNER AGENCY INGESTIONS

- 3.1.1 **Axon Evidence.com to Axon Evidence.com:** Axon Justice allows for other Axon agencies to “Case Share” from their instance of evidence.com into Client’s instance.
- 3.1.2 **Non-Axon Agency to Axon Justice:** Axon will create Evidence.com Ingest Portals for non-Axon LEA’s. These portals are to be used, for the sole benefit of Client. These ingest portals are to be used for the transmission of digital evidence to the Client and are not to be treated as a storage repository by the non-Axon LEA. The total number of these non-Axon LEA Ingest Portals shall not exceed five (5) instances.



4. PROJECT MANAGEMENT

4.1 MANAGEMENT RESOURCES

Both parties assign a project manager to ensure completion of deliverables.

Axon's project manager ensures all team members from Axon and the Client are continually updated on the status of the project.

4.2 REQUIREMENTS PLANNING

All project requirements are documented during the kick-off and discovery phases of the project.

Once the Client and Axon agree on all requirements, Axon's project manager works with the Client's project manager to develop a project plan for Axon's implementation.

4.3 CHANGE CONTROL

If any changes in the project cause a material increase or decrease in fees, as determined by Axon, an adjustment in the fees will be agreed upon between the Client and Axon. All PCO forms must be approved and signed by the Client authority ([Attachment B](#)).

The Client acknowledges a proposed change request might have an impact on both scheduling and cost for the project that will be outlined in the PCO form.

4.4 MILESTONE COMPLETION REPORT (MCR)

Axon submits an MCR to the Client for approval upon completion of a milestone. Milestone Completion Report included ([Attachment A](#)).

Upon receiving an MCR, the Client has 14 calendar days to approve the milestone completion. If the Client has issues related to the milestone completion, the expectation is that the Client responds in writing to Axon with any issues related to the MCR within the 14 calendar-day window.



5. CLIENT COMMITMENTS

- ▶ Ensure the reasonable availability for meetings, phone or email of knowledgeable staff and personnel to provide timely and accurate documentation and information to Axon.
- ▶ Identify holidays, non-workdays, or major events that may impact the project.
- ▶ Ensure Client desktop, mobile systems, and devices can access the product.
- ▶ Make available relevant systems if needed for assessment by Axon (including making these systems available to Axon via remote access, if possible).
- ▶ Provide Axon with remote access to the Client's Axon Evidence account when required.



6. SUPPORT

- ▶ Axon provides updates and enhancements to the product, which the Client automatically receives.
- ▶ Axon provides the Client's end users with access to the help.axon.com support portal to submit and review service tickets.
- ▶ Following final acceptance, the Client utilizes Axon support via my.axon.com.
- ▶ For technical support assistance, the Client may contact a technical support representative at 800-978-2737, or via email at Support@Axon.com. Online, email-based support and remote-location troubleshooting are included on an ongoing basis as part of the Client's investment in the Axon ecosystem. Phone support is available 24/7.



7. TERMS AND CONDITIONS

This SOW is governed by the master services and purchasing agreement executed by the parties:

AXON ENTERPRISE, INC.

Signature:

Name:

Title:

Date:

CLIENT

Signature:

Name:

Title:

Date:



ATTACHMENT A – MILESTONE COMPLETION REPORT (MCR)

By signing for the items in this Milestone Completion Report, I agree that Axon's Professional Services Organization has reached the following milestone(s) for the project agreed upon in the SOW between Axon and Client:

- ☐ Project kick-off
- ☐ Integrations completion
- ☐ Data conversions completion
- ☐ Go-Live
- ☐ Final acceptance

Date services were completed on:

_____ day of _____, 20__

Today's date: _____

Client name: _____

Signature: _____

Printed name: _____

Title: _____

Email: _____



ATTACHMENT B – PROJECT CHANGE ORDER

Date:
Description of change to Axon product or service:
Justification for change:
Effects on schedule:
Effect on project pricing (attach quote for reduction or increase in costs):

AXON ENTERPRISE, INC.

CLIENT

Signature:

Signature:

Name:

Name:

Title:

Title:

Date:

Date:

Project Name

Approved Date

Move of County Attorney Discovery Data to Axon

Task No.	Task	Resources / Responsibility	Start Date	End Date	Comment
1	Discovery and Planning	ALL	05/02/24	N/A	
2	Existing data clean up	ATNY	06/01/24	07/15/24	Data volume needs to be reduced by approximately 7 TB to save \$17,900.00 of SharePoint costs for 2024
3	Project brought to B&F	ATNY	06/11/24	N/A	
4	Board approval of project and funding	ATNY	06/19/24	N/A	
5	System Setup	VEN	TBD	TBD	
6	Conduct Administrator and User Training	VEN/ATNY	TBD	TBD	
7	User Acceptance Testing	ATNY	TBD	TBD	
8	Go Live	VEN/ATNY	TBD	TBD	
9	Move all data to Axon	ATNY	TBD	12/01/24	If data is not moved there will be added costs of \$70,000.00 for 2025 for SharePoint
10			TBD	TBD	
11			TBD	TBD	
12			TBD	TBD	
13			TBD	TBD	
14			TBD	TBD	
15			TBD	TBD	
16			TBD	TBD	
16			TBD	TBD	
17			TBD	TBD	

Legend: ATNY= County Attorneys Office
DES= Department of Enterprise Services
VEN= Axion

PROJECT TASK LIST

Water Line Break – Parking Lot
Repairs – Public Works Center City

June 12th, 2024

On May 11, 2024 a water main broke in the parking lot of the Public Works Facility in Center City.

Bluhm Construction was contacted to pave the parking lot after the water main break was repaired. The total cost was \$8,800.

This has been paid as an Auditor warrant to avoid being paid late, however it will need special approval at B&F anyway since it would normally need to be paid as a Commissioner warrant.

Attachment(s):

- **Bluhm Construction Invoice**

Bluhm Construction Inc
PO Box 708
Lindstrom, MN 55045 US
651-257-2877
info@bcimn.com
www.bcimn.com

RECEIVED

MAY 16 2024

Invoice

Chisago County Public Works

BILL TO

Chisago Cnty Hwy Dept.
313 North Main St.
Center City, MN 55013

SHIP TO

County Garage

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2844	05/11/2024	\$8,800.00	06/10/2024	Net 30	

DATE	DESCRIPTION	AMOUNT
	Paved as per estimate.	8,800.00

SUBTOTAL 8,800.00
TAX 0.00
TOTAL 8,800.00
BALANCE DUE **\$8,800.00**

Contracting *CRB*
6/7/24

20067
VENDOR # ~~20067~~ OK'D
ACCT # ~~01-179-6826~~ AMT ~~8,800.00~~
ACCT # 01-179-6826 AMT 8,800.00

APPROVED _____
PAYABLE DATE _____
WARRANT # _____

Minnesota Inter-County Association

Estimates of 2025 -- County Program Aid

Updated Data: 2022 populations, 65 plus population, Part I Crimes, SNAP, Certified ANTC
6/06/20243

	CERTIFIED AMOUNST PRIOR YEARS				Estimated 2025	Change 25 v 24	
	Pay 2021	Pay 2022	Pay 2023	Pay 2024	Total CPA*	Total CPA	
	Total CPA	Total CPA	Total CPA	Total CPA			
State Total	263,971,371	264,012,212	264,374,442	344,153,892	340,981,729	(3,172,163)	-1.20%
AITKIN	853,074	835,689	827,057	1,083,447	1,083,984	537	0.06%
ANOKA	19,988,588	19,605,482	19,344,480	24,847,361	24,289,281	(558,080)	-2.88%
BECKER	1,315,724	1,306,011	1,342,026	1,742,188	1,785,960	43,772	3.26%
BELTRAMI	6,591,041	6,566,684	6,371,286	7,296,127	4,306,925	(2,989,202)	-46.92%
BENTON	2,657,043	2,680,614	2,723,041	3,447,629	3,325,139	(122,490)	-4.50%
BIG STONE	510,381	513,816	517,738	677,869	671,857	(6,012)	-1.16%
BLUE EARTH	3,456,399	3,475,009	3,614,952	4,808,842	5,027,864	219,022	6.06%
BROWN	1,257,535	1,299,231	1,422,662	1,808,751	1,740,022	(68,729)	-4.83%
CARLTON	2,368,666	2,370,772	2,348,934	3,103,283	3,025,293	(77,990)	-3.32%
CARVER	3,943,892	3,835,318	3,884,423	5,005,130	4,730,435	(274,695)	-7.07%
CASS	1,338,105	1,359,273	1,359,048	1,717,060	1,687,712	(29,348)	-2.16%
CHIPPEWA	639,149	634,400	627,841	910,869	815,624	(95,245)	-15.17%
CHISAGO	3,160,677	3,135,682	3,074,535	4,005,880	3,979,299	(26,581)	-0.86%
CLAY	3,878,961	3,935,730	4,093,206	5,536,651	5,756,755	220,104	5.38%
CLEARWATER	795,338	891,578	857,225	1,125,190	869,636	(255,554)	-29.81%
COOK	522,171	516,284	516,482	676,798	678,295	1,497	0.29%
COTTONWOOD	652,068	647,902	647,119	843,138	845,364	2,226	0.34%
CROW WING	2,620,116	2,540,457	2,542,657	3,188,741	3,007,176	(181,565)	-7.14%
DAKOTA	20,320,557	20,229,054	20,388,198	26,785,585	26,917,516	131,931	0.65%
DODGE	915,990	880,757	855,175	1,146,992	1,176,322	29,330	3.43%
DOUGLAS	1,728,864	1,709,783	1,757,479	2,227,666	2,337,822	110,156	6.27%
FARIBAULT	709,530	700,015	700,855	905,324	906,626	1,302	0.19%
FILLMORE	822,699	815,004	940,355	1,197,612	1,179,339	(18,273)	-1.94%
FREEBORN	1,720,087	1,809,974	1,900,695	2,408,387	2,375,789	(32,598)	-1.72%
GOODHUE	1,777,559	1,798,021	1,839,537	2,459,447	2,527,083	67,636	3.68%
GRANT	516,404	516,447	513,899	670,458	668,643	(1,815)	-0.35%
HENNEPIN	35,958,968	35,929,776	36,474,940	47,632,326	48,237,671	605,345	1.66%
HOUSTON	1,088,277	1,058,111	1,080,056	1,462,825	1,456,734	(6,091)	-0.56%
HUBBARD	987,947	997,010	1,005,725	1,333,571	1,275,946	(57,625)	-5.73%
ISANTI	2,617,106	2,605,944	2,567,297	3,306,954	3,288,570	(18,384)	-0.72%
ITASCA	2,528,710	2,642,935	2,596,872	3,324,614	3,205,256	(119,358)	-4.60%
JACKSON	578,158	577,945	575,046	753,618	754,772	1,154	0.20%
KANABEC	1,191,242	1,183,396	1,136,623	1,493,342	1,421,587	(71,755)	-6.31%
KANDIYOHI	2,377,886	2,364,496	2,476,130	3,215,555	3,355,566	140,011	5.65%
KITTSO	473,843	475,139	474,466	618,082	620,583	2,501	0.53%
KOOCHICHING	895,531	1,451,684	1,395,981	1,894,313	1,802,657	(91,656)	-6.57%
LAC QUI PARLE	543,367	540,226	540,661	702,723	699,195	(3,528)	-0.65%
LAKE	603,133	603,238	606,763	816,323	801,545	(14,778)	-2.44%
LAKE OF THE WOOD	467,360	468,218	469,011	612,627	611,912	(715)	-0.15%
LE SUEUR	1,290,397	1,265,111	1,279,696	1,667,978	1,634,169	(33,809)	-2.64%
LINCOLN	505,991	502,052	497,503	647,635	645,497	(2,138)	-0.43%
LYON	1,146,627	1,164,107	1,179,479	1,500,181	1,498,080	(2,101)	-0.18%
MCLEOD	2,058,400	2,013,637	2,059,208	2,709,745	2,747,229	37,484	1.82%
MAHNOMEN	763,118	730,288	690,589	895,459	955,533	60,074	8.70%
MARSHALL	553,235	554,613	551,217	719,247	719,574	327	0.06%

Minnesota Inter-County Association

Estimates of 2025 -- County Program Aid

Updated Data: 2022 populations, 65 plus population, Part I Crimes, SNAP, Certified ANTC

6/06/20243

CORR.

	CERTIFIED AMOUNTS PRIOR YEARS						
	Pay 2021 Total CPA	Pay 2022 Total CPA	Pay 2023 Total CPA	Pay 2024 Total CPA	Estimated 2025 Total CPA*	Change 25 v 24 Total CPA	
State Total	263,971,371	264,012,212	264,374,442	344,153,892	340,981,729	(3,172,163)	-1.20%
MARTIN	874,736	879,737	876,858	1,143,052	1,140,978	(2,074)	-0.24%
MEEKER	1,175,849	1,170,976	1,188,355	1,490,415	1,652,042	161,627	13.60%
MILLE LACS	1,875,432	1,886,345	1,825,114	2,388,408	2,317,473	(70,935)	-3.89%
MORRISON	2,061,957	2,064,487	2,116,338	2,738,368	2,717,458	(20,910)	-0.99%
MOWER	2,546,801	2,512,565	2,446,939	3,284,813	3,170,067	(114,746)	-4.69%
MURRAY	556,903	553,271	552,216	723,398	723,393	(5)	0.00%
NICOLLET	1,784,254	1,801,276	1,845,815	2,360,501	2,474,634	114,133	6.18%
NOBLES	804,302	791,010	791,353	1,039,970	1,037,876	(2,094)	-0.26%
NORMAN	527,138	525,573	527,622	690,306	691,250	944	0.18%
OLMSTED	7,742,017	7,856,947	7,713,203	10,368,476	10,604,536	236,060	3.06%
OTTER TAIL	2,361,293	2,397,903	2,412,579	3,105,653	2,678,069	(427,584)	-17.72%
PENNINGTON	883,146	944,030	895,070	1,100,630	1,078,472	(22,158)	-2.48%
PINE	2,085,317	2,047,234	1,949,712	2,479,512	2,490,883	11,371	0.58%
PIPESTONE	578,226	574,945	577,005	749,106	745,865	(3,241)	-0.56%
POLK	1,430,689	1,394,403	1,382,824	1,882,657	2,006,805	124,148	8.98%
POPE	630,456	629,669	627,064	818,679	815,077	(3,602)	-0.57%
RAMSEY	20,270,598	20,591,755	20,298,201	26,526,492	26,521,351	(5,141)	-0.03%
RED LAKE	472,604	474,585	471,545	615,942	614,941	(1,001)	-0.21%
REDWOOD	690,203	693,541	692,168	905,629	905,999	370	0.05%
RENVILLE	711,125	704,601	707,884	927,884	932,908	5,024	0.71%
RICE	3,800,742	3,738,519	3,818,737	4,830,743	5,019,334	188,591	4.94%
ROCK	562,744	556,975	560,401	730,820	729,527	(1,293)	-0.23%
ROSEAU	952,907	951,661	924,415	1,241,152	1,256,583	15,431	1.67%
ST LOUIS	13,727,111	13,830,345	13,848,653	17,548,243	17,547,318	(925)	-0.01%
SCOTT	5,962,211	5,843,596	5,960,713	8,059,557	7,601,730	(457,827)	-7.68%
SHERBURNE	5,086,143	5,073,132	4,946,386	6,494,429	6,594,876	100,447	2.03%
SIBLEY	631,543	629,716	628,897	823,358	828,246	4,888	0.78%
STEARNS	10,039,757	10,114,392	9,781,250	13,008,222	13,251,696	243,474	2.49%
STEELE	2,217,572	2,179,812	2,170,627	2,805,746	2,911,890	106,144	4.89%
STEVENS	555,295	586,365	570,872	737,220	956,758	219,538	38.46%
SWIFT	600,150	596,208	602,117	782,784	785,237	2,453	0.41%
TODD	1,616,571	1,561,707	1,593,663	2,090,297	2,100,899	10,602	0.67%
TRAVERSE	490,340	487,073	488,515	635,578	628,948	(6,630)	-1.36%
WABASHA	1,051,784	1,071,674	1,027,604	1,349,022	1,369,617	20,595	2.00%
WADENA	1,003,449	1,006,910	1,027,283	1,338,825	1,293,372	(45,453)	-4.42%
WASECA	943,449	975,200	1,018,919	1,351,154	1,324,116	(27,038)	-2.65%
WASHINGTON	11,490,643	11,173,863	11,288,035	14,796,026	14,507,675	(288,351)	-2.55%
WATONWAN	657,738	631,921	769,190	1,101,492	921,081	(180,411)	-23.45%
WILKIN	544,610	545,015	543,989	709,548	707,813	(1,735)	-0.32%
WINONA	3,208,619	3,184,749	3,104,663	3,917,740	4,089,486	171,746	5.53%
WRIGHT	6,495,650	6,460,219	6,553,535	8,772,288	9,036,351	264,063	4.03%
YELLOW MEDICINE	579,383	581,394	579,945	756,214	751,262	(4,952)	-0.85%

* Change in total appropriation relates primarily to the phase-out of the \$3 million annual special appropriation for Beltrami beginning Pay25.